

Appendix A-5. IRB Approval Memorandum



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Memo

Date: December 22, 2025
To: Stacy Gleason, Project Director
From: Sharon Zack, IRB Co Chair *Sharon Zack*
Subject: Amendment Approval of WIC TERRITORY & ITO, Project Number 2093
Amendment ID 4579
FWA 00005551

As Co-Chair of the Westat IRB, I reviewed the materials submitted for the following: **WIC TERRITORY & ITO, Project Number 2093**. The Westat HRPP Office reviews all studies involving research on human subjects. This project was last reviewed in May 2025.

This request was to approve finalized and pretested instruments, as well as extant data collection and analysis.

This approval determination does not change the level of review.

The Project Director is required to notify the HRPP Office only if there are changes to the protocol or procedures regarding this project. In addition, notify the HRPP Office as soon as possible if there are any injuries to the subjects or problems with the study that relate to human subjects.

cc: Institutional Review Board
Debra Wright