

Appendix C-12. Site Visit Interview Thank You Email

To: As needed: WIC directors and clinic directors who participated in a site visit

From: Westat study team member

Subject: Thank you for participating: WIC Tribal Organizations and U.S. Territories

Attachments: None

Dear [WIC agency director],

On behalf of the study team and FNS, thank you to you and your staff for participating in a site visit as part of the *WIC Tribal Organizations and U.S. Territories* study. Your contribution to this important study will help improve WIC for you and your staff and participants. As a token of our appreciation, the study team will send a small gift to the clinic(s) that participating in site visit activities. FNS and Westat plan to share findings back with WIC agencies through a webinar and other products once the study is complete.

Thank you,

[Study team member signature]

Public Burden Statement

This information is being collected to assist the Food and Nutrition Service in learning about variations in WIC operations between Tribal Organizations, U.S. territories, and geographic States. FNS will use the information to inform program or policy changes that may reduce operational barriers and enhance services for WIC participants. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-XXX. The time required to complete this information collection is estimated to average 0.0835 hours (5 minutes).

Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the following address: U.S. Department of Agriculture, Food and Nutrition Service, Evidence, Analysis, and Regulatory Affairs Office, 1320 Braddock Place, Alexandria, VA 22314, ATTN: PRA (0584-XXXX). Do not return the completed form to this address.

