

Subject line: Governor's Letter to appoint State Coordinator (FY2025 Survey of State Government Research & Development)

August 10, 2026

The Honorable GOVNAME

**A Message from the
U.S. Census Bureau and the National Center for Science and Engineering Statistics**

Hello FederalRepresentative:

We are writing to request that your office appoint a coordinator for the **Fiscal Year (FY) 2026 Survey of State Government Research and Development**. The U.S. Census Bureau, in collaboration with the National Center for Science and Engineering Statistics (NCSES) within the National Science Foundation (NSF), collects data on research and development (R&D) expenditure information from the 50 states, the District of Columbia, and Puerto Rico. These statistics are used to measure states' contributions to our Nation's science and technology base, a building block of a strong U.S. economy. Results are publicly available from the NSF website at <https://www.nsf.gov/statistics/srvystaterd/>.

The coordinator you appoint will be asked to confirm the names and contact information for your state departments, agencies, commission, and public authorities that are most likely to fund or conduct R&D activities. These departments and agencies will be asked to complete a questionnaire asking about their R&D activities. The coordinator also will serve as the authorizing official for your state's response after all departments and agencies complete their survey questionnaires. The coordinator may be called upon to assist the Census Bureau and the NCSES in obtaining responses from any non-responding agencies.

To ensure the NCSES issues the most accurate statistics for your state's R&D investments, it is important that all agencies selected for the survey respond, since any non-response may contribute to an undercount in official U.S. government statistics of your state's public investments in R&D.

Please contact Vicki Kuppala, Survey Manager, U.S. Census Bureau for this survey, with the name and contact information for your state coordinator by e-mailing erd.sgrd@census.gov or calling 1-888-340-7525. Please respond by September 15, 2026. For previous survey cycle, CONTACTNAME served as your state's survey coordinator.

Thank you in advance for your help to ensure an accurate measurement of our Nation's R&D expenditures by state governments. You can find previous survey results and additional information on the NSF web page: <http://www.nsf.gov/statistics/srvystaterd/>.

OMB Number

This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0933. Without this approval, we could not conduct this survey.

Authority and Confidentiality

Title 13, United States Code, Section 8(b) and Title 42, United States Code, Sections 1861-76 (National Science Foundation Act of 1950, as amended), authorizes the U.S. Census Bureau to conduct this collection on behalf of the National Science Foundation and to request your assistance. These data are subject to provisions of Title 13, United States Code, Section 9(b), exempting data that are customarily provided in public records from rules of confidentiality.

Burden Estimate Statement

We estimate this collection of information to average 5 minutes to complete, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection information.

Subject line: FY 2026 Survey of State Government Research and Development State Coordinator Spreadsheet

Dear [insert State Coordinator Name],

Thank you for serving as [insert state name]'s coordinator for the **FY 2026 Survey of State Government Research and Development**. This survey is conducted jointly by the National Center for Science and Engineering Statistics within the National Science Foundation (NSF) and the U.S. Census Bureau.

Attached to this email is an Excel Workbook application listing the state agencies, which are most likely to conduct or fund research and development (R&D) activities.

We need your assistance to review the list and identify which state agencies will be surveyed for your state's R&D expenditures.

The State Coordinator Excel Workbook will enable you to see the list of agencies in your state, which are most likely to conduct or fund R&D. Please do the following:

1. Verify/revise agency contact information.
2. Designate agencies as either:
 - **Active** – currently conducting or performing R&D activities or funding others to conduct R&D through grants, contracts, or other mechanisms.
 - **Inactive** – not currently involved in performing or funding R&D activities.
3. Provide any information regarding state agency status or other pertinent information in the notes section.

Once completed, please save your information in the application, and e-mail your revised State Coordinator Excel Workbook to the U.S. Census Bureau at: erd.sgrd@census.gov

The deadline for final State Coordinator responses is October 10, 2026.

Included in this email is a sample script for use in emailing your agencies to alert them about the upcoming survey. The text is only a sample and can be modified to fit your specific need. A list of active agency email addresses can be obtained by clicking 'General List of Active Agencies/Departments' to send agencies alert emails regarding the survey.

A copy of the agency questionnaire and definitions is attached to this email for your reference.

Some states have situations where it is unclear whether expenditures for certain organizations should be considered part of your state's survey response. For example, your state legislature may have authorized a quasi-public commission with R&D as part of its mission or established a special board to distribute Tobacco Settlement funds. If these or similar examples are applicable to your state, please contact our survey staff to discuss appropriate reporting for the Survey of State Government R&D.

Thank you again for serving as state coordinator and helping us ensure that the most accurate agency information is reported for your state.

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Burden Estimate Statement

We estimate this collection of information to average 1 hour to complete, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection information.

Subject line: FY 2026 Survey of State Government Research and Development

Dear [insert Respondent Name],

The National Center for Science and Engineering Statistics within the National Science Foundation (NSF) and the U.S. Census Bureau are conducting the **FY 2026 Survey of State Government Research and Development** to determine the extent of R&D expenditures by departments and agencies during FY ending 2026.

Your State Coordinator has identified your agency **Name of agency** as potentially having conducted and/or funded R&D activities in FY 2026. **Please note, if your agency does not perform or fund any R&D and you received a survey request, we still need to know that you do not have any R&D; please call or email us to let us know.** Your State Coordinator is:

- **State Coordinator Name**
- **Job Title**
- **Email Address**

Please download the attached fillable PDF form, complete and email back to erd.sgrd@census.gov. **The survey is due December 18, 2026.** If you are unable to download attachments, please visit our website at <https://www.census.gov/programs-surveys/sgrd/information.html> where you can download the form. If you prefer to give your information over the phone to a Census analyst, please call **1-888-340-7525** between 9:00 a.m. and 5:00 p.m., Eastern time, Monday through Friday.

Your response will be compiled by the Census Bureau and forwarded to the NSF, the federal agency charged with collecting and reporting national R&D statistics. These statistics are used to measure states' contributions to our nation's science and technology base, a building block of a strong U.S. economy, in the calculation of state and national Gross Domestic Product (GDP), and used by state and federal policy makers. Survey results can be found on the NSF web page: <http://www.nsf.gov/statistics/srvystaterd/>.

Thank you,

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Burden Estimate Statement

We estimate this collection of information to average 2 hours to complete, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection information.

Subject line: Reminder Survey Due Soon: FY2026 Survey of State Government Research and Development

Dear [insert Respondent Name],

I just wanted to send you a reminder that the FY 2026 Survey of State Government Research & Development for **[AGENCY NAME]** is due by **December 18**. Please visit our website at <https://www.census.gov/programs-surveys/sgrd/information.html> where you can download the form, or let us know if you would like us to send it again.

If you do not have any R&D funding or performance for FY 2026, please reply to this email or call 1-888-340-7525 to let us know.

Thank you in advance for your time and cooperation.

Subject line: Past Due: FY 2026 Survey of State Government Research and Development

Dear [insert Respondent Name],

Our records indicate that we have not received your FY 2026 Survey of State Government Research and Development. Your response is now past due for **[AGENCY NAME]**.

If you do not have any R&D funding or performance for FY 2026, please reply to this email or call 1-888-340-7525 to let us know.

Please visit our website at <https://www.census.gov/programs-surveys/sgrd/information.html> where you can download the form, or let us know if you would like us to send it again.

It is important to get a response from each state agency since we cannot impute for non-responding agencies. Any non-response in a state may result in an undercount of the state's public investments in research and development. Survey results can be found at <http://www.nsf.gov/statistics/srvystaterd/>.

Thank you in advance for your time and cooperation.