

[DATE]

MANDATORY SURVEY OF NEW FOREIGN DIRECT INVESTMENT IN THE UNITED STATES

«ADDRESSINFONAME»
«CAREOF»
«ATTENTION»
«STREET1»
«STREET2»
«CITY», «STATE» «ZIP»

Lead_ID «USID»
«PROJECTNAME»

The Bureau of Economic Analysis (BEA) is conducting the BE-13, Survey of New Foreign Direct Investment in the United States, a mandatory survey that collects data from U.S. companies in order to produce timely economic statistics. If you do not meet the basic requirement for filing a BE-13, you must file Form BE-13 Claim for Exemption.

Basic Requirement – A U.S. entity is required to report if (1) it is acquired or established by a foreign person or entity resulting in the creation of a foreign direct investment relationship or (2) it is an existing U.S. affiliate of a foreign parent and establishes a new U.S. legal entity, expands its U.S. operations, or acquires a U.S. business enterprise. Foreign direct investment is defined as the ownership or control, directly or indirectly, by one foreign person of 10 percent or more of the voting securities of an incorporated U.S. business enterprise, or an equivalent interest of an unincorporated U.S. business enterprise, including a branch.

Due Date – Forms are due within 45 days of the date of transaction, regardless of whether you have been contacted by BEA. If that date has passed, please file within 30 days of the date of this letter.

How to file –

1. Log on to www.bea.gov/efile. If you do not have an account, create a username and password.
2. Click “Need to link or add a survey?” under the “Linked Surveys” header.
3. Select “BE-13 Survey of New Foreign Direct Investment in the United States” from the dropdown menu.
4. Review the types of transactions listed. Select the form which best describes your transaction. Once completed, ensure you have clicked “submit.”

For more survey information, including up-to-date copies of all survey forms, visit <http://www.bea.gov/be13>. For assistance, please call (301) 278-9419 or e-mail be13@bea.gov. Thank you for your time and cooperation. Your response makes a difference in producing accurate and objective statistics on the U.S. economy.

Sincerely,

Paul W.

Paul W. Farello
Associate Director for International Economics