

Rural Community Development (RCD) Performance Progress Report (PPR)



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OMB Control Number: 0970-0490

Expiration date: XX/XX/XXXX

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General Information

Grant Issuing Organization Administration for Children and Families

Grant Number

DUNS Number

EIN

Organization Name

Organization Address

Project Period

Reporting Period

Final Report?

Outcome 1: Increase Access to Funding

Collected Data Required by Government or Institutional Funding Sources

ADA Assessment

Assist with Hiring Professional Services

Assist with Loan/Grant Application

Attitude/Interest Survey

Capital Improvement Plans

Conduct Public Meetings

Environmental Assessment

Income Survey

Infiltration and Inflow Study

Infrastructure Planning

Outcome Remarks

Outcome 2: Improve Managerial and Financial Capacity ---

Facilitated Creation of Governing Body

Number of communities for which an eligible legal entity was created

Provided Managerial Training

Board Training

Utility Financial Management Training

Other

Developed and Implemented Administrative Tools for Management, Oversight, and Financial Stability

Asset Management Plan

Bookkeeping Capacity

Capability Assurance Plan

Capital Improvement Plan

Community Development Plan

Integrated Solid Waste Management Plan (not part of all contracts)

Job Descriptions/Hiring

Management Plan

Regional Collaboration Plan

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Safety Program

Standard Operating Procedure

Other

Facilitated New Partnership Agreements

Articles of Dissolution

Facility Closure Plan

JPA

Merger Plan

MOU/MOA

O&M Contractual Agreement

Operator Workgroups

Regional Collaboration Plan

RFP/RFQ for Goods

RFP/RFQ for Services

Source Water Contract

Utility Management Contract

Water/ Wastewater Treatment Contract

Other

Facilitated Creation of Policies, Procedures and/or Resolutions

Capital Improvement Plans

Established Ordinances (laws governing communities, tribal laws)

Established Policies (water/wastewater system policies, manuals, tribal governance)

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Established Resolutions (tribal council)

Other

Outcome Remarks

Outcome 3: Improve Technical Capacity

Developed and Implemented Administrative Tools for Management, Oversight, Financial Stability

CCR (Consumer Confidence Report)

Corrective Action Plan

Cross-Connection Control Plan

Emergency Response Plan

GIS Capability

Infiltration and Inflow Study

O&M Plan

Operator Capacity

Pressure Survey

Public Notices

Risk Assessment / Security Assessment /
Vulnerability Assessment

Sampling Plan

Sanitary Survey

Septic Survey

Source Water Assessment

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Source Water Contract

Standard Operating Procedure

State Environmental Quality Report

Wastewater Treatment Contract

Watershed / Source Water Protection Plan

Wellhead Protection Plan

Other

Provided Technical Training

Laboratory Parameter/Procedure Training

Training on State or Federal Regulations

Operator Training

Training on Utility Management

Other

Laboratory Parameter/Procedure Training (hours)

Training on State or Federal Regulations (hours)

Operator Training (hours)

Training on Utility Management (hours)

Other

Trainees Obtained Certification In Technical Area

Number of technical certifications

Number of certification credentialing programs administered

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Facilitated Water System Consolidation or Utility Collaboration

Number of water systems consolidated or utility collaboration efforts

Improved Coordination Between Stakeholders or Systems

Number of Agreements Signed

Number of Meetings

Other

Built New Water or Sewer System

Number of new systems built this reporting period

Rehabilitated/ Expanded/ Upgraded Existing Water or Sewer System

Number of existing systems rehabilitated/expanded

Outcome Remarks

Outcome 4: Strengthen Compliance

Provided Compliance Training for Water or Wastewater System Operators

Number of compliance trainings completed

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Trainees Obtained/Renewed Certification

Number of trained people achieving compliance certification this reporting period

Achieved Water and/or Sewer System Compliance

Total number of violation/non-compliance elements resolved

Negotiated Reduction of Fines/Administrative Penalties

Amount of non-compliance fees abated \$

Total dollar value of non-compliance fees \$

Percent Reduction in Non-Compliance Fees Charged This Reporting Period %

Outcome Remarks

Outcome 5: Critical Infrastructure Reliability

Implemented Improvements to Water and Wastewater Systems to Increase Uptime

Asset Management Plan

O&M Plan

Process Recommendations

Risk Assessment / Security Assessment / Vulnerability Assessment

Sanitary Sewer Master Plan

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Water Pipeline Replacement Master Plan

Other

Set Sewer Rates to a Level That Provides Sustainable Finances

Number of systems that have become financially sustainable

Number of systems that have built reserves that did not have them previously

Set Water Rates to a Level That Provides Sustainable Finances

Number of systems that have become financially sustainable

Number of systems that have built reserves that did not have them previously

Outcome Remarks

Outcome 6: Access to Safe Drinking Water

Implemented Improvements to Water System to Increase Water Safety

Developed and Updated Corrective Action Plan

Developed and Updated Cross Connection Control Plan

Developed and Updated Facility Closure Plan

Developed and Updated Sampling Plan

Developed and Updated Source Water Contract

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Other

Number of residents who have gained access to safe drinking water

Implemented Consolidation or Water Purchase to Secure Sufficient Quantities of Safe Drinking Water

Number of additional residents provided with water in sufficient quantities

Outcome Remarks

Outcome 7: Access to Sanitary Sewer Services

Implemented Improvements to Wastewater System to Meet Public Health Guidelines

Developed and Updated Watershed/Source Water Protection Plan

Developed and Updated Well Head Protection Plan

Identify Potential Contamination Sources

Other

Number of residents who have gained access to sanitary sewer system

Implemented Consolidation of Sewer System to Meet Local Demand

Number of additional residents provided with sewer system with sufficient capacity and reliability

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Outcome Remarks

Your PPR Highlights

What you have been doing for your community is outstanding. Let the grantors and officials know about the highlights, accomplishments and challenges on your journey in a short message.

Add Attachment

ACF will rely on the data on the outcome questionnaires when they report to Congress. However, if you think additional documents are necessary to support the PPR, you are welcome to attach them. (e.g., newsletter, case study, etc)

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Sign and Submit

- I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)

Name

Email Address

Phone

Signature of Authorized Certifying
Official

Required Supplementary Data

In addition to the data fields within the PPR, OCS **requires** RCD grant recipients to submit supplementary data using the table below as an uploaded attachment to the PPR in GrantSolutions.

OCS finds value in understanding the number of residents, households, and communities that are served by RCD-funded projects and uses this data to report the outcomes of the program. RCD grant recipients **must** attach a completed version of the table below to each PPR submission as an uploaded attachment. The medium of submission for this table (Excel Sheet, Word Document, PDF, etc.) is at the grant recipient's discretion.

Reporting Period	Number of Projects	Number of Communities Served	Population Served	Low-income Population Served	Number of Households Served