

Subject Line: Remember to complete your National Survey of TRIO Grantees!

Dear <FIRSTNAME> <LASTNAME>,

We are writing to remind you to participate in the National Survey of TRIO Grantees. The survey should take an average of 70 minutes to complete. To thank you for your time you will receive a **\$50 electronic gift card** when you complete the survey.

To participate, click on your unique link: [\[PERSONALIZED LINK\]](#)

If you need to stop the survey and finish at a different time, you can click on the same link above, or type the survey URL into your browser and enter your PIN:

Survey URL: [\[GENERIC LINK\]](#)

PIN: [\[PIN\]](#)

- You will need to reference your TRIO budget for the grant year 2024-2025 to answer some of the questions.
- If there are questions you are not able to answer, please feel free to draw on the expertise and knowledge of others within your program.
- If you'd like to see the questions in advance, you may view a PDF version of the survey here: [\[LINK TO PDF VERSION OF SURVEY\]](#).
- If you direct more than one TRIO program, you will receive a separate invitation and link for each program. With this link, please answer only as it relates to your [\[PROGRAM_NAME\]](#) program.

Your participation is voluntary, but your response is crucial in helping us understand the services offered by TRIO programs and the costs and intensity of participation across those services. Your responses will be kept confidential. Your participation in the survey will not affect your TRO program funding and individual responses will not be reviewed for compliance purposes. Your individual responses will not be used in any reports, but they will be combined with responses from other TRIO grantees to produce data products describing the variation in services provided across and within TRIO programs and the variation in the costs and intensity of these services. The results of this descriptive study will also provide you and other TRIO programs with insights about services and programming that are not currently captured by any other required reporting.

If you are having trouble accessing the online survey, contact the project team by submitting a technical support form here [\[LINK TO AIRTABLE FORM\]](#).

We look forward to your participation!

Carol Pistorino
Project Director
Decision Information Resources, Inc.

[INSERT OMB PACKAGE INFO]