

Subject Line: Last chance to complete your National Survey of TRIO Grantees for a \$50 gift card!

Dear <FIRSTNAME> <LASTNAME>,

The National Survey of TRIO Grantees is closing on **[INSERT CLOSING DATE]**. This survey collects important information about TRIO programs across the country, and we want to include your input about your **[PROGRAM_NAME]** program. As a thank you for your time in completing this 70-minute survey, we will offer you a **\$50 electronic gift card** when you complete the survey.

To participate, click on your unique link: **[PERSONALIZED LINK]**

If you need to stop the survey and finish at a different time, you can click on the same link above, or type the survey URL into your browser and enter your PIN:

Survey URL: **[GENERIC LINK]**

PIN: **[PIN]**

If you direct more than one TRIO program, you will receive a separate invitation and link for each program. With this link, please answer only as it relates to your **[PROGRAM_NAME]**.

Your participation is voluntary, but your response is crucial in helping us understand variation in services provided across and within TRIO programs and the variation in the costs and intensity of these services. Your responses will be kept confidential, and your participation in the survey will not affect your TRIO program funding. Individual responses will not be reviewed for compliance purposes. The results of this descriptive study will also provide you and other TRIO programs with insights about services and programming that are not currently captured by any other required reporting.

If you are having trouble accessing the online survey, contact the project team by submitting a technical support form here **[LINK TO AIRTABLE FORM]**.

We look forward to your contribution!

Carol Pistorino
Project Director
Decision Information Resources, Inc.

[INSERT OMB PACKAGE INFO]