

Protection and Advocacy of Beneficiaries of Social Security (PABSS) Web Based Reporting System

**Log in using the username
and password assigned to
your agency**

 

OMB Number: EXAMPLE-NUMBER

Expiration Date: EXAMPLE-DATE

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Welcome to the Reporting System

This system is designed to streamline the process of creating, editing, and generating reports. Please use the navigation tabs above to access different functionalities. If you need assistance, refer to the help section or contact support.

PLACEHOLDER FOR PRIVACY ACT STATEMENT

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PLACEHOLDER FOR OMB NUMBER
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Section A: PABSS Program Information ▲

Fiscal Year	<input type="text"/>
Reporting Period Start	<input type="text" value="MM/YYYY"/>
Reporting Period End	<input type="text" value="MM/YYYY"/>

1. Protection & Advocacy (P&A) Identification:

Name of Organization/P&A	<input type="text"/>
State or Territory	<input type="text"/>
Grant Number	<input type="text"/>

2. Main Office:

Organization Address	<input type="text"/>
City	<input type="text"/>
State/Territory	<input type="text"/>
Zip Code	<input type="text"/>

Zip Code	<input type="text"/>
Telephone Number	<input type="text"/>
Toll-Free Telephone Number	<input type="text"/>
Website Address	<input type="text"/>
Organization Email Address	<input type="text"/>

3. Person Completing Report:

Name	<input type="text"/>
Position Title	<input type="text"/>
Telephone Number and Extension	<input type="text"/>
Email Address	<input type="text"/>

Section B: Information and Referral (I&R) ▲

1. Provide the number of PABSS eligible individuals who received I&R assistance under the PABSS program during the reporting period. Do not count individuals more than once for this response:

2. Provide the number of PABSS related I&R requests made during the reporting period. Include all PABSS related I&R requests. If you receive more than one request from the same PABSS eligible individual, count each issue separately. This number may exceed the number listed in B.1.:

Section C: New PABSS Eligible Clients ▲

Section C: New PABSS Eligible Clients



Directions: For questions number 1 through 6, provide the number of new PABSS eligible clients. Do not include clients with one or more cases open at the end of the prior reporting period that carry over into this reporting period. This section refers to the number of PABSS eligible clients, not the number of issues clients presented. Do not include individuals who only received I&R during the reporting period.

1. Indicate the number of new PABSS eligible clients:

2. Type of Social Security administered benefit the new PABSS eligible clients received at the time PABSS staff open a case. The total should match the number of new PABSS eligible clients listed in C.1:

Description	Count
a. SSDI Related Benefits	<input type="text"/>
b. SSI Related Benefits	<input type="text"/>
c. Receives both SSDI and SSI Related Benefits	<input type="text"/>
d. Total:	<input type="text"/>

3. Employment status of the new PABSS eligible client at the time PABSS staff open a case. The total should match the number of new PABSS eligible clients listed in C.1:

Description	Count
a. Full-time employment or self-employment	<input type="text"/>
b. Part-time employment or self-employment	<input type="text"/>
c. Not working; preparing for employment or self-employment	<input type="text"/>
d. Total:	<input type="text"/>

4. Age of new PABSS eligible clients at the time PABSS staff open a case. The total should match the number of new PABSS eligible clients listed in C.1:

4. Age of new PABSS eligible clients at the time PABSS staff open a case. The total should match the number of new PABSS eligible clients listed in C.1:

Description	Count
a. Youth aged 14 through 17	<input type="text"/>
b. Youth aged 18 through 25	<input type="text"/>
c. Working aged beneficiaries – age 26 through Full Retirement Age (FRA)	<input type="text"/>
d. Total:	<input type="text"/>

5. Provide the number of PABSS eligible clients with cases open at the end of the last reporting period and carried into the start of this reporting period:

6. Section C Totals:

Description	Counts
a. Enter the number provided in C.1 (Total number of new PABSS eligible clients):	<input type="text"/>
b. Enter number provided in C.5 (Total number of PABSS eligible clients with open PABSS cases at the start of the reporting period):	<input type="text"/>
c. Total number of PABSS eligible clients served during the reporting period (Add numbers listed in 6a and 6b):	<input type="text"/>

Section D: Client Cases

Totals in this section refer to the cases PABSS staff addressed during the reporting period, regardless of the number of PABSS eligible clients involved.

1. Indicate the total number of PABSS cases that were open at the end of the last reporting period and carried over into this reporting period, regardless of whether the case reached a resolution during the current reporting period:

2. Indicate the number of new PABSS cases opened during this reporting period:

2. Indicate the number of new PABSS cases opened during this reporting period:

3. In the chart below, indicate the barrier to current or potential employment that PABSS staff identified and worked to address by opening a PABSS case. PABSS staff may open more than one case for each PABSS eligible client. The numbers in this section refer only to cases opened during the reporting period and the total should match the number of new PABSS eligible clients listed in D.2:

Identified Barrier to Work	Count
a. Employment Discrimination (other than Reasonable Accommodation)	<input type="text"/>
b. Employment Network Services	<input type="text"/>
c. Employment Supports	<input type="text"/>
d. Health Care	<input type="text"/>
e. Housing	<input type="text"/>
f. Overpayment Assistance	<input type="text"/>
g. Reasonable Accommodations	<input type="text"/>
h. Representative Payee Issues	<input type="text"/>
i. Transportation	<input type="text"/>
j. Vocational Rehabilitation Services	<input type="text"/>
k. Work Incentive Counseling	<input type="text"/>
l. Youth and Education Services	<input type="text"/>
m. Assistance with Caregiving	<input type="text"/>

m. Assistance with Caregiving	<input type="text"/>
n. Other – describe below in number 4.	<input type="text"/>
o. Total:	<input type="text"/>

4. If you indicated “Other” in D.3.n, describe here:

5. Indicate the total number of open PABSS cases during the reporting period:

Description	Counts
a. Enter the number provided in D.1. (Total number of PABSS cases carried over from the previous reporting period):	<input type="text"/>
b. Enter the number provided in D.2. (Total number of new PABSS cases opened during the reporting period):	<input type="text"/>
c. Total number of open PABSS cases in the reporting period (Add numbers listed in 5.a and 5.b):	<input type="text"/>

6. Indicate the number of cases that remained open at the end of the last day of the reporting period:

Section E: Closed Cases - Resolution and Outcomes ▲

Directions: This section describes cases closed during the reporting period.

1. How many PABSS cases did you close during the reporting period?

2. Indicate the number of PABSS cases closed under each of the following categories. The total should match E.1, the number of cases closed during the reporting period.

Type of Case Closure	Count
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Type of Case Closure	Count
a. Fully favorable resolution	<input type="text"/>
b. Partially favorable resolution	<input type="text"/>
c. Unfavorable resolution	<input type="text"/>
d. Case closed for other reasons	<input type="text"/>
e. Total:	<input type="text"/>

3. Indicate the highest-level intervention strategy used to resolve each PABSS case that was closed during the reporting period. The total should match E.1, the number of cases closed during the reporting period.

Intervention Strategy	Count
a. Self-Advocacy Assistance	<input type="text"/>
b. Limited Advocacy	<input type="text"/>
c. Investigation	<input type="text"/>
d. Negotiation	<input type="text"/>
e. Mediation, Alternative Dispute Resolution	<input type="text"/>
f. Administrative Remedies	<input type="text"/>
g. Legal Remedy, Litigation	<input type="text"/>
h. Class Action Suits	<input type="text"/>
i. Total:	<input type="text"/>

i. Total:

4. Indicate the PABSS eligible clients' status at the time of case closure in the boxes below. The total should match E.1, the number of cases closed during the reporting period.

Client's Status at Case closure	Count
a. Gained or maintained access to vocational services, Vocational Rehabilitation, Employment Networks, or other agencies	<input type="text"/>
b. Gained or retained access to other services and supports to remove barriers to current or potential employment	<input type="text"/>
c. Obtained, regained, maintained, or advanced employment	<input type="text"/>
d. Acquired knowledge concerning rights, or protection from discrimination	<input type="text"/>
e. Addressed a work-related overpayment, by appeal, waiver, or creating a payment plan	<input type="text"/>
f. Unable to determine outcome	<input type="text"/>
g. Total:	<input type="text"/>

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Section F: Examples and Updates

Project Updates

1. Provide a description of PABSS staffing changes, or other major developments or updates that affect the PABSS program in the reporting period:

Service Examples

2. Provide three, redacted examples of PABSS funded cases closed during the reporting period. For each case example, select the primary issue that PABSS services addressed, describe the PABSS eligibility determination, the action steps, and the case resolution. You may include secondary issues in the narrative description of the case in 2.d.

Case Example 1:

a. Issue (select one):

- | | |
|--|---|
| <input type="radio"/> Assistance with Caregiving | <input type="radio"/> Employment Discrimination (other than Reasonable Accommodation) |
| <input type="radio"/> Employment Network Services | <input type="radio"/> Employment Supports |
| <input type="radio"/> Health Care | <input type="radio"/> Housing |
| <input type="radio"/> Overpayment Assistance | <input type="radio"/> Reasonable Accommodation |
| <input type="radio"/> Representative Payee Issues | <input type="radio"/> Transportation |
| <input type="radio"/> Vocational Rehabilitation Services | <input type="radio"/> Work Incentive Counseling |
| <input type="radio"/> Youth and Education Services | <input type="radio"/> Other - Describe below (Check this only if you have reviewed the categories above and their definitions, and none represent the barrier or barriers you addressed.) |

If 'Other', please describe

b. What SSA administered benefit, based on disability, was the person receiving when PABSS staff opened the case?

Select an option

c. What barrier, or barriers to work was the individual experiencing when PABSS staff opened the case?

d. Describe the steps PABSS staff undertook to resolve the barriers to work:

Case Example 2:

a. Issue (select one):

- | | |
|--|---|
| <input type="radio"/> Assistance with Caregiving | <input type="radio"/> Employment Discrimination (other than Reasonable Accommodation) |
| <input type="radio"/> Employment Network Services | <input type="radio"/> Employment Supports |
| <input type="radio"/> Health Care | <input type="radio"/> Housing |
| <input type="radio"/> Overpayment Assistance | <input type="radio"/> Reasonable Accommodation |
| <input type="radio"/> Representative Payee Issues | <input type="radio"/> Transportation |
| <input type="radio"/> Vocational Rehabilitation Services | <input type="radio"/> Work Incentive Counseling |
| <input type="radio"/> Youth and Education Services | <input type="radio"/> Other - Describe below (Check this only if you have reviewed the categories above and their definitions, and none represent the barrier or barriers you addressed.) |

If 'Other', please describe

b. What SSA administered benefit, based on disability, was the person receiving when PABSS staff opened the case?

Select an option

c. What barrier, or barriers to work was the individual experiencing when PABSS staff opened the case?

d. Describe the steps PABSS staff undertook to resolve the barriers to work:

d. Describe the steps PABSS staff undertook to resolve the barriers to work:

Case Example 3:

a. Issue (select one):

- | | |
|--|---|
| <input type="radio"/> Assistance with Caregiving | <input type="radio"/> Employment Discrimination (other than Reasonable Accommodation) |
| <input type="radio"/> Employment Network Services | <input type="radio"/> Employment Supports |
| <input type="radio"/> Health Care | <input type="radio"/> Housing |
| <input type="radio"/> Overpayment Assistance | <input type="radio"/> Reasonable Accommodation |
| <input type="radio"/> Representative Payee Issues | <input type="radio"/> Transportation |
| <input type="radio"/> Vocational Rehabilitation Services | <input type="radio"/> Work Incentive Counseling |
| <input type="radio"/> Youth and Education Services | <input type="radio"/> Other - Describe below (Check this only if you have reviewed the categories above and their definitions, and none represent the barrier or barriers you addressed.) |

If 'Other', please describe

b. What SSA administered benefit, based on disability, was the person receiving when PABSS staff opened the case?

Select an option ▼

c. What barrier, or barriers to work was the individual experiencing when PABSS staff opened the case?

d. Describe the steps PABSS staff undertook to resolve the barriers to work:

Outreach Examples

3. Describe up to three examples of outreach. For each example, select the box that best describes the topic of the outreach event or effort.

Outreach Example 1:

Outreach Example 1:

a. Topic (select one):

- Employment Issues (other than reasonable accommodations)
- General overview of PABSS services
- Housing
- Regulations and Laws affecting people with disabilities
- SSA Overpayments
- Transportation
- Youth and Education Services
- Employment Supports
- Health Care
- Reasonable Accomodations
- Reporting changes to SSA, including wage reporting
- SSA Work Incentives
- Vocational Rehabilitation Services

b. Briefly describe the event:

Outreach Example 2:

a. Topic (select one):

- Employment Issues (other than reasonable accommodations)
- General overview of PABSS services
- Housing
- Regulations and Laws affecting people with disabilities
- SSA Overpayments
- Transportation
- Youth and Education Services
- Employment Supports
- Health Care
- Reasonable Accomodations
- Reporting changes to SSA, including wage reporting
- SSA Work Incentives
- Vocational Rehabilitation Services

b. Briefly describe the event:

Outreach Example 3:

a. Topic (select one):

- Employment Issues (other than reasonable accommodations)
- General overview of PABSS services
- Employment Supports
- Health Care

- Employment issues (other than reasonable accommodations)
- General overview of PABSS services
- Housing
- Regulations and Laws affecting people with disabilities
- SSA Overpayments
- Transportation
- Youth and Education Services
- Employment Supports
- Health Care
- Reasonable Accommodations
- Reporting changes to SSA, including wage reporting
- SSA Work Incentives
- Vocational Rehabilitation Services

b. Briefly describe the event:

Systemic Advocacy

4. Describe up to three examples of systemic advocacy efforts funded under PABSS to address barriers to current or potential employment.

Systemic Advocacy Example 1:

a. Systemic issue addressed (select one):

- Assistance with Caregiving
- Employment Network Services
- Health Care
- Overpayment Assistance
- Representative Payee Issues
- Vocational Rehabilitation Services
- Youth and Education Services
- Employment Discrimination (other than Reasonable Accommodation)
- Employment Supports
- Housing
- Reasonable Accommodation
- Transportation
- Work Incentive Counseling
- Other - Describe below (Check this only if you have reviewed the categories above and their definitions, and none represent the barrier or barriers you addressed.)

If 'Other', please describe

b. Provide a brief description of the systemic advocacy activities indicated above. Include the status at the end of the reporting period, and any outcomes.

Systemic Advocacy Example 2:

a. Systemic issue addressed (select one):

- Assistance with Caregiving
- Employment Network Services
- Health Care
- Overpayment Assistance
- Representative Payee Issues
- Vocational Rehabilitation Services
- Youth and Education Services
- Employment Discrimination (other than Reasonable Accommodation)
- Employment Supports
- Housing
- Reasonable Accommodation
- Transportation
- Work Incentive Counseling
- Other - Describe below (Check this only if you have reviewed the categories above and their definitions, and none represent the barrier or barriers you addressed.)

If 'Other', please describe

b. Provide a brief description of the systemic advocacy activities indicated above. Include the status at the end of the reporting period, and any outcomes.

Systemic Advocacy Example 3:

a. Systemic issue addressed (select one):

- Assistance with Caregiving
- Employment Network Services
- Health Care
- Overpayment Assistance
- Representative Payee Issues
- Vocational Rehabilitation Services
- Youth and Education Services
- Employment Discrimination (other than Reasonable Accommodation)
- Employment Supports
- Housing
- Reasonable Accommodation
- Transportation
- Work Incentive Counseling
- Other - Describe below (Check this only if you have reviewed the categories above and their definitions, and none represent the barrier or barriers you addressed.)

Youth and Education Services

Other - Describe below (Check this only if you have reviewed the categories above and their definitions, and none represent the barrier or barriers you addressed.)

If 'Other', please describe

b. Provide a brief description of the systemic advocacy activities indicated above. Include the status at the end of the reporting period, and any outcomes.

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