
APPENDIX B: Consent form for staff participating in interviews

Study description and purpose

Mathematica, an independent research firm, is conducting this study for the Administration for Children and Families (ACF). ACF is an agency in the federal government within the U.S. Department of Health and Human Services that supports the health and well-being of youth. The goal of this project is to learn more about sexual health education programming that providers deliver to youth. [Program name] is a program that ACF is interested in learning more about.

Mathematica would like to learn about your experiences with the implementation of [program name] at [site name].

This is a form asking for your consent to participate in the study.

What will I be asked to do?

We are asking for your permission to participate in one activity: a 50-minute interview that will discuss your experiences with the implementation of the evaluation of [program name] at the [site name]. The interview is an opportunity to share your perspective on how the program was implemented, how it operated at the site, how the youth received the [program name] and your thoughts about how similar evaluations might be implemented in the future. Your point of view is very important for this work. The interview may take place virtually, or in-person.

What are the risks and benefits to participating?

- **There are no known risks associated with this study.** The only risk is that you might be uncomfortable answering some questions. If that happens, you do not have to answer any questions you do not want to answer. You may also stop participating in the interview at any point. There are no right or wrong answers to the questions.
- **Your participation is entirely voluntary.** There are no consequences if you decide not to participate in this study.
- **You will not receive any direct benefits to participating.** However, the information you share may help inform the implementation of future evaluations of sexual risk avoidance education interventions with youth and young adults.

How will my privacy be protected?

- The responses you provide will be combined with the responses from other staff participating in the study.
- Your name and responses will not be disclosed or used in an identifiable form.
- We will audio-record the interview so that the study team can take accurate notes. We might share the recording with outside partners to transcribe notes, but your name will not be attached.

- If you do not agree to be recorded, you can still participate and we will take notes during the interview.
- We will destroy the recording and notes at the end of the study.
- All recordings and notes will be securely stored, and only the team that is working on the study will have access to them.

How will the information collected from the interviews be used?

The study team will write a report for ACF that summarizes the findings from the data collection activities. The report will be used to inform future evaluations of sexual risk avoidance education programs for youth and young adults.

Who can I contact for more information?

If you have questions about the SRAENE study, please contact Betsy Keating at ekeating@mathematica-mpr.com or (312) 994-1014.

If you have questions about your rights as a research volunteer, if you think the research negatively affected you, or if you have other questions, concerns, or complaints, contact the [Institutional Review Board name and contact information].

Please fill out the information below indicating whether you agree to participate in the study by completing a 50-minute interview.

I have read the information sheet describing the study. By signing this form, I am saying
(CHOOSE ONE):

☐ Yes, I _____ agree to participate in the study activities
(Print name)

☐ No, I _____ do not wish to participate in the study.
(Print name)

Signature: _____ Date: _____