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Office of Information and Regulatory Affairs (OIRA)
Office of Management and Budget (OMB)

From: Administration for Children and Families (ACF)

Date: May 28, 2025

Subject: NonSubstantive Change Requests – Administration for Children and Families
Information Collection Updates in Response to recent Presidential Actions

This memo requests approval of nonsubstantive changes to Administration for Children and Families (ACF) information collections in response to the *Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government* Executive Order (Defending Women EO) and recent Presidential Actions related to diversity, equity, and inclusion (DEI), such as those covered under the *EO Initial Recissions of Harmful Executive Orders and Actions*. ACF is submitting multiple requests with very similar updates.

Background

In January 2025, the current Administration released multiple EOs and memoranda requiring updates to information collections that request gender and/or gender identity, to only request “Sex” with the options Male/Female. Additionally, presidential actions focused on the removal of DEI-specific activities. To be responsive to the new administration, ACF is submitting change requests for a number of implicated information collections.

Overview of Requested Changes

ACF has implemented changes to remove language related to DEI and update gender collected data to denote sex as a biological variable in current approved information collection requests to comply with the directives.

This request is specific to only these updates and includes the following information collections:

| OMB # | ICR Title | Updated ICs | Gender or DEI-related Updates |
|-----------|--|--|-------------------------------|
| 0970-0033 | Annual Survey of Refugees | Annual Survey of Refugees | Gender |
| 0970-0034 | Unaccompanied Refugee Minors Program: ORR-3 Placement Report and ORR-4 Outcomes Report | ORR-3 Report ORR-3 Instructions ORR-4 Report ORR-4 Instructions | Gender |
| 0970-0043 | Refugee Data Submission System for Formula Funds Allocations (ORR-5) | ORR-5 Form ORR-5 Sections I-III Form ORR-5 Instructions ORR-5 Instructions Attachment | Gender |
| 0970-0351 | State Plan for Grants to States for Refugee Resettlement | Title IV State Plan for Grants to States for Refugee Resettlement | Gender and DEI |

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| 0970-0490 | Microenterprise Development (MED) Program Indicators | MED Program Indicators MED Program Indicators Instructions | Gender |
| 0970-0490 | Employer Engagement Program Performance Data | Employer Engagement Program Performance Data Form Employer Engagement Program Performance Data Instructions | Gender |
| 0970-0490 | Ethnic Community Self-Help (ECSH) Program Data Indicators | ECSH Program Data Indicators ECSH Program Data Indicators Instructions | Gender |
| 0970-0490 | Office of Refugee Resettlement Refugee Family Child Care Microenterprise (RFCCMED) Program Performance Data | RFCCMED Program Performance Data Form RFCCMED Program Performance Data Form Instructions | Gender |
| 0970-0490 | Refugee Agricultural Partnership Program (RAPP) Indicators | RAPP Indicators RAPP Indicators Instructions | Gender |
| 0970-0490 | Refugee Individual Development Accounts (IDA) Program Indicators | IDA Program Indicators IDA Program Indicators Instructions | Gender |
| 0970-0490 | Refugee Resettlement Refugee Career Pathways (RCP) Program Performance Data | RCP Program Performance Data Form RCP Program Performance Data Instructions | Gender |
| 0970-0490 | Office of Refugee Resettlement Services to Afghan Survivors of Combat (SASIC) Program Performance Data Point Tool & User Guide | SASIC Program Performance Data Point Tool SASIC Program Performance User Guide | Gender and DEI |
| 0970-0490 | Support for Trauma-Affected Refugees (STAR) Annual Program Data Points (PDP) Tool and User Guide | STAR Annual PDP Tool STAR Annual PDP User Guide | Gender |
| 0970-0550 | Unaccompanied Refugee Minors Program Application, and Withdrawal of Application or Declination of Placement Form | Unaccompanied Refugee Minors Program Application | Gender |
| 0970-0599 | Office of Refugee Resettlement (ORR) Services for Survivors of Torture (SOT) Program Data Points (PDP) and Performance Progress Reports (PPR) | SOT Data Indicators Reporting Guide SOT Program Data Points Form | Gender |
| 0970-0624 | Voluntary Agencies Matching Grant Program Data Reporting | Voluntary Agencies Matching Grant Program Data Submission: Instructions Voluntary Agencies Matching Grant Program Data Submission: Instructions Attachment Voluntary Agencies Matching Grant Program Data Submission Form | Gender |
| 0970-0558 | Office of Refugee Resettlement Refugee Individual Development Accounts (IDA) Program Pre-Monitoring Questionnaire (PMQ) | IDA PMQ | DEI |
| 0970-0558 | Office of Refugee Resettlement Refugee Microenterprise Development (MED) Program Pre-Monitoring Questionnaire (PMQ) | MED PMQ | Gender and DEI |
| 0970-0558 | Office of Refugee Resettlement Refugee Career Pathways (RCP) Program Pre-Monitoring Questionnaire (PMQ) | RCP PMQ | Gender |

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| 0970-0558 | Office of Refugee Resettlement Services to Afghan Survivors of Combat (SASIC) Program Notification Letter and Pre-Monitoring Questionnaire (PMQ) | SASIC PMQ SASIC Notification Letter | Gender and DEI |
| 0970-0477 | Office of Planning, Research, and Evaluation, Division of Economic Independence Information Collection for Prospective Grant Reviewer Opportunities | Division of Economic Independence Information Collection for Prospective Grant Reviewer Form | Gender and DEI |
| 0970-0605 | Culture of Continuous Learning Project: Case Study | Instrument 9: Organizational Self-Assessment Instrument 11: BSC Implementation Staff and Faculty Focus Group Discussion Guide Instrument 13: Key Informant Interviews with BSC Center Administrators Discussion Guide Instrument 14: BSC Teachers and Support Staff Focus Group Discussion Guide Instrument 15: BSC Parent Focus Group Discussion Guide Instruments 17a-dii - CCL Surveys | DEI |

Time Sensitivities

In an effort to be responsive to the new administration’s requests, ACF has implemented many of these updated ICs in the field. To ensure ACF comes into compliance with the Paperwork Reduction Act as soon as possible, ACF requests immediate approval.