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Office of Information and Regulatory Affairs (OIRA)
Office of Management and Budget (OMB)

From: Jessica Hale
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Administration for Children and Families (ACF)

Date: April 9, 2026

Subject: NonSubstantive Change Request – Diaper Distribution Demonstration and Research Pilot Beneficiary Information (OMB #0970-0642)

This memo requests approval of nonsubstantive changes to the approved information collection, Diaper Distribution Demonstration and Research Pilot (DDDRP) Beneficiary Information (OMB #0970-0642).

Background

In April 2025, Office of Community Services (OCS) received OMB approval for the DDDRPP Beneficiary Information collection (OMB #0970-0642). This approval included:

- Continued administration of the Beneficiary Enrollment Survey (BES) with grant recipients that had already been administering the survey through April 2026, when those projects were scheduled to end.
- Administration of the new Beneficiary Report for new awardees.

Currently, only seven grant recipients continue to use the BES, and their project period end date is April 30, 2026. Given the potential for a short extension of the project timeline (e.g., through a no-cost extension), these projects may remain operational beyond April 2026.

The current OMB expiration date is April 30, 2028 but materials submitted and approved describe data collection ending in April 2026. Currently approved burden estimates include enough estimated burden hours to allow data collection for at least one more year.

Overview of Requested Changes

To collect complete information about beneficiaries in these seven projects, OCS requests permission to continue using the BES until these projects actually close—even if that extends past April 2026. Specifically, OCS proposes the following clarifications to the instructions tab of the Beneficiary Report:

- **Reporting Period Clarification:** OCS made changes to the supporting statements to make it clear that reporting requirements will continue until the end of the grant and program administration. Previous versions reference April 2026 as the end, however due to potential extensions to project periods for cohort 2 grant recipients, it is necessary to extend reporting requirements beyond the original date provided. However, no changes to overall burden are needed because grant recipients have enrolled fewer participants in the BES than anticipated when the last package was cleared.

These changes do not alter the substantive content of the data collection, add any new data elements, or add any additional burden from what was originally approved when the package was cleared.

Time Sensitivities

We would like to continue collecting these data without interruption for grant recipients who extend their project periods beyond April 30, 2026.