

SAVES Data Collection for Safety in Child Support Program Research

OMB Information Collection Request
New Collection

Supporting Statement Part A

April 2026

Type of Request: New

Submitted By:
Office of Child Support Enforcement
Administration for Children and Families
U.S. Department of Health and Human Services

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**Alternative Supporting Statement for Information Collections Designed for
Research, Public Health Surveillance, and Program Evaluation Purposes**

Part A

Executive Summary

- **Type of Request:** This Information Collection Request is for a New Collection. We are requesting one year of approval.
- **Description of Request:** The Safe Access for Victims' Economic Security (SAVES) Demonstration is a five-year project funded by the Office of Child Support Enforcement (OCSE) in the Administration for Children and Families (ACF). The goal is to increase safe access to child support, parenting time, and establishing paternity for survivors of domestic violence (DV). The data collection will include qualitative interviews and surveys with DV survivors, a survey of DV advocates, focus groups with child support staff at the 13 SAVES demonstration sites, and qualitative interviews with clients who have received safety-focused intervention services at those sites.

These data collection activities are designed to better understand how DV survivors experience the child support program and how safety-focused interventions are being implemented. The findings will inform program improvements at the SAVES demonstration sites and local child support agencies. We do not intend for this information to be used as the principal basis for public policy decisions.

- **Time Sensitivity:** SAVES is a five-year project that is currently at the start of its fourth year. Approval of this request in year four will allow for the SAVES Center, responsible for providing technical assistance and conducting evaluation, to complete the data collection within year four of the project timeline.

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A1. Necessity for Collection

The Safe Access for Victims' Economic Security (SAVES) Demonstration is a five-year project funded by Office of Child Support Enforcement (OCSE) in the Administration for Children and Families (ACF) to increase safe access to child support, parenting time, and establishment of parentage services for survivors of domestic violence (DV). One of the main purposes of SAVES is to build the evidence and knowledge base to better serve survivors of DV in the child support program. This information collection is necessary to guide improvements in service delivery and ensure the child support program effectively provides child support enforcement to survivors of DV.

There are no legal or administrative requirements that necessitate this collection. ACF is undertaking the collection at the discretion of the agency.

ACF has contracted with the Center for Policy Research (CPR), one organization of the SAVES Center, to conduct this work.

A2. Purpose

Purpose and Use

The purpose of this data collection is for ACF to better understand experiences of DV survivors with the child support program, DV advocate perspectives on support needs for DV survivors, and child support program staff reflections on the implementation of safety-focused interventions. ACF intends to use this information to increase effective child support enforcement for survivors of DV.

This data collection will generate critical insights for DV advocates, researchers, and child support agencies on how to make the child support program more accessible and responsive to the survivor's safety needs. ACF will use these findings to strengthen cross-agency collaboration, support trauma-informed and survivor-centered practices, and identify promising approaches that improve safety within the child support program. SAVES will use results to refine technical assistance, guide program improvements at demonstration sites, and share lessons learned with the broader field to inform continued development of survivor-centered practices.

The information collected is meant to contribute to the body of knowledge on ACF programs. It is not intended to be used as the principal basis for a decision by a federal decision-maker and is not expected to meet the threshold of influential or highly influential scientific information.

Research Questions

This study is designed to understand how DV survivors interact with the child support program and how safety-focused practices are implemented across SAVES demonstration sites. The research focuses on:

- Survivors' experiences with the child support program, including reasons for engaging or avoiding it and related safety concerns
- Advocates' perspectives on the support needs of DV survivors navigating the child support program
- Child support staff experiences with implementing safety-focused interventions at SAVES demonstration sites
- Client experiences with those interventions
- Cross-site variation in practice and opportunities for improvement

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Instrument 1: SAVES Qualitative Interviews with DV Survivors

This instrument explores in-depth individual experiences of DV survivors who are eligible for child support and have either engaged or not engaged with the child support program. It addresses the following research questions:

- What are experiences of DV survivors with the child support program, including both positive and negative interactions?
- What safety concerns arise when survivors consider or engage with the child support program?
- What factors influence survivors' decisions to pursue, avoid, or discontinue child support?
- What barriers (emotional, logistical, procedural) do survivors indicate as preventing them from accessing or benefiting from the program?
- How do survivors perceive child support staff responsiveness, communication, and sensitivity to DV?
- How do the experiences of survivors vary across sites or contexts?
- What suggestions do survivors have for improving safety and access within the child support program?

Instrument 2: SAVES Quantitative Survey with DV Survivors

This instrument provides broad, anonymous insights from DV survivors and complements the qualitative interviews by capturing trends and patterns. It addresses the following research questions:

- How frequently do DV survivors experience safety risks or concerns related to child support engagement?
- What are the most common reasons survivors avoid or disengage from the child support program?
- What forms of support or protection (e.g., address confidentiality, virtual hearings) do survivors know about or use?
- What are the perceptions of survivors of the child support program's accessibility, fairness, and responsiveness?
- How do the experiences of survivors differ by demographic characteristics, location, or level of engagement with the child support program?

Instrument 3: SAVES Quantitative Survey with DV Advocates

This instrument gathers advocate perspectives on their work supporting survivors involved in the child support program. It is designed to answer the following research questions:

- What challenges do DV advocates encounter when helping survivors navigate the child support program?
- What kinds of support do advocates provide to survivors (e.g., legal accompaniment, safety planning)?
- What safety risks do advocates observe when survivors engage with child support?
- How do advocates perceive the effectiveness of current safety-focused interventions?
- What types of collaboration or conflict exist between DV organizations and child support agencies?
- What improvements do advocates recommend to better protect and support survivors?

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Instrument 4: SAVES Focus Groups with Child Support Staff at Demonstration Sites

This instrument gathers child support staff perspectives on the implementation, impact, and sustainability of safety-focused interventions introduced through SAVES. It addresses the following research topic areas:

- Staff expectations and evolving perceptions of the intervention
- Implementation successes and challenges
- Impact on staff roles, workflows, and daily operations
- Perceived effects on survivors' experience and safety
- Changes in internal and external collaboration
- Shifts in agency culture and communication around safety and trauma
- Lessons learned and recommendations for the field
- Staff perspectives on sustainability and future needs

Instrument 5: SAVES Qualitative Interviews with Clients Receiving Safety-Focused Intervention Services at Demonstration Sites

This instrument captures client feedback about their firsthand experience receiving safety-related services from child support agencies at SAVES demonstration sites. It addresses the following research questions:

- What specific safety-focused services (e.g., screening or assessment tools, specialized staff, modifications to court services, paternity establishment, parenting time) did clients receive at SAVES demonstration sites?
- How did these services affect their safety, comfort, and willingness to engage with the child support program?
- Were there aspects of the services that felt unsafe, confusing, or burdensome?
- How satisfied were clients with the support and communication they received?
- What changes or improvements do clients recommend for future service delivery?
- How do client experiences vary across demonstration sites?

Study Design

The study employs a mixed methods design to collect data through five one-time data collection activities with four types of respondents:

- **DV Survivors:** Interviews and surveys with DV survivors who are eligible for child support and have either engaged or not engaged with the child support program. Respondents will only participate in one of the two data collections.
- **DV Advocates:** Survey with DV advocates who support survivors navigating the child support program.
- **Staff:** Focus groups with child support staff at demonstration sites implementing safety-focused interventions.
- **Clients:** Interviews with clients receiving safety-focused intervention services at demonstration sites.

The table below provides more information about each data collection activity.

This design allows for a rich, multi-perspective understanding what promotes or prevents safe access to child support for DV survivors. The combination of qualitative and quantitative data will help the SAVES Center and OCSE improve survivor-centered practices, refine technical assistance, and document

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promising strategies. While the study does not aim to produce generalizable or nationally representative findings, it will generate valuable insights to inform local program improvements and shared learning across participating jurisdictions. We will obtain informed consent and screen respondents for eligibility for each participant group, as described in Supporting Statement B, Section B2; see Appendix A to E for the consent and information sheets associated with all instruments.

<i>Data Collection Activity</i>	<i>Instruments</i>	<i>Respondent, Content, Purpose of Collection</i>	<i>Mode and Duration</i>
Screening survey + Interviews	Instrument 1: SAVES Qualitative Interviews with DV Survivors	Respondents: DV survivors who are eligible for child support and have either engaged or not engaged with the child support program Content: Description of DV survivors' experiences, feelings of safety, and engagement decisions around the child support program Purpose: To explore the perspectives of survivors on safety, access, and decision-making related to child support to inform safety-related improvements to child support programs	Mode: Virtual (e.g., Zoom) or phone-based Duration: 60 minutes
Screening survey + Survey	Instrument 2: SAVES Quantitative Survey with DV Survivors	Respondents: DV survivors who are eligible for child support and have either engaged or not engaged with the child support program. Respondents will include individuals who visit the National Domestic Violence Hotline website and choose to click on the survey link. Content: Quantitative data on the experiences of DV survivors with the child support program, including safety concerns, barriers to engagement, reasons for pursuing or avoiding child support, and perceptions of program responsiveness Purpose: To identify safety related trends and commonalities in survivors' experiences with the child support program to inform programmatic safety-related improvements	Mode: Online (e.g., Qualtrics) Duration: 20 minutes
Survey	Instrument 3: SAVES Quantitative Survey with DV Advocates	Respondents: DV advocates who have experience working with survivors eligible for child support. Respondents will be identified through outreach coordinated with SAVES demonstration sites, state and local DV coalitions, and national partners such as	Mode: Online (e.g., Qualtrics) Duration: 20 minutes

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		the National Resource Center on Domestic Violence (NRCDV). Content: Quantitative data on the experiences of DV advocates supporting survivors with child support cases, including perceived barriers to access, safety concerns, survivors' needs, and the effectiveness of agency collaboration and safety-focused interventions. Purpose: To gather advocate perspectives on survivors' challenges and supports in the child support program, and inform agency collaboration	
Focus Groups	Instrument 4: SAVES Focus Groups with Child Support Staff at Demonstration Sites	Respondents: Child support staff at SAVES demonstration sites Content: Perceived reactions of agency staff to intervention services, implementation barriers and challenges, scalability Purpose: To gather perspectives from child support agency staff on the demonstration site's intervention services, perceived reactions (i.e., outcomes) to the intervention services, implementation experience, and long-term feasibility and scalability	Mode: Virtual (e.g., Zoom) Duration: 90 minutes
Interviews	Instrument 5: SAVES Qualitative Interviews with Clients Receiving Safety-Focused Intervention Services at Demonstration Sites	Respondents: DV survivors who are child support clients at SAVES demonstration sites receiving safety-focused intervention services Content: Description of intervention services each parent received, reactions from clients on intervention services, areas for improvement to enhance safety Purpose: To gather information on the experiences of DV survivors with access to, and perceptions of the safety-focused interventions at the demonstration sites	Mode: Virtual (e.g., Zoom) or phone-based Duration: 45 minutes

Other Data Sources and Uses of Information

This package is designed to accomplish information collection activities that are in addition to those activities described in a previously approved information collection that is also part of SAVES: SAVES Center Data Collection for Program Improvement (OMB #: 0970-0531). The SAVES Center collects data for program improvement in two ways. First, by extracting administrative data from automated systems at SAVES demonstration sites. Second, by conducting surveys with program staff. These surveys focus on

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current policies and practices regarding domestic violence and safety in their child support program. They also gather information about the training and technical assistance provided by the SAVES Center. This information is collected to better understand efforts to increase safe access for survivors in local child support programs in the 13 SAVES demonstration sites.

A3. Use of Information Technology to Reduce Burden

Online surveys will be self-administered using a secure platform accessible by desktop and mobile devices, with built-in logic to reduce response burden. Focus groups and interviews will be conducted via secure video platform to minimize travel or scheduling constraints for respondents. With respondent consent, interviews and focus groups will be recorded, which can alleviate burden for respondents.

A4. Use of Existing Data: Efforts to reduce duplication, minimize burden, and increase utility and government efficiency

Existing data sources do not capture the targeted experiences and perspectives needed for this study, particularly in the context of child support and DV-focused safety interventions. The SAVES Center reviewed prior studies, including the federally funded 2017 National Resource Center on Domestic Violence's (NRCDV) advocate survey (Grant Number 90EV0428), and this collection is designed to build on, rather than duplicate, those efforts.

A5. Impact on Small Businesses

Some DV advocates may work at small community-based organizations. To reduce burden, the survey is brief, voluntary, and can be completed online at the respondent's convenience.

A6. Consequences of Less Frequent Collection

This is a one-time data collection.

A7. Now subsumed under 2(b) above and 10 (below)

A8. Consultation

Federal Register Notice and Comments

In accordance with the Paperwork Reduction Act of 1995 (PRA; Pub. L. 104-13) and Office of Management and Budget (OMB) regulations at 5 CFR Part 1320 (60 FR 44978, August 29, 1995), ACF published a notice in the Federal Register announcing the agency's intention to request an OMB review of this information collection activity. This notice was published on February 2, 2026 (91 FR 4562) and provided a sixty-day period for public comment. During the notice and comment period OCSE received two sets of comments. An overview of OCSE responses is provided in Appendix F.

Consultation with Experts Outside of the Study

DV survivor advisors, DV advocates, and technical assistance partners with expertise in child support were consulted to develop these instruments. These collaborators helped ensure the questions were relevant, clearly worded, and aligned with survivor safety and accessibility needs and were conducted in accordance with PRA requirements.

Instrument 1: SAVES Qualitative Interviews with DV Survivors

The interview guide was developed through survivor engagement and consultation with DV advocates

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to ensure that questions were trauma-informed, clearly worded, and aligned with the realities and safety concerns of survivors navigating the child support program.

Instrument 2: SAVES Quantitative Survey with DV Survivors

The survey was developed with input from survivor engagement activities, DV advocates, technical assistance partners, and the National Domestic Violence Hotline. This consultation helped ensure the survey content was relevant, accessible, and responsive to the experiences and needs of survivors, including those with limited resources or technology access.

Instrument 3: SAVES Quantitative Survey with DV Advocates

This instrument was created in collaboration with DV advocates and coalition partners. The survey design mirrors the structure and focus of NRCDV's 2017 Public Benefits Access Survey and was informed through consultation with the Indiana Coalition Against Domestic Violence, all SAVES Center partners, and national DV advocacy networks. These experts provided feedback on question language, content, and structure to ensure the survey accurately captured advocate perspectives on the needs of survivors, barriers, and opportunities for improved collaboration with child support agencies.

Instrument 4: SAVES Focus Groups with Child Support Staff at Demonstration Sites

The focus group guide was developed with input from technical assistance providers and subject matter experts in child support and DV to elicit meaningful insights from staff about the implementation of safety-focused interventions and their experiences supporting DV-affected clients.

Instrument 5: SAVES Qualitative Interviews with Clients Receiving Safety-Focused Intervention Services at Demonstration Sites

This interview guide was informed by survivor engagement and consultation with child support professionals to ensure the questions were sensitive, understandable, and capable of capturing participant experiences with newly implemented safety practices at demonstration sites.

A9. Tokens of Appreciation

Respondents participating in qualitative interviews will receive a modest token of appreciation in the form of a \$50 e-gift card. This token is intended to acknowledge the time and expertise participants contribute, reduce barriers to participation, and recognize the emotional and logistical demands of discussing sensitive, personal topics related to DV and the child support program.

The proposed \$50 e-gift card will be provided to respondents in the following components:

- One-hour qualitative interviews with DV survivors (Instrument 1)
- 45-minute qualitative interviews with clients receiving safety-focused intervention services at demonstration sites (Instrument 5)

The proposed amount is modest, non-coercive, and aligned with ethical guidance and standards, as supported in the following.

The Office for Human Research Protections (OHRP), through its advisory committee (SACHRP), affirms that providing research participants with this type of modest token of appreciation is "a common and, in general, acceptable practice," and that the amount and form proposed does not constitute undue influence because of their minimal nature (OHRP/SACHRP, 2019). Modest monetary tokens of

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appreciation can significantly improve response rates, particularly among hard-to-reach or vulnerable populations such as those with low incomes or trauma histories.¹

The proposed amount of \$50 is consistent with norms in qualitative studies addressing sensitive or emotionally demanding topics, where providing participants with ranges of \$40–\$75 is commonly used to fairly recognize participant contributions.²

A10. Privacy: Procedures to protect privacy of information, while maximizing data sharing

Personally Identifiable Information

Personally identifiable information (PII) will not be collected prior to confirming eligibility and obtaining informed consent.

Instruments 1 (Qualitative Interviews with DV Survivors) and Instrument 5 (Qualitative Interviews with Clients Receiving Safety-Focused Intervention Services at Demonstration Sites): If a respondent is eligible and consents to participate, we will collect their name and email address solely for the purpose of distributing the token of appreciation. This information will not be linked to survey or interview responses.

Instrument 4 (Focus Groups with Child Support Staff):

Focus group participants will be asked to share their name and the site they represent. This is necessary to facilitate a comfortable discussion environment, foster rapport and trust among participants, and allow for site-specific perspectives to be shared. Names and site affiliations will not be connected to specific comments in any reporting.

All PII collected will be kept private to the extent permitted by law and will only be used for the limited purposes described above.

Assurances of Privacy

Information collected will be kept private to the extent permitted by law. Respondents will be informed of all planned uses of data and that their participation is voluntary.

The Center for Policy Research will comply with all federal and departmental regulations to safeguard private information. Responses will be stored securely in accordance with federal data protection standards.

For qualitative interviews (Instruments 1 and 5), audio recordings will be used to ensure accuracy in transcription and analysis. Respondents will be informed of the recording at the time of scheduling and again at the start of the interview. Before any recording begins, the interviewer will ask for explicit verbal consent. If a respondent does not consent to audio recording, they may still participate in the interview, and the interviewer will take detailed notes instead.

¹ Singer, E., & Ye, C. (2013). The use and effects of incentives in surveys. *Annals of the American Academy of Political and Social Science*, 645(1), 112–141. <https://doi.org/10.1177/0002716212458082>

² Gelinas L, Largent EA, Cohen IG, Kornetsky S, Bierer BE, Fernandez Lynch H. (2018). A Framework for Ethical Payment to Research Participants. *New England Journal of Medicine*, 378(8):766-771. <https://pubmed.ncbi.nlm.nih.gov/29466147/>

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Participants will be reminded that their participation is voluntary, that they may skip any questions, and that they can stop the interview at any time. All audio recordings will be stored securely, accessible only to authorized research team members, and will be deleted after transcription and verification are complete. Information will not be maintained in a paper or electronic system from which data are actually or directly retrieved by an individuals' personal identifier. This study is currently under review with Heartland IRB. Outreach and data collection will not begin until IRB approval has been reviewed

Data Security and Monitoring

The SAVES Center must protect respondent privacy by following all applicable federal and departmental regulations for private information. All employees, subcontractors (at all tiers), and employees of each subcontractor who perform work under this contract are required to complete data security and privacy training and operate undersigned confidentiality agreements. All data collected for this study will be securely stored within the Microsoft 365 E5 environment, which includes SharePoint and OneDrive with per-file encryption and secure access from managed devices. The Microsoft 365 E5 platform integrates advanced productivity tools with enterprise-level security features to prevent unauthorized access or data loss. Multi-Factor Authentication and Conditional Access policies are enforced to restrict access to verified users and block login attempts from outside the United States. Additional safeguards include Data Loss Prevention policies for automatic classification and retention, manual labeling to restrict sharing, Microsoft Purview tools for message encryption, insider risk management, records management, and Microsoft Defender for Office 365, Endpoints, Identity, and Cloud Apps.

As specified in CPR's contract, CPR uses Federal Information Processing Standard and National Institute of Standards and Technology (NIST) Special Publication 800.53 rev 5 compliant encryption (Security Requirements for Cryptographic Module, as amended) to protect all instances of sensitive information during storage and transmission. Encryption keys will be securely generated and managed to prevent unauthorized decryption, in accordance with federal standards. These standards are incorporated into the contractor's property management system, including procedures to account for all laptop computers, mobile devices, and portable media used to store or process sensitive data. Any data stored electronically will be secured in accordance with the most current NIST requirements and other applicable federal and departmental regulations. To the extent that any physical records, paper forms, or field notes containing sensitive information or PII are used, they will be securely stored in locked cabinets in restricted-access areas. Access to physical records will be limited to authorized CPR staff only, and a plan is in place to minimize the inclusion of sensitive data in hard copy materials whenever possible.

Access to digital data containing identifiable or sensitive information is restricted to authorized members of the research team, governed by role-based permissions. All data access is logged and monitored. Audio recordings will be deleted after transcription and verification are complete. Transcripts will be de-identified before analysis, and any direct quotes used in reports or dissemination materials will be anonymized. No PII will be included in datasets used for analysis. CPR does not plan to disseminate public-use datasets due to the sensitive nature of the information collected from DV survivors. To prevent the risk of re-identification, all data will undergo a disclosure risk review protocol that includes redaction of direct identifiers, generalization of demographic variables, and suppression of rare or unique responses. Any data sharing with federal partners will occur under secure transfer agreements and limited-access protocols, consistent with the Foundations for Evidence-Based Policymaking Act of 2018 and OMB policy on data access and use.

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IP address handling: For the online survey administered in Qualtrics (Instrument 2 and 3), the “anonymous response” setting will be enabled to prevent capture of IP addresses or email metadata.

Data retention: All study data (including transcripts, audio recordings, and limited contact information used for scheduling) will be retained until the end of the project period and destroyed thereafter. If an extension of the project end date is required, CPR will provide written notice to SAVES including the new end date and justification.

Use of third-party platforms: Some data collection activities will be conducted virtually via Zoom and Qualtrics.

Zoom: Data encryption of the traffic is the default using TLS for general communications with AES-256 as the level and method of encryption for data in transit. Zoom also enables E@EE (high level End to End Encryption). Meetings can also be configured to not record or store in the cloud. If cloud storage is enabled, data at rest is encrypted.

Qualtrics: Survey responses on Qualtrics are encrypted in transit using SSL/TLS and encrypted at rest. The survey will be configured to ensure anonymity of respondents.

Safeguards: All collected data will be stored securely in CPR’s FedRAMP-compliant Microsoft 365 E5 environment, which provides multi-factor authentication, conditional access, and encryption of data at rest and in transit. Data will only be accessed by authorized research team members.

A11. Sensitive Information³

Given the focus on DV and interactions with the child support program, this data collection includes questions that are sensitive in nature. Topics may include experiences of abuse, safety concerns, family dynamics, and use of public benefit programs. These topics are essential to understanding how child support policies and practices affect the safety, access, and well-being of DV survivors. The information collected will be used to contribute to the body of knowledge on ACF programs.

All instruments were developed in close consultation with survivor advisors, DV advocates, and trauma-informed service providers to ensure that the language used is sensitive, relevant, and non-triggering. Participation in all data collection activities is fully voluntary, and respondents can skip any questions they do not wish to answer or stop participating at any time. No PII will be included in datasets or transcripts. IRB approval for this data collection is currently in process. All study procedures, including consent and privacy protocols, will be reviewed and approved by the IRB before any data collection begins. Information and consent sheets detailing the purpose of the study and the process of data collection will be provided to participants, and informed consent will be obtained from all participants (see Appendix A to E). No secondary use of the data will occur without appropriate additional consent. The study does not involve work with minors, so youth assent or parental permission is not applicable.

³ Examples of sensitive topics include (but not limited to): social security number; sex behavior and attitudes; illegal, anti-social, self-incriminating and demeaning behavior; critical appraisals of other individuals with whom respondents have close relationships, e.g., family, pupil-teacher, employee-supervisor; mental and psychological problems potentially embarrassing to respondents; religion and indicators of religion; community activities which indicate political affiliation and attitudes; legally recognized privileged and analogous relationships, such as those of lawyers, physicians and ministers; records describing how an individual exercises rights guaranteed by the First Amendment; receipt of economic assistance from the government (e.g., unemployment or WIC or SNAP); immigration/citizenship status.

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To further reduce risk of inadvertent disclosure, qualitative data (e.g., interview transcripts) will be de-identified and stored securely on FedRAMP-compliant systems with access limited to trained project staff. Any quotes used in reporting will be anonymized, and any potentially identifiable details will be removed or generalized. These precautions ensure that sensitive information remains private and is used solely for the purposes outlined in this data collection.

A12. Burden

Explanation of Burden Estimates

Burden estimates were developed based on instrument length and prior experience with similar data collection efforts. All activities are voluntary and one-time only. Respondents will not be asked to participate in more than one data collection. A brief overview of the burden estimates is provided here and more detailed information on respondent universe and sampling is provided in Supporting Statement B, section B2.

- **Instrument 1: SAVES Qualitative Interviews with DV Survivors**
Respondents will complete a brief eligibility screening. Those eligible will participate in a one-time, open-ended interview. Based on internal completion time by the SAVES Center's research team, the interview will take approximately 60 minutes, including time for consent and the brief screening. We anticipate screening approximately 200 individuals to reach our goal of 100 eligible participants.
- **Instrument 2: SAVES Quantitative Survey with DV Survivors**
Respondents will complete a brief eligibility screening. Those eligible will participate in a one-time, self-administered online survey. Based on internal completion time by the SAVES Center's research team, the survey will take an average of 20 minutes to complete. This estimate includes time to review the consent form and the brief screening. We anticipate screening approximately 4,000 individuals to reach our goal of 2,000 eligible participants.
- **Instrument 3: SAVES Quantitative Survey with DV Advocates**
Respondents will complete a one-time, self-administered online survey. Based on internal completion time by the SAVES Center's research team, the survey will take approximately 20 minutes. This includes time to read the study information sheet and consent language. Our goal is to survey 1,200 respondents.
- **Instrument 4: SAVES Focus Groups with Child Support Staff at Demonstration Sites**
Respondents will participate in a one-time semi-structured focus group conducted around a unique intervention topic. Each focus group is estimated to last 90 minutes. For burden estimation, we used 90 minutes per respondent. Based on the current intervention topics and the number of SAVES staff members available to discuss each topic, we anticipate 65 respondents across all focus groups. There will be no more than 7 respondents in each focus group.
- **Instrument 5: SAVES Qualitative Interviews with Clients Receiving Safety-Focused Intervention Services at Demonstration Sites**
Respondents will complete a one-time, open-ended structured interview. Based on internal completion time by the SAVES Center's research team, the interview will take approximately 45 minutes, including time to read the study introduction and consent language. We anticipate approximately 5 respondents per site at all 13 demonstration sites, for a total of 65 respondents.

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Estimated Annualized Cost to Respondents

The estimated costs to respondents were calculated using current data from the Bureau of Labor Statistics.

- For **Instrument 1,2,3 and 5** the costs associated with the SAVES Qualitative Interviews with DV Survivors, SAVES Quantitative Survey with DV Survivors, SAVES Quantitative Survey with DV Advocates, and SAVES Qualitative Interviews with Clients Receiving Safety-Focused Intervention Services at Demonstration Sites were estimated using the 2024 median pay for Community and Social Service Specialists (\$28.06 per hour): <https://data.bls.gov/oes/#/industry/000000>. To account for overhead and fringe benefits, the rate was multiplied by two (\$56.12).
- For **Instrument 4** the costs associated with the SAVES Focus Groups with Child Support Staff at Demonstration Sites were estimated using the 2024 median pay for Administrative Services and Facilities Managers (\$51.39 per hour): <https://www.bls.gov/ooh/management/administrative-services-managers.htm>. To account for overhead and fringe benefits, the rate was multiplied by two (\$102.78).

Instrument	No. of Respondents (total over request period)	No. of Responses per Respondent (total over request period)	Avg. Burden per Response (in hours)	Total Burden (in hours)	Avg. Hourly Wage Rate	Total Respondent Cost
Instrument 1: SAVES Qualitative Interviews with DV Survivors - Screener Only	100	1	0.083	8.3	\$56.12	\$465.79
Instrument 1: SAVES Qualitative Interviews with DV Survivors - Screener & Interview	100	1	1.0	100	\$56.12	\$5,612.00
Instrument 2: SAVES Quantitative Survey with DV Survivors - Screener Only	2,000	1	0.083	166	\$56.12	\$9,315.92
Instrument 2: SAVES Quantitative Survey with DV Survivors - Screener & Survey	2,000	1	0.33	660	\$56.12	\$37,039.20
Instrument 3: SAVES Quantitative Survey with DV Advocates	1,200	1	0.33	396	\$56.12	\$22,223.52
Instrument 4: SAVES Focus Groups with Child Support Staff at Demonstration Sites	65	1	1.5	98	\$102.78	\$10,072.44
Instrument 5: SAVES Qualitative Interviews with Clients Receiving	65	1	0.75	49	\$56.12	\$2,749.88

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Safety-Focused Intervention Services at Demonstration Sites						
Totals	3,430	1	-	1,477.3	-	\$87,478.75

A13. Costs

There are no direct costs to respondents beyond the time they spend participating in the study.

A14. Estimated Annualized Costs to the Federal Government

This work is being done under federal grant 90FD0253 awarded to the State of Colorado Department of Human Services for the SAVES Center project. The total estimated cost for the data collection activities is approximately \$175,992.40. The estimate includes the costs of project staff time to collect the information, analyze the responses, and write up the results. The estimate includes the cost of federal staff input and is calculated based on 40 hours from an estimated 8 federal staff between the GS-12 and GS-15 levels. Total staff hours to conduct this data collection effort is estimated at 1,788 hours. The table below shows estimated costs to the federal government by cost category.

Cost Category	Estimated Costs
Field Work - A total of 5 staff will contribute to this data collection effort. Field work is estimated at a total of 263 hours.	\$29,809.80
Analysis - A total of 5 staff will contribute to the analysis effort. Analysis is estimated at a total of 725 hours.	\$69,841.80
Publications/Dissemination - A total of 5 staff will contribute to the publication and dissemination efforts. Publications and dissemination are estimated at a total of 800 hours.	\$76,340.80
Total costs over the request period	\$175,992.40

A15. Reasons for changes in burden

This is a new information collection request.

A16. Timeline

SAVES is a five-year project, currently in year four, which began September 1, 2025.

Data collection will begin after OMB approval and is estimated to continue for about four months but will continue until sample size is achieved under each instrument. We anticipate to complete data collection by September 2026.

Data cleaning and preliminary analysis will begin concurrently with data collection and continue for about 6 months after the final interview or survey is completed.

Alternative Supporting Statement for Information Collections Designed for Research, Public Health Surveillance, and Program Evaluation Purposes

Summary briefs and internal technical assistance materials will be developed beginning 4–6 months after the start of analysis and continue for twelve months. Findings will be shared with SAVES demonstration sites and may be published on the SAVES Center website in the form of non-generalizable practice briefs in the final year of SAVES. Data will not be published or made available due to the nature of the topic.

Individual-level data will not be published or publicly released due to the sensitive and private nature of the topic. However, aggregated findings, insights, and practice resources developed from the analysis may be shared publicly to support program improvement and broader field learning.

A17. Exceptions

No exceptions are necessary for this information collection.

Attachments

Instruments:

- Instrument 1: SAVES Qualitative Interviews with DV Survivors
- Instrument 2: SAVES Quantitative Survey with DV Survivors
- Instrument 3: SAVES Quantitative Survey with DV Advocates
- Instrument 4: SAVES Focus Groups with Child Support Staff at Demonstration Sites
- Instrument 5: SAVES Qualitative Interviews with Clients Receiving Safety-Focused Intervention Services at Demonstration Sites

Appendices:

- Appendix A: Information and Consent Sheet for Instrument 1
- Appendix B: Information and Consent Sheet for Instrument 2
- Appendix C: Information and Consent Sheet for Instrument 3
- Appendix D: Information and Consent Sheet for Instrument 4
- Appendix E: Information and Consent Sheet for Instrument 5