

OMB No. 1513-0002, Personnel Questionnaire. Screen Shots from the Personnel Questionnaire in the Permits Online (PONL) System.

Personnel Questionnaire



Complete each section as required by the guidelines provided. Please note that all fields marked with a red asterisk must be completed before you proceed to the next step. Based on your answers, some fields will “gray out” and you will not be prompted to complete those fields.

Personnel Questionnaire



Step 2: Citizenship & criminal rec. >>

* indicates a required field

Step 2a

BASIC INFORMATION

Provide the name you usually use: *

Have you ever been known by any other name?: * Yes No

Please provide other name(s), if applicable:

Provide the date of legal name change, if applicable:

Birthplace - City: *

Birthplace - State: *

1. Have you ever been summoned for, arrested for, or charged with violation of any federal or state law relating to liquor or tobacco products? (Charges for minor traffic violations need not be reported): * Yes No

2. Have you ever been summoned for, arrested for, or charged with a felony or misdemeanor violation of any other federal or state law? For misdemeanors, include summonses, arrests, or charges within the last ten years. (Charges for minor traffic violations need not be reported): * Yes No

3. Have you ever been convicted of any felony or misdemeanor under federal or state law?: * Yes No

4. Has disapproval ever been given to any application or notice of intention to manufacture, use, store, rectify, bottle, distribute, sell, import or transport alcohol, denatured spirits, distilled spirits, beer, wines, tobacco products filed by you or any firm or corporation of which you were proprietor or a partner, officer, director principal stockholder, or responsible employee?: * Yes No

AMENDED INFORMATION

Is this PQ being submitted in support of an amendment to an existing permit, registration, or notice?: * Yes No

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Step 2b

SUPPLEMENTAL INFORMATION

* 5. Have you ever compromised or settled, by payment (including fines), stipulated suspension, surrender of permit, or otherwise any violation of federal law relating to products regulated by Chapter 51 (distilled spirits, wine, and beer) or 52 (tobacco products, processed tobacco, and cigarette papers and tubes) of the Internal Revenue Code or any violation of the conditions of a permit or registration issued to you under the Federal Alcohol Administration Act or the Internal Revenue Code?: Yes No

If naturalized, give date and location where naturalization papers were issued:

If you were born outside the U.S., give your country of birth:

* 6. Have you as an individual or in connection with a partnership, LLC, firm, or corporation ever been affiliated with a federal permit or approval to distill, produce, brew, manufacture, use, store, rectify or blend, bottle, distribute, sell, deal in, or import products regulated by Chapter 51 (distilled spirits, wine, and beer) or 52 (tobacco products, processed tobacco, and cigarette papers and tubes) of the Internal Revenue Code or the Federal Alcohol Administration Act?: Yes No

* 7. Have you ever been employed by a partnership, LLC, firm, or corporation with a federal permit or approval to distill, produce, brew, manufacture, use, store, rectify or blend, bottle, distribute, sell, deal in, or import products regulated by Chapter 51 (distilled spirits, wine, and beer) or 52 (tobacco products, processed tobacco, and cigarette papers and tubes) of the Internal Revenue Code or the Federal Alcohol Administration Act?: Yes No

If you responded 'yes' to questions 5, 6, or 7, please provide the following: (i) Name and address of the business; (ii) Permit or Registry number, if known; (iii) dates of your involvement (month and year); and (iv) your position/title with the business.:

Continue »

Save and resume later: 

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1 Contact information 2 Citizenship & criminal rec. 3 Declare & acknowledge 4 Review 5 Submission confirmation

Step 3: Declare & acknowledge >> * indicates a required field

Declaration

DECLARE AND ACKNOWLEDGE

By checking the box below, you declare under penalty of perjury that you have examined this application, including accompanying statements, and it is true, correct, and complete to the best of your knowledge and belief.

You may not commence or engage in the operations covered by this application until you have received approval from the Director of the National Revenue Center.

I declare under penalties of perjury under the laws of the United States of America, that I have examined this application, including accompanying statements, and to the best of my knowledge and belief, it is true, correct, and complete.: *

Declaration Date: *

Continue > Save and resume later:

When the PQ is completed, Permits Online will generate a unique tracking number for each officer. **Example PQ-2017-123456**

[END of OMB No. 1513-0002, Personnel Questionnaire, in PONL]