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Highway Construction Training Program (HCTP) Grant Report

This form is being developed to standardize the data collection for the established performance measures to accommodate the reporting requirements developed in the NOFO.

Disclaimer: Use of this form and its content structure are voluntary. This form is to be used ONLY as a tool/example for data submission for convenience by HCTP grant recipients of the HCTP Grant funds.

* Required

1. *

Enter your answer

2. Reporting Official with Contact Information: *

Enter your answer

3. Date of Report: *

Please input date (M/d/yyyy)



4. Reporting Period Start: (e.g. Q1-FY25) *



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5. Reporting Period End: (e.g. Q2-FY25) *

Enter your answer

6. PM #1 Program Entrants — Number of individuals who entered into the highway construction skill development/training program(s) as a result of funded activities. (This should be a unit of "count".) *

Enter your answer

7. PM #2 Program Completions / Credentials Awarded — Number of individuals successfully completing the program(s) and/or achieving applicable credentials or certifications. (This should be in units of a "count".) *

Enter your answer

8. PM #3 Job Placements / Advancement — Number of program participants trained and placed in highway construction or transportation jobs and/or number of incumbent workers advanced. (This should be in units of a "count".) *

Enter your answer



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(This should be in units of \$/hour.) *

Enter your answer

10. PM #5 180-day Retention Count — Number of program participants retained in a highway construction or transportation job after 180 days. (This should be in units of "count".) *

Enter your answer

11. PM #6 Median Wage at 180 days — Median wages of program participants retained in a highway construction or transportation job after 180 days. (This should be in units of \$/hour.) *

Enter your answer

12. PM #7 Educational Enrollment (if educational institution) — Number of program participants enrolled in highway construction-related education programs or newly expanded curricula. (This should be in units of "count".) If you are an educational institution, please complete this performance measure by populating this row. If not, please disregard and move to the next measure that applies. *

Enter your answer



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secondary school diploma (or equivalent) during participation or within 1 year after exit. (This should be in units of "count".) This metric is requested annually. If you have an update when submitting your quarterly report, please share. *

Enter your answer

14. PM #9 Postsecondary Measurable Skill Gains (if postsecondary institution) — Number of participants in programs leading to credential/employment and achieving measurable skill gains during program year. (This should be in units of "count/milestones".) This metric is requested annually. If there is new data at the quarterly submission, please share. *

Enter your answer

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