OMB Approval No. 25777-0200
(Expires XX/XX/20XX)

Office of Native American Programs
Section 184/184A Programs
Condominium Loan Level/Single-Unit Approval Questionnaire

1. Case Number

2. Direct Guarantee (DG) Lender

2a. Name	2b. Lender Loan Number

3. Property

3a. Street Address	3b. City	3c. State	3d. Zip Code

4. Condominium Project – Information

4a. Legal Name of Project	
4b. FHA Condo ID Number	
4c. Project Completion Date	
4d. Number of Phases	
4e. Number of Completed Phases	

5. Condominium Project – Construction Type	**Select One**
5a. Existing Construction (Under 12 months old)	☐
5b. Complete Legal Phase	☐
5c. New Construction Complete Project (Over 12 months old)	☐

6. Condominium Project – Information	**Yes**	**No**
6a. Is the condominium project under a leasehold interest?	☐	☐
6b. Is the condominium project a gut rehabilitation conversion project?	☐	☐
6c. Is the condominium project a new construction project? (Including proposed construction, under construction, or existing construction less than one year)	☐	☐
6d. Is the condominium project a manufactured home condominium project?	☐	☐

7. Condominium Information

7a. Condominium Association Name	
7b. Association Tax ID Number	
7c. Contact Name	
7d. Contact Title	
7e. Contact Phone Number	

8. Condominium Project Eligibility. Must be completed to verify both loan level and single-unit approval requirements.

Occupancy Requirements by Construction Type

Owner-occupied units include any unit:

- occupied by the owner for any portion of the calendar year and that is not rented for the majority of the year;
- listed for sale, and not listed for rent, that was previously occupied by the owner, as described above; or
- sold to an owner who intends to occupy the unit as described in the first bullet of this section.

A unit owned by the builder/developer is not an owner-occupied unit.

A non-owner-occupied unit refers to a unit that does not meet the requirements above.

Units	**Number**
8a. The number of owner-occupied units.	
8b. The number of non-owner-occupied units.	

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9. Individual Owner Concentration	**Yes**	**No**
9a. Does any single owner own more than one unit? If "Yes," please complete the information in the table.	☐	☐
9b. Does the Individual Owner Concentration comply with FHA requirements?	☐	☐

10. Insurance Requirements	**Yes**	**No**
10a. Does the condominium association have a master or blanket insurance policy that includes interior unit coverage and will cover the replacement of interior improvements the Borrower may have made to the unit? If "No," a Borrower obtained a walls-in policy (HO-6) covering the same is required.	☐	☐

11. Units in Arrears	**Number**
11a. How many units are more than 60 days past due on their condominium association dues and special assessment payments? (Excluding late fees or other administrative expenses.	

12. Single-Unit Approval. (Please complete the following for approval of a unit located in a condominium project that is **not** FHA-approved.)

12a. Recorded Documents and Transfer of Control	**Yes**	**No**
12b. Have governing documents been recorded as required by applicable law?	☐	☐
12c. Do the governing documents allow for live/work arrangements that comply with FHA requirements?	☐	☐
12d. Has control of the condominium association been transferred from the developer/builder to the unit owners?	☐	☐

13. Financial Condition

13a. Does the condominium association have a reserve account for capital expenditures and deferred maintenance?	☐	☐
13b. Does the condominium association maintain separate accounts for operating and reserve funds?	☐	☐
13c. For projects with commercial/non-residential space, are the residential and commercial portions of the condominium project independently sustainable? Check here if not applicable: ☐	☐	☐
13d. Has the project experienced a financial distress event within the last 36 months?	☐	☐

14. Insurance Requirements

14a. **Liability Insurance:** Does the condominium association maintain a comprehensive liability insurance policy for the entire condominium project, including all common areas, common elements, public ways, and all other areas that are under its supervision, in the amount of at least $1 million for each occurrence?	☐	☐
14b. **Fidelity Insurance:** Does the condominium association maintain Fidelity Insurance for all officers, directors, and employees of the condominium association and all other persons handling or responsible for funds administered by the condominium association (including management company)?	☐	☐
14c. **Hazard Insurance**: Does the condominium association have a master or blanket hazard insurance policy in an amount equal to at least 100% of the insurable replacement cost of the condominium project, including the individual units in the condominium project?	☐	☐
14d. **Flood Insurance**: Are units or common elements located in a Special Flood Hazard Area (SFHA)?	☐	☐

If "Yes," flood insurance is in force equaling (select only one option below):

14e. 100% replacement cost	☐
14f. Maximum coverage per condominium unit available under the National Flood Insurance Program (NFIP)	☐
14g. Some other amount (enter amount here)	$

15. Litigation

15a. Is the condominium project or condominium association subject to any pending litigation? If "Yes," provide a signed and dated explanation.	☐	☐

16. Condominium Association:

16a. Annual Condominium Association Dues	$
16b. Special Assessments	$
16c. Reserve Account Balance	$

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17. Commercial/Non-Residential Space (if applicable)

17a. Total square footage of the condominium project	
17b. Total square footage of the commercial/non-residential space	
17c. Total square footage of the residential space	

DG Lender's Certification:
I, the undersigned, certify that the information provided above was collected within the last 90 Days and accurately represents the information obtained from verifiable and reliable sources, including a condominium association, public records, independent third parties, or other data sources. I, the undersigned, certify under penalty of perjury that the information and statements contained in all sections of the questionnaire are true and correct, and all required documents have been provided. WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012, 1014; 31 U.S.C. §§ 3729, 3802).

18. DG Lender's Signature

18a. Last Name	18b. First Name	18c. Title

18d. Signature	18e. Date

Burden Notice: This information is required for the U.S. Department of Housing and Urban Development (HUD) to determine whether a loan is eligible for a loan guarantee under the Section 184 Indian Housing Loan Guarantee program and/or the Section 184A Native Hawaiian Housing Loan Guarantee program. Public reporting burden for this collection of information is estimated to average 8 minutes per response, including the time for searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions to reduce this burden, to the Reports Management Officer, REE, U.S. Department of Housing and Urban Development, Office of the Chief Data Officer, R, 451 7th St SW, Room 8210, Washington, DC 20410-5000. When providing comments, please refer to OMB Approval No. 2577-0200. HUD may not collect this information, and you are not required to complete this form, unless it displays a valid OMB control number. HUD is authorized to solicit the information requested in the form by virtue of Title 12, United States Code, Section 1715z-13a and 1715z-13b, and regulations promulgated thereunder at Title 24, Code of Federal Regulations, Parts 1005 and 1007. While no assurance of confidentiality is pledged to respondents, HUD generally discloses this data only in response to a Freedom of Information Act request.