

Appendix E

Recruitment Email for Data Needs Assessment Survey

Subject: Tribal TANF Data Survey

Dear **[Name]**,

My name is **[XXXXXX]**, and I work for Kauffman and Associates (KAI). KAI is an American Indian-owned consulting firm that supports American Indian and Alaska Native (AIAN) people and communities. We were selected as contractors along with MEF Associates to conduct the Next Steps for Tribal TANF Research and Data project.

The purpose of the study is to hear directly from AIAN communities about their experiences with Tribal Temporary Assistance for Needy Families (Tribal TANF), including what is going well, what is challenging, and recommendations for future directions for Tribal TANF research and data. This study is not an evaluation of Tribal TANF; rather it is an opportunity for AIAN communities to share their wisdom and perspectives about Tribal TANF.

I am writing to invite you to participate in a survey about Tribal TANF, because you are a knowledge holder who possesses first-hand insights. This survey will ask about your experiences collecting, using, and reporting Tribal TANF data; the strengths and challenges your program faces; as well as the types of support and resources that will help your program.

This survey will take approximately 30 minutes to complete. Your participation is voluntary. You may skip any questions you prefer not to answer, and you can stop your participation at any time.

Individual survey responses will be kept private. The information you share will be combined with other survey responses to help the study team learn about experiences with Tribal TANF data including what is going well, what is challenging, and where Tribal TANF programs may need additional support.

We will be accepting survey responses until [insert date]. **You can access the survey at [LINK].**

I hope you will consider sharing your knowledge as part of this study. Participating in this study is an opportunity to potentially shape future directions for Tribal TANF research and data build knowledge about how to support current recipients and future generations of AIAN families who may receive TANF assistance.

If you have any questions about this effort, please contact the project directors: MEF Project Director Emily Schmitt (emily.schmitt@mefassociates.com) or KAI Project Director Tyler LaPlaunt (tyler.laplaunt@kauffmaninc.com).

Sincerely,

A government agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The OMB number for this information collection is XXXX-XXXX, expiring XX/XX/XXXX.