

Industrial Prices Systems (IPS) IPP Initiation System

Field Economist (FE) Workload Screen

From this screen, the FE selects a Survey Unit for processing (by accessing the SU ID link).

IPS: Initiation

User:

DB: IPSAT:IPS_INITIATION_SA

Business Role(s): FE - Office of Field Operations Staff Member

Font Size: - +

Color Scheme: ■ ■ ■

Home Workload Other Actions Help
Save Validate Transmit Refresh Exit

Field Economist Workload

Filter

Program

IPP

+

Status

Outstanding

v

Clear Filter/Sort

Show Multi Selected

Export to Excel

Filter 2

Sample #

M50

+
-
Go

Chg	Multi Select	Sample #	SU ID	Company Name	City	State	Zip	SU Size Meas 1 Desc	SU Size Meas 1	Critical SU	Status	Assigned Date	Transfer Date	Transmit Date	Outcome	FE Free Field
	<input type="checkbox"/>	M50	M50000388			UT				N	Refielded, Assig...	12/11/2025	12/11/2025		1	
	<input type="checkbox"/>	M50	M50001853			CA				N	Refielded, Assig...	12/11/2025	12/11/2025		3	
	<input type="checkbox"/>	M50	M50000024			CA				N	Split Restored, A...	01/21/2026	01/21/2026			

Survey Unit | SU Info Screen

The Field Economist uses the SU Info screen to add contacts associated with the Survey Unit and to record details of the initiation interview, as applicable.

IPS: Initiation User: [REDACTED] Font Size: - + Reset

DB: IPSAT:IPS_INITIATION_SA
Business Role(s): FE - Office of Field Operations Staff Member

Color Scheme:

Home Workload Other Actions Comments Help Save Validate Transmit Refresh Exit

SU ID: M50000388 SU Name: [REDACTED] SU Outcome: 1 - PROD Sample #: M50 BE-ID: 51389-000

Workflow Status: Refielded, Assigned	Source SU Type: Original SU	FE Name: [REDACTED]	Date Transmitted:
# Items Requested: 6	Frame Ref Period: 202301-202312	Region: 11	Date Extracted:
Critical SU: N	Frame Source: ESM	IA Name: [REDACTED]	
Combined, Primary:			

Survey Unit Reporters (1) Alternates (0) Potential Reporters (1) Items

SU Info Classification Info

Initiation Contact

Potential Contact: *Not available for IPP Survey Units*

Personal Title:	Authorizing Official:
Name: [REDACTED]	Personal Title: Ms. [REDACTED]
Job Title: [REDACTED]	Name: [REDACTED] [REDACTED]
Phone: [REDACTED] x [REDACTED] Int'l [REDACTED]	Job Title: [REDACTED]
	Phone: [REDACTED] x [REDACTED] Int'l [REDACTED]
Initiation Official:	Street Address: [REDACTED]
Personal Title: Ms. [REDACTED]	
Name: [REDACTED] [REDACTED]	City: [REDACTED] State: [REDACTED]
Job Title: [REDACTED]	Zip Code: [REDACTED] Country: UNITED STATES
Phone: [REDACTED] x [REDACTED] Int'l [REDACTED]	
Email: [REDACTED]	

Date of Interview: 12/11/2025 Interview Method: Personal Visit

Date Collected: 12/11/2025

Other Initiation Methods Used: Personal Visit Email Video Telephone Mail Other

Survey Unit | SU Info Screen (cont'd) Interview Method Options

Personal Visit

Telephone

No Interview

Email



Video

Other

Survey Unit | SU Info Screen (cont'd)

The Field Economist also uses the SU Info screen to record the company name and address, as determined during collection efforts (“Collected Survey Unit” info), and to indicate whether the National Office potentially needs to reorganize IPP’s collection history for this company or modify special arrangement collection information (via the “BE-ID Review Needed” and “Special Arrangement” check boxes, respectively).

The Sampled Addresses section lists additional company name and address information (if available) which was identified by the National Office prior to fielding the SU and which may be helpful to the FE’s collection efforts.

<p>Fielded Survey Unit</p> <p>Company: <input type="text"/></p> <p>Division: <input type="text"/></p> <p>Rec Ctr Address: <input type="text"/></p> <p>City: <input type="text"/> State: <input type="text"/></p> <p>Zip Code: <input type="text"/> Country: UNITED STATES</p> <p>Fielded BE-ID: 51389-000</p>	<p>Collected Survey Unit</p> <p>Company: <input type="text"/> </p> <p>Division: <input type="text"/></p> <p>Web Address: <input type="text"/></p> <p>Rec Ctr Address: <input type="text"/></p> <p>City: <input type="text"/> State: <input type="text"/></p> <p>Zip Code: <input type="text"/> Country: UNITED STATES</p> <p>BE-ID: 51389-000</p> <p>BE-ID Review Needed: <input type="checkbox"/></p> <p>Special Arrangement: <input type="checkbox"/></p>
<p> Hide Sampled Addresses Section</p>	
<p>Address 1:</p> <p>Company: <input type="text"/></p> <p>Division: <input type="text"/></p> <p>Street Address: <input type="text"/></p> <p>City: <input type="text"/> State: <input type="text"/></p> <p>Zip Code: <input type="text"/> Country: UNITED STATES</p>	
<p style="text-align: right;">Combine SU</p>	

Survey Unit | SU Info Screen (cont'd)

Combine SU

The Combine SU functionality allows the FE to combine Survey Units whose collection should occur at the same location. SUs for import samples can only be combined with other import SUs (and likewise for export SUs).

Choose New/Existing ✕

Create a New Combination

Add SU to an Existing Combination.


Submit **Cancel**

Survey Unit | SU Info Screen (cont'd) Combine SU (cont'd)

Choose New/Existing ✕

Active Survey Unit ID: M50000388

Primary SU	Combined Units
<input checked="" type="radio"/>	M50000388
<input type="radio"/>	
<input type="radio"/>	
<input type="radio"/>	
<input type="radio"/>	

 Add Row

Confirm Exit

Choose New/Existing ✕

Create a New Combination


Add SU to an Existing Combination.

Existing Please enter an SU ID of any SU in the existing combination:

Submit Cancel

Survey Unit | Classif Info Screen

This screen provides information to the Field Economist about the product area(s) designated for collection (“Sampling Classification Group” (SCG)) including the Normalized Sample Adjusted Weight (“NSAW”) of the SCG, and the number of items requested. The specific Harmonized Tariff Schedule numbers or Schedule B numbers which map to the SCG requested for collection are displayed under HTS / B Info.



IPS: Initiation

User:

DB: IPSAT:IPS_INITIATION_SA

Business Role(s): FE - Office of Field Operations Staff Member

Font Size: - + Reset

Color Scheme: ■ ■ ■

Home Workload Other Actions Comments Help

Save Validate Transmit Refresh Exit

SU ID:
SU Name:

SU Outcome:
Sample #: M50
BE-ID: 51389-000

<p>Workflow Status: Refielded, Assigned</p> <p># Items Requested: 6</p> <p>Critical SU: N</p> <p>Combined, Primary:</p>	<p>Source SU Type: Original SU</p> <p>Frame Ref Period: 202301-202312</p> <p>Frame Source: ESM</p>	<p>FE Name: <input type="text"/></p> <p>Region: 11</p> <p>IA Name: <input type="text"/></p>
		<p>Date Transmitted:</p> <p>Date Extracted:</p>

Survey Unit Reporters (1) Alternates (0) Potential Reporters (1) Items

SU Info

Classification Info

Sampling Classification Group(s)

SCG	Description	NSAW	# Items Requested	% of Intra-Co Trade	Sampled Addresses	Ten-Digit PRI	Six-Digit Fallback Eligible
<input type="text"/>	<input type="text"/>	<input type="text"/>	6	76%	1	N	Y

Classif Group of 1

Sampling Classification Group Detail: T3002.12.0090

Hide HTS/B Info

HTS/B	Rank	Description
<input type="text"/>	7	<input type="text"/>

Survey Unit | Classif Info Screen (cont'd)

Any items which are currently in IPP repricing and which match the collection request for the selected Survey Unit are listed in the Potential Reselected Item Info section.

Potential Reselected Item Info

PRI's Not Found

Six-Digit Information:

Sampled SCG:

Six-Digit Classification Group Info

SCG	Sampled	SCG Description	Six-Digit PRI	HTS/B	HTS/B Description
<input type="text"/>	N	<input type="text"/>	N	<input type="text"/>	<input type="text"/>
	N		N		
	N		N		
	N		N		
	Y				

Six-Digit Potential Reselected Item Info

No PRI's found for this six-digit classification group

Reporters Details Screen

If the company agreed to participate in the IPP survey, the Field Economist uses this screen to establish one or more reporters for the items to be repriced after initiation. The FE has the option to add details for the reporter or to import a person to designate as reporter (if the person already has history with the IPP and / or PPI); the FE can also delete, if needed.

The Third Party designation indicates whether the reporter works for a company that is not related to the sampled company (i.e. the reporter is a broker or logistics provider) whereas the Multi-Division designation indicates whether the reporter works for a company that is related to the sampled company (as opposed to working directly for the sampled company). The Contact Restriction designation indicates whether the Field or the National Office has identified restrictions on communicating with the reporter.

IPS: Initiation

User:
 DB: IPSAT:IPS_INITIATION_SA
 Business Role(s): FE - Office of Field Operations Staff Member

Font Size: - + Reset
 Color Scheme:

Home Workload Other Actions Comments Help
Save Validate Transmit Refresh Exit

SU ID: M50000388
SU Name:
SU Outcome: 1 - PROD
Sample #: M50 BE-ID: 51389-000

Workflow Status: Refielded, Assigned

Items Requested: 6

Critical SU: N

Combined, Primary:

Source SU Type: Original SU

Frame Ref Period: 202301-202312

Frame Source: ESM

FE Name:

Region: 11

IA Name:

Date Transmitted:

Date Extracted:

Survey Unit
Reporters (1)
Alternates (0)
Potential Reporters (1)
Items

Details

Reporters

Person Code: P100061865

Personal Title: Mr.

Name:

Job Title:

Primary Phone: ext. Work Int'l + Additional Phone Numbers (0)

Primary Email: + Additional Emails (0)

Fax: () -

Company:

Division:

Street Address:

City: **State:** UT - UTAH

Zip Code: **Country:** UNITED STATES

Third Party:


Multi-Division:

Contact Restriction:

Add New Reporter
Import Person
Delete Reporter

Reporters Details Screen (cont'd) Add New Reporter

This option allows the FE to add another reporter for repricing. Items initiated with the same Survey Unit can be repriced by multiple people (as indicated to the Field Economist by the sampled company).

 **IPS: Initiation**

User: [Redacted] DB: IPSAT:IPS_INITIATION_SA
Business Role(s): FE - Office of Field Operations Staff Member

Font Size: - + Reset
Color Scheme: [Blue] [Green] [Yellow]

Home Workload Other Actions Comments Help

Save Validate Transmit Refresh Exit

SU ID: M50000388 SU Name: [Redacted] SU Outcome: 1 - PROD Sample #: M50 BE-ID: 51389-000

Workflow Status: Refielded, Assigned # Items Requested: 6 Critical SU: N Combined, Primary:

Source SU Type: Original SU Frame Ref Period: 202301-202312 Frame Source: ESM

FE Name: [Redacted] Region: 11 IA Name: [Redacted]

Date Transmitted: Date Extracted:

Survey Unit Reporters (1) Alternates (0) Potential Reporters (1) Items

Details

Reporters

[Redacted]

Person Code: [Redacted]

Personal Title: [Redacted]

Name: First [Redacted] Last [Redacted]

Job Title: [Redacted]

Primary Phone: () - [Redacted] ext. [Redacted] Work [Redacted] Int'l [Redacted] + Additional Phone Numbers (0)

Primary Email: [Redacted] + Additional Emails (0)

Fax: () - [Redacted]

Company: [Redacted]

Division: [Redacted]

Street Address: [Redacted]

City: [Redacted] State: [Redacted]

Zip Code: [Redacted] Country: UNITED STATES

Third Party:
Multi-Division:
Contact Restriction:

Import Person Delete Reporter

Reporters Details Screen (cont'd) Import Person

If the reporter has history with the IPP and / or PPI for the sampled company or another company related to the sampled company, the FE uses this screen to provide the Person Code associated with the reporter so that the history is maintained under the same code. When the data is imported, the system pre-populates the Reporter Details with the person's existing information.

IPS: Initiation User: [REDACTED] Font Size: - + **Reset**
DB: IPSAT:IPS_INITIATION_SA
Business Role(s): FE - Office of Field Operations Staff Member
Color Scheme:

Home Workload Other Actions Comments Help Save Validate Transmit Refresh Exit

SU ID: M50000388 SU Name: [REDACTED] SU Outcome: 1 - PROD Sample #: M50 BE-ID: 51389-000

Workflow Status: Refielded, Assigned Source SU Type: Original SU FE Name: [REDACTED] Date Transmitted:
Items Requested: 6 Frame Ref Period: 202301-202312 Region: 11 Date Extracted:
Critical SU: N Frame Source: ESM IA Name: [REDACTED]
Combined, Primary:

Survey Unit Reporters (1) Alternates (0) Potential Reporters (1) Items

Details

Reporters
[REDACTED]

Person Code: P100061865
Personal Title: Mr.
Import Person
Import data from Person Code: [REDACTED] **Import** **Cancel**
Fax: () -
Company: [REDACTED]
Division:
Street Address: [REDACTED]
City: [REDACTED] State: UT - UTAH
Zip Code: [REDACTED] Country: UNITED STATES
Third Party:
Multi-Division:
Contact Restriction:

Add New Reporter **Import Person** **Delete Reporter**

Reporters Details Screen (cont'd) Delete Reporter

The FE uses the Delete Reporter option, as needed, to remove a reporter that was previously established for this Survey Unit.

The screenshot displays the 'Reporters Details' screen in a web application. At the top, the header includes the BLS AT1 logo, 'IPS: Initiation', and user information: 'User: [redacted]', 'DB: IPSAT:IPS_INITIATION_SA', and 'Business Role(s): FE - Office of Field Operations Staff Member'. Navigation links include 'Home', 'Workload', 'Other Actions', 'Comments', and 'Help'. Action buttons at the top right are 'Save', 'Validate', 'Transmit', 'Refresh', and 'Exit'. The main content area shows details for a Survey Unit (SU ID: M50000388, SU Name: [redacted], SU Outcome: 1 - PROD, Sample #: M50, BE-ID: 51389-000). It includes fields for 'Workflow Status: Refielded, Assigned', '# Items Requested: 6', 'Critical SU: N', 'Combined, Primary: [redacted]', 'Source SU Type: Original SU', 'Frame Ref Period: 202301-202312', 'Frame Source: ESM', 'FE Name: [redacted]', 'Region: 11', 'IA Name: [redacted]', 'Date Transmitted:', and 'Date Extracted:'. Below this, a tabbed interface shows 'Survey Unit', 'Reporters (1)', 'Alternates (0)', 'Potential Reporters (1)', and 'Items'. The 'Reporters' tab is active, displaying a list of reporters with one entry highlighted. A 'Confirmation' dialog box is overlaid on the screen, asking: 'Reporter P100061865, [redacted] will be deleted. Do you want to continue?' with 'Yes' and 'No' buttons. The background details for the selected reporter include: 'Person Code: P100061865', 'Personal Title: Mr.', 'Company: [redacted]', 'Division: [redacted]', 'Street Address: [redacted]', 'City: [redacted]', 'State: UT - UTAH', 'Zip Code: [redacted]', and 'Country: UNITED STATES'. There are also checkboxes for 'Third Party', 'Multi-Division', and 'Contact Restriction'. At the bottom right, there are buttons for 'Add New Reporter', 'Import Person', and 'Delete Reporter'.

Alternates Details Screen

The Field Economist uses this screen, as needed, to capture one or more alternate contacts who can potentially be of assistance if the reporter is not available. This screen mirrors the Reporter Details screen in that the FE has the option to add details for the alternate contact or to import a person to designate as alternate contact (if the person already has history with the IPP and / or PPI); the FE can also delete, if needed. If the alternate contact shares an address with the reporter, the FE has the option to copy the reporter's address info.

BLS **AT1** **IPS: Initiation**

User: [redacted] DB: IPSAT:IPS_INITIATION_SA
Business Role(s): FE - Office of Field Operations Staff Member

Font Size: - + Reset
Color Scheme: [blue] [green] [yellow]

Home Workload Other Actions Comments Help Save Validate Transmit Refresh Exit

SU ID: M50000388 SU Name: [redacted] SU Outcome: 1 - PROD Sample #: M50 BE-ID: 51389-000

Workflow Status: Refielded, Assigned # Items Requested: 6 Critical SU: N Combined, Primary:
Source SU Type: Original SU Frame Ref Period: 202301-202312 Frame Source: ESM
FE Name: [redacted] Region: 11 IA Name: [redacted]
Date Transmitted: Date Extracted:

Survey Unit Reporters (1) Alternates (0) Potential Reporters (1) Items

Details

Alternates

Person Code:
Personal Title: [dropdown]
Name: [redacted] [redacted]
Job Title:
Primary Phone: () - [redacted] ext. [redacted] Work [dropdown] Int'l [checkbox] + Additional Phone Numbers (0)
Primary Email: [redacted] + Additional Emails (0)
Fax: () - [redacted]
Company: [redacted] [redacted]
Division:
Street Address: [redacted]
City: [redacted] State: UT - UTAH [dropdown]
Zip Code: [redacted] [redacted] Country: UNITED STATES [dropdown]
Third Party:
Multi-Division:
Contact Restriction:

Copy Reporter Address Import Person Delete Alternate

Alternates Details Screen (cont'd) Copy Reporter Address

If the alternate contact shares an address with the reporter, the FE has the option to copy the reporter's address information (vs. manually entering the address info).

The screenshot displays the 'IPS: Initiation' web application interface. At the top, the user is identified as 'User: [redacted]' with a 'Business Role(s): FE - Office of Field Operations Staff Member'. The database is 'DB: IPSAT:IPS_INITIATION_SA'. The interface includes navigation tabs like 'Home', 'Workload', 'Other Actions', 'Comments', and 'Help'. A top bar contains 'Save', 'Validate', 'Transmit', 'Refresh', and 'Exit' buttons. The main content area shows details for 'SU ID: M50000388' and 'SU Name: [redacted]'. A 'Confirmation' dialog box is centered on the screen, asking: 'Person and/or address information already exists and will be overwritten. Do you wish to continue?'. The dialog has 'Yes' and 'No' buttons. The background form shows fields for 'Person Code', 'Personal Title', 'Division', 'Street Address', 'City', 'State' (UT - UTAH), 'Zip Code', and 'Country' (UNITED STATES). At the bottom right, there are buttons for 'Copy Reporter Address', 'Import Person', and 'Delete Alternate'.

Alternates Details Screen (cont'd) Import Person

If the alternate contact has history with the IPP and / or PPI for the sampled company or another company related to the sampled company, the FE uses this screen to provide the Person Code associated with the reporter so that the history is maintained under the same code. When the data is imported, the system pre-populates the Alternate's Details with the person's existing information.

IPS: Initiation User: [Redacted] Font Size: - + Reset
DB: IPSAT:IPS_INITIATION_SA
Business Role(s): FE - Office of Field Operations Staff Member
Color Scheme: [Blue] [Green] [Yellow]

Home Workload Other Actions Comments Help Save Validate Transmit Refresh Exit

SU ID: M50000388 SU Name: [Redacted] SU Outcome: 1 - PROD Sample #: M50 BE-ID: 51389-000

Workflow Status: In Progress
Items Requested: 6
Critical SU: N
Combined, Primary:

Source SU Type: Original SU
Frame Ref Period: 202301-202312
Frame Source: ESM

FE Name: [Redacted]
Region: 11
IA Name: [Redacted]

Date Transmitted:
Date Extracted:

Survey Unit Reporters (1) Alternates (1) Potential Reporters (1) Items

Details

Alternates

330214-1

Person Code: 330214-1

Personal Title: [Redacted]

Name: [Redacted]

Job Title: [Redacted]

Primary Phone: [Redacted]

Primary Email: [Redacted]

Fax: [Redacted]

Company: [Redacted]

Division: [Redacted]

Street Address: [Redacted]

City: [Redacted] State: UT - UTAH

Zip Code: [Redacted] Country: UNITED STATES

Third Party:
Multi-Division:
Contact Restriction:

Import Person

Import data from Person Code: [Redacted]

Import Cancel

Copy Reporter Address Add New Alternate Import Person Delete Alternate


Alternate Details Screen (cont'd) Delete Alternate

The FE uses the Delete Alternate option, as needed, to remove an alternate contact that was previously established for the Survey Unit.

The screenshot displays the BLS AT1 IPS: Initiation interface. At the top, the user is identified as [redacted] with the database name DB: IPSAT:IPS_INITIATION_SA and Business Role(s): FE - Office of Field Operations Staff Member. The interface includes navigation tabs (Home, Workload, Other Actions, Comments, Help) and action buttons (Save, Validate, Transmit, Refresh, Exit). The main header shows SU ID: M50000388, SU Name: [redacted], SU Outcome: 1 - PROD, Sample #: M50, and BE-ID: 51389-000. Below this, workflow status is 'Refielded, Assigned' with 6 items requested and critical SU: N. Source SU Type is 'Original SU', Frame Ref Period is 202301-202312, and Frame Source is ESM. FE Name, Region (11), and IA Name are also displayed. The 'Alternates' tab is active, showing a list of alternates on the left and a details form on the right. A 'Confirmation' dialog box is overlaid on the details form, asking: 'Alternate 330214-1 will be deleted. Do you want to continue?' with 'Yes' and 'No' buttons. The details form includes fields for Person Code, Personal Title, Company, Division, Street Address, City, State (UT - UTAH), Zip Code, and Country (UNITED STATES). There are also checkboxes for Third Party, Multi-Division, and Contact Restriction. At the bottom right, there are buttons for 'Copy Reporter Address', 'Import Person', and 'Delete Alternate'.

Potential Reporters Screen

The FE uses this screen to view potential reporters for the selected Survey Unit, as identified by the initiation system. (If the FE identifies a person who should be established as reporter, they can use the Person Code displayed to “Import Person” on the Reporter Details tab.)



IPS: Initiation

User:

DB: IPSAT:IPS_INITIATION_SA

Business Role(s): FE - Office of Field Operations Staff Member

Font Size: - + Reset

Color Scheme:

Home Workload Other Actions Comments Help

Save Validate Transmit Refresh Exit

SU ID: SU Name:

SU Outcome: Sample #: M50 BE-ID: 51389-000

Workflow Status: In Progress

Items Requested: 6

Critical SU: N

Combined, Primary:

Source SU Type: Original SU

Frame Ref Period: 202301-202312

Frame Source: ESM

FE Name:

Region: 11

IA Name:

Date Transmitted:

Date Extracted:

Survey Unit Reporters (1) Alternates (1) **Potential Reporters (1)** Items

Person Code	Program Type	First Name	Last Name	Job Title	City	State	Primary Phone	Primary Email
P100061865	IPP	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	UT	<input type="text"/>	<input type="text"/>

Items | Item Info Screen

The FE uses this screen to assign item outcome and item disaggregation codes and to establish reselected items, if applicable. (A reselected item is one which is already in IPP repricing and which the FE has determined should be reinitiated for this Survey Unit.)

IPS: Initiation

User: [REDACTED]
 DB: IPSAT:IPS_INITIATION_SA
 Business Role(s): FE - Office of Field Operations Staff Member

Font Size: - + Reset
 Color Scheme:

Home Workload Other Actions Comments Help

Save Validate Transmit Refresh Exit

SU ID: M50000388

SU Name: [REDACTED]

SU Outcome: 1 - PROD

Sample #: M50

BE-ID: 51389-000

Workflow Status: **In Progress**
 # Items Requested: 6
 Critical SU: N
 Combined, Primary:

Source SU Type: Original SU
 Frame Ref Period: 202301-202312
 Frame Source: ESM

FE Name: [REDACTED]
 Region: 11
 IA Name: [REDACTED]

Date Transmitted:
 Date Extracted:

Survey Unit

Reporters (1)

Alternates (1)

Potential Reporters (1)

Items

Item Info

Item Management

Item Checklist

Item Details

Item Outcome and Info

Disagg Same For All: v

Delete	SCG	Item Number	Outcome	MH Of	MH Of SU ID	Disagg Code	Item Code	Six Digit Fallback
		1	102			X	D2428285	<input type="checkbox"/>
		2	101			X	M500003881002	<input type="checkbox"/>
		3	101			X	M500003881003	<input type="checkbox"/>
		4	101			X	M500003881004	<input type="checkbox"/>
		5	103	1	M50000388	X		<input type="checkbox"/>
		6	103	1	M50000388	X		<input type="checkbox"/>

Items Attempted: 6

Items | Item Info Screen (cont'd)

Item Outcome Options

- 101 - Productive
- 102 - Reselected
- 103 - Multiple Hit
- 201 - Refusal to cooperate
- 202 - Refusal to provide acceptable data
- 203 - Refusal, Closeout deadline
- 204 - Refusal, Burden
- 208 - Refusal, Other
- 301 - OOB
- 403 - Sporadic or infrequent trade
- 404 - SCG no longer traded
- 405 - Not eligible
- 406 - Trade could not be identified in the assigned SCG
- 408 - OOS, Other
- 502 - Combined, Non-Duplicate
- 503 - Combined, SCG Item Cap
- 708 - Other

Items | Item Info Screen (cont'd)

Item Disagg Code Options

- X - Complete
- P - Partial
- J - Judgmental
- Y - Special

Items | Item Management Screen

The FE uses this screen to assign reporters and repricing methods to the initiated items.

IPS: Initiation

User:

DB: IPSAT:IPS_INITIATION_SA

Business Role(s): FE - Office of Field Operations Staff Member

Font Size: - +

Color Scheme:

Home Workload Other Actions Comments Help
Save Validate Transmit Refresh Exit

SU ID:
SU Name:
SU Outcome:
Sample #: M50
BE-ID: 51389-000

Workflow Status: **In Progress**

Items Requested: 6

Critical SU: N

Combined, Primary:

Source SU Type: **Original SU**

Frame Ref Period: 202301-202312

Frame Source: ESM

FE Name:

Region: 11

IA Name:

Date Transmitted:

Date Extracted:

Survey Unit Reporters (1) Alternates (1) Potential Reporters (1) **Items**

Item Info **Item Management** Item Checklist Item Details

Reporter Same For All:
Repricing Method Same For All:

SCG	Item Number	Item Outcome Code	Reporter	Item Code	Repricing Method
<input type="text"/>	1	102	<input type="text"/>	D2428285	Web <input type="text"/>
<input type="text"/>	2	101	<input type="text"/>	M50000388I002	Web <input type="text"/>
<input type="text"/>	3	101	<input type="text"/>	M50000388I003	Web <input type="text"/>
<input type="text"/>	4	101	<input type="text"/>	M50000388I004	Web <input type="text"/>

Items | Item Management Screen (cont'd)

Repricing Method Options

Web

Email

Telephone

Other

Items | Item Checklist Screen

The FE uses this screen to capture product information, transaction information (including the initiation price), and the repricing cycle for each item initiated.

BLS AT1 IPS: Initiation User: [redacted] DB: IPSAT:IPS_INITIATION_SA
Business Role(s): FE - Office of Field Operations Staff Member

Font Size: - + Reset
Color Scheme: [blue] [green] [yellow]

Home Workload Other Actions Comments Help Save Validate Transmit Refresh Exit

SU ID: M50000388 SU Name: [redacted] SU Outcome: 1 - PROD Sample #: M50 BE-ID: 51389-000

Workflow Status: In Progress Source SU Type: Original SU FE Name: [redacted] Date Transmitted:
Items Requested: 6 Frame Ref Period: 202301-202312 Region: 11 Date Extracted:
Critical SU: N Frame Source: ESM IA Name: [redacted]
Combined, Primary:

Survey Unit Reporters (1) Alternates (1) Potential Reporters (1) **Items**

Item Info Item Management Item Checklist Item Details

Item Code: M50000388I002 SCG: [redacted] Checklist Version: v1, Fielded Apr 15, 2024, M49
Checklist Codes: 30 Collected HTS/B: T
Product Checklist Code: 3002 Product Checklist Title: HUMAN BLOOD; ANIMAL BLOOD PREPARED FOR THERAPEUTIC, PROPHYLACTIC OR DIAGNOSTIC USES; ANTISERA, OTHER BLOOD

Product Info

- 01 Product Identifier
- 02 Blood Product
- 03 Medical Application
- 04 Other Features

Transaction Info

- * 01 Type of Sale
- * 02 Is price related to class of seller?
- * 03 Type of Price
- * 04 Is price related to quantity or size order...
- * 05 Country from which Item was imported
- * 06 Repricing Cycle
- * 07 Price Information

Reference Month: 202512 Clear All

Item Description:
Product Number/ID IPS Test 7.0.10. [icon]

Product Info

01 Product Identifier Clear Group 01

001 Product Number/ID
IPS Test 7.0.10

002 Brand Name

02 Blood Product Clear Group 02

001 Antiallergenic preparation:

(Please specify)

002 Antisera and other blood fractions

Items | Item Checklist Screen (cont'd)

Survey Unit	Reporters (1)	Alternates (1)	Potential Reporters (1)	Items
<div style="display: flex; justify-content: space-between;"> <div> <p>Item Code: M500003881002</p> <p>Checklist Codes: 30</p> <p>Product Checklist Code: 3002</p> </div> <div> <p>SCG: [REDACTED]</p> <p>Collected HTS/B: T [REDACTED]</p> <p>Product Checklist Title: HUMAN BLOOD; ANIMAL BLOOD PREPARED FOR THERAPEUTIC, PROPHYLACTIC OR DIAGNOSTIC USES; ANTISERA, OTHER BLOOD</p> </div> <div> <p>Checklist Version: v1, Fielded Apr 15, 2024, M49</p> </div> </div>				
<div style="display: flex;"> <div style="width: 20%;"> <p>Product Info</p> <ul style="list-style-type: none"> 01 Product Identifier <li style="background-color: #ffe4c4;">02 Blood Product 03 Medical Application 04 Other Features <p>Transaction Info</p> <ul style="list-style-type: none"> * 01 Type of Sale * 02 Is price related to class of seller? * 03 Type of Price * 04 Is price related to quantity or size order... * 05 Country from which Item was imported * 06 Repricing Cycle * 07 Price Information </div> <div style="width: 80%;"> <p>Reference Month: 202512</p> <p>Item Description: Product Number/ID IPS Test 7.0.10.</p> <p>02 Blood Product</p> <ul style="list-style-type: none"> <input type="radio"/> 001 Antiallergenic preparation: (Please specify) <input type="radio"/> 002 Antisera and other blood fractions (Please specify) <input type="radio"/> 003 Ferment: (Please specify) <input type="radio"/> 004 Fetal bovine serum (FBS) <input type="radio"/> 005 Human blood plasma <input type="radio"/> 006 Human immune blood sera <input type="radio"/> 007 Immunological product, not put up for retail sale, mixed (Please specify) <input type="radio"/> 008 Immunological product, not put up for retail sale, unmixed (Please specify) <input type="radio"/> 009 Immunological product, put up for retail sale </div> </div>				

Items | Item Checklist Screen (cont'd)

Survey Unit **Reporters (1)** **Alternates (1)** **Potential Reporters (1)** **Items**

Item Info **Item Management** **Item Checklist** **Item Details**

Item Code: M500003881002 SCG: [REDACTED] Checklist Version: v1, Fielded Apr 15, 2024, M49
Checklist Codes: 30 Collected HTS/B: T [REDACTED]
Product Checklist Code: 3002 Product Checklist Title: HUMAN BLOOD; ANIMAL BLOOD PREPARED FOR THERAPEUTIC, PROPHYLACTIC OR DIAGNOSTIC USES; ANTISERA, OTHER BLOOD

Product Info

- 01 Product Identifier
- 02 Blood Product
- 03 Medical Application
- 04 Other Features

Transaction Info

- * 01 Type of Sale
- * 02 Is price related to class of seller?
- * 03 Type of Price
- * 04 Is price related to quantity or size order...
- * 05 Country from which Item was imported
- * 06 Repricing Cycle
- * 07 Price Information

Reference Month: 202512 **Clear All**

Item Description:
Product Number/ID IPS Test 7.0.10. ⓘ

03 Medical Application (for vaccines only) **Clear Group 03**

- 001 For human medicine
- 002 For veterinary medicine

04 Other Features **Clear Group 04**

- 001

Transaction Info

Items | Item Checklist Screen (cont'd)

Survey Unit
Reporters (1)
Alternates (1)
Potential Reporters (1)
Items

Item Info
Item Management
Item Checklist
Item Details

Item Code: M50000388I002
SCG:
Checklist Version: v1, Fielded Apr 15, 2024, M49

Checklist Codes : 30
Collected HTS/B: T

Product Checklist Code: 3002
Product Checklist Title: HUMAN BLOOD; ANIMAL BLOOD PREPARED FOR THERAPEUTIC, PROPHYLACTIC OR DIAGNOSTIC USES; ANTISERA, OTHER BLOOD

Product Info

01 Product Identifier

02 Blood Product

03 Medical Application

04 Other Features

Transaction Info

* 01 Type of Sale

* 02 Is price related to class of seller?

* 03 Type of Price

* 04 Is price related to quantity or size order...

* 05 Country from which Item was imported

* 06 Repricing Cycle

* 07 Price Information

Reference Month: 202512

Item Description:

Transaction Info

*** 01 Type of Sale**

001 Market sale
 002 Intra-company transfer, market-based
 003 Intra-company transfer, cost-based
 004 Intra-company transfer, other basis
 005 Intra-company transfer, basis unknown

*** 02 Is price related to class of seller?**

001 Class does not affect the price
 002 Class affects the price. Specify:

Items | Item Checklist Screen (cont'd)

Survey Unit Reporters (1) Alternates (1) Potential Reporters (1) **Items**

Item Info Item Management **Item Checklist** Item Details

Item Code: M500003881002
Checklist Codes : 30
Product Checklist Code: 3002

SCG: [REDACTED] Checklist Version: v1, Fielded Apr 15, 2024, M49
Collected HTS/B: T [REDACTED]
Product Checklist Title: HUMAN BLOOD; ANIMAL BLOOD PREPARED FOR THERAPEUTIC, PROPHYLACTIC OR DIAGNOSTIC USES; ANTISERA, OTHER BLOOD

- Product Info
- 01 Product Identifier
- 02 Blood Product
- 03 Medical Application
- 04 Other Features

- Transaction Info
- * 01 Type of Sale
- * 02 Is price related to class of seller?
- * 03 Type of Price
- * 04 Is price related to quantity or size order...
- * 05 Country from which Item was imported
- * 06 Repricing Cycle
- * 07 Price Information

Reference Month: 202512
Item Description: Product Number/ID IPS Test 7.0.10.

*** 03 Type of Price**

- 001 Transaction price
- 002 Net price with all adjustments indicated
- 003 Estimated price
- 004 Average price
- 005 List price with some adjustments
- 006 List price
- 007 Index
- 008 Other

*** 04 Is price related to quantity or size ordered?**

- 001 Not price determining
- 002 Price determining. Specify:

*** 05 Country from which Item was imported**

001 Country or area: [REDACTED]

Items | Item Checklist Screen (cont'd)

Survey Unit Reporters (1) Alternates (1) Potential Reporters (1) **Items**

Item Info Item Management **Item Checklist** Item Details

Item Code: M500003881002
 Checklist Codes: 30
 Product Checklist Code: 3002

SCG:
 Collected HTS/B: T
 Checklist Version: v1, Fielded Apr 15, 2024, M49
 Product Checklist Title: HUMAN BLOOD; ANIMAL BLOOD PREPARED FOR THERAPEUTIC, PROPHYLACTIC OR DIAGNOSTIC USES; ANTISERA, OTHER BLOOD

- Product Info**
- 01 Product Identifier
 - 02 Blood Product
 - 03 Medical Application
 - 04 Other Features

- Transaction Info**
- * 01 Type of Sale
 - * 02 Is price related to class of seller?
 - * 03 Type of Price
 - * 04 Is price related to quantity or size orde...
 - * 05 Country from which Item was imported
 - * 06 Repricing Cycle
 - * 07 Price Information

Reference Month: 202512 Clear All

Item Description:
 Product Number/ID IPS Test 7.0.10.

*** 06 Repricing Cycle** Set All to 'Y' Clear Group 06

001 Jan	Y - Send
002 Feb	Y - Send
003 Mar	Y - Send
004 Apr	Y - Send
005 May	Y - Send
006 Jun	Y - Send
007 Jul	Y - Send
008 Aug	Y - Send
009 Sep	Y - Send
010 Oct	Y - Send
011 Nov	Y - Send
012 Dec	Y - Send

Items | Item Checklist Screen (cont'd)

Survey Unit Reporters (1) Alternates (1) Potential Reporters (1) **Items**

Item Info Item Management **Item Checklist** Item Details

Item Code: M500003881002
 Checklist Codes: 30
 Product Checklist Code: 3002

SCG: [Redacted]
 Checklist Version: v1, Fielded Apr 15, 2024, M49
 Collected HTS/B: T
 Product Checklist Title: HUMAN BLOOD; ANIMAL BLOOD PREPARED FOR THERAPEUTIC, PROPHYLACTIC OR DIAGNOSTIC USES; ANTISERA, OTHER BLOOD

- Product Info**
- 01 Product Identifier
 - 02 Blood Product
 - 03 Medical Application
 - 04 Other Features

- Transaction Info**
- * 01 Type of Sale
 - * 02 Is price related to class of seller?
 - * 03 Type of Price
 - * 04 Is price related to quantity or size orde...
 - * 05 Country from which Item was imported
 - * 06 Repricing Cycle
 - * 07 Price Information

Reference Month: 202512
 Item Description: Product Number/ID IPS Test 7.0.10. Clear All

008 Aug Y - Send
 009 Sep Y - Send
 010 Oct Y - Send
 011 Nov Y - Send
 012 Dec Y - Send

*** 07 Price Information** Clear Group 07

001 Unit of sale (unit priced): LITRE
 002 Delivery terms (price basis): FOB

Formula: [] [] Add Adjust Del Adjust Add Duty

	A	B	C	D	E
1	Description	Order	Currency	Value	Amount(\$)
2	Reported Price:		USD - U.S. DOLLAR	[Redacted]	NA
3	Security Surcharge	1		[Redacted]	NA <input type="checkbox"/>
4	Total				NA

Items | Item Checklist Screen (cont'd) Add Adjust

The FE uses this functionality to add one or more adjustments (discounts or surcharges) for the reported price, if applicable and indicates the order in which the system should apply them (if multiple adjustments are provided).

Survey Unit Reporters (1) Alternates (1) Potential Reporters (1) **Items**

Item Info Item Management **Item Checklist** Item Details

Item Code: M500003881002 SCG: [REDACTED] Checklist Version: v1, Fielded Apr 15, 2024, M49
 Checklist Codes: 30 Collected HTS/B: T
 Product Checklist Code: 3002 Product Checklist Title: HUMAN BLOOD; ANIMAL BLOOD PREPARED FOR THERAPEUTIC, PROPHYLACTIC OR DIAGNOSTIC USES; ANTISERA, OTHER BLOOD

Reference Month: 202512 Clear All

Item Description:
 Product Number/ID IPS Test 7.0.10.

008 Aug Y - Send
 009 Sep Y - Send
 010 Oct Y - Send
 011 Nov Y - Send
 012 Dec Y - Send

*** 07 Price Information** Clear Group 07

001 Unit of sale (unit priced): LITRE
 002 Delivery terms (price basis): FOB

Formula: [] [] Add Adjust Del Adjust Add Duty

	A	B	C	D	E
1	Description	Order	Currency	Value	Amount(\$)
2	Reported Price:		USD - U.S. DOLLAR	[REDACTED]	NA
3	Security Surcharge	1		[REDACTED]	NA <input type="checkbox"/>
4	Total				NA

Adjustment Id: 2 Included in Reported Price? Yes No

Order: 2
 *Type: [] A4
 Description:
 *Format: []
 Currency: USD - U.S. DOLLAR
 *Value: D4 OK Cancel

Items | Item Checklist Screen (cont'd)

Adjustment Type

Discount

- Cash Discount
- Quantity Discount
- Competitive Discount
- Distributor Discount
- Intra-Company Discount
- Air Freight Forwarder Discount
- Promotional Discount
- Freight Discount
- Other Discount

Surcharge

- Cash Surcharge
- Fuel Surcharge
- Security Surcharge
- Other Surcharge

Items | Item Checklist Screen (cont'd) Add Duty

If duty is included in the reported price, the FE uses this functionality to provide the duty information so that the system can deduct it from the reported price.

Survey Unit Reporters (1) Alternates (1) Potential Reporters (1) **Items**

Item Info Item Management Item Checklist Item Details

Item Code: M500003881002 SCG: [] Checklist Version: v1, Fielded Apr 15, 2024, M49
 Checklist Codes: 30 Collected HTS/B: T []
 Product Checklist Code: 3002 Product Checklist Title: HUMAN BLOOD; ANIMAL BLOOD PREPARED FOR THERAPEUTIC, PROPHYLACTIC OR DIAGNOSTIC USES; ANTISERA, OTHER BLOOD

Reference Month: 202512 Item Description: Product Number/ID IPS Test 7.0.10. Clear All

008 Aug Y - Send
 009 Sep Y - Send
 010 Oct Y - Send
 011 Nov Y - Send
 012 Dec Y - Send

* 07 Price Information Clear Group 07

001 Unit of sale (unit priced): LITRE
 002 Delivery terms (price basis): FOB

Formula: C3 Add Adjust Del Adjust Add Duty

	A	B	C	D	E
1	Description	Order	Currency	Value	Amount(\$)
2	Reported Price:		USD - U.S. DOLLAR	[]	NA
3	Security Surcharge	1		[]	NA <input type="checkbox"/>
4	Total				NA

Adjustment Id: 2
 *Duty Value: [] Cell: D4
OK Cancel

Items | Item Checklist Screen (cont'd) Delete Adjustment

The FE uses this functionality to delete an adjustment that was previously entered.

* 07 Price Information

001 Unit of sale (unit priced): LITRE

002 Delivery terms (price basis): FOB

Formula: D3

Add Adjust

Del Adjust

Add Duty

	A	B	C	D	E	
1	Description	Order	Currency	Value	Amount(\$)	
2	Reported Price:		USD - U.S. DOLLAR	<input type="text"/>	NA	
3	Security Surcharge	1		<input type="text"/>	NA	<input checked="" type="checkbox"/>
4	Total				NA	

Items | Item Details Screen

The FE uses the Item Details screen to view initiated item information which was (mostly) captured by the FE on the Item Checklist screen and to check the “Catalog Included” check box if a company catalog will be sent to the assigned IA.

IPS: Initiation

User:

DB: IPSAT:IPS_INITIATION_SA

Business Role(s): FE - Office of Field Operations Staff Member

Font Size: - + Reset

Color Scheme:

Home Workload Other Actions Comments Help
Save Validate Transmit Refresh Exit

SU ID: SU Name:
SU Outcome: Sample #: M50 BE-ID: 51389-000

Workflow Status: In Progress

Items Requested: 6

Critical SU: N

Combined, Primary:

Source SU Type: Original SU

Frame Ref Period: 202301-202312

Frame Source: ESM

FE Name:

Region: 11

IA Name:

Date Transmitted:

Date Extracted:

Survey Unit Reporters (1) Alternates (1) Potential Reporters (1) **Items**

Item Info Item Management Item Checklist **Item Details**

Item Code:

Outcome Code: 101 **Six Digit Fallback:** N

SCG: T3002.12.0090 **Collected HTS/B:** **Catalog Included:**

Reference Month: 202512

Item Description

Product Number/ID IPS Test 7.0.10.

Component Pricing

Formula:

	A	B	C	D	E
1	Description	Order	Currency	Value	Amount(\$)
2	Reported Price:		USD	<input type="text"/>	NA
3	Security Surcharge	1		<input type="text"/>	NA
4	Total				NA

Items | Item Details Screen (cont'd)

Transaction Terms

Type of Sale:	Market sale
Type of Seller:	Class does not affect the price
Type of Price:	Transaction price
Quantity / Size:	
Country Imported From:	CANADA
Unit of Sale:	LITRE
Delivery Terms:	FOB

Repricing Cycle

Jan:	Y	Feb:	Y	Mar:	Y	Apr:	Y	May:	Y	Jun:	Y
Jul:	Y	Aug:	Y	Sep:	Y	Oct:	Y	Nov:	Y	Dec:	Y

Survey Unit Comments

The FE documents collection efforts for the SU in Survey Unit Comments.

Comments

Comments relating to Survey Unit: M50001853

Survey Unit	Item	Person
		survey unit comment

Unlocatable - Out of Business - Could not locate sampled unit specified for M50001853.
[REDACTED FE 12/19/2025 5:17 PM]]

Save Refresh Close

Person Comments

The FE documents relevant information for a specific reporter or alternate contact in Person Comments.

Comments ✕

Comments relating to Survey Unit: M50000388

Survey Unit **Item** **Person**

Select Person:

Persons

330214-1

Test comment

Item Comments

The FE documents relevant information for a specific item in Item Comments.

Comments ✕

Comments relating to Survey Unit: M50000388

Survey Unit **Item** **Person**

Items

1	D2428285
2	M50000388I002
3	M50000388I003
4	M50000388I004

Select Item: 1 D2428285

Test item

Save **Refresh** **Close**

Validate Survey Unit

The FE uses this functionality to check for potential warnings and errors before attempting to transmit the Survey Unit to the National Office. An error requires action to be taken in order for the transmission to be successful.

IPS: Initiation

User:

DB: IPSAT:IPS_INITIATION_SA

Business Role(s): FE - Office of Field Operations Staff Member

Font Size: - +

Color Scheme:

Home
Workload
Other Actions
Comments
Help

Save
Validate
Transmit
Refresh
Exit

SU ID:
SU Name:

SU Outcome:

Sample #: M50 BE-ID: 74381-000

Validate Survey Unit (cont'd)

Warnings & Errors Exist

Validation Results ✕

Survey Unit ID: M50001900

Category	ID #	Error/Warning	Primary Field	Message
Reporter	P100029265	W	Collected Company Name	Collected Company Name for the Reporter does not match the Collected Survey Unit Company Name and the third party or multi division box is not checked. Please verify.
Item	1	E	Foreign Locality	Foreign Locality must be entered.
Item	1	E	Quantity / Size	Quantity / Size must be entered.
Item	1	E	Repricing Cycle	A price must be requested for at least one month.
Item	1	E	Repricing Cycle	Repricing Cycle must be entered for each month.
Item	1	E	Text Specification	Text Specification must be entered.

ReValidate
Close

Validate Survey Unit (cont'd)

All Validations Pass

Validation Results

Survey Unit ID: M50000847

All validation conditions have passed.

ReValidate Close

Transmit Survey Unit

After the FE has completed and documented collection attempts for the selected Survey Unit, the FE uses this functionality to transmit the information to the National Office for further processing. Upon the attempt to transmit, the system displays warnings and errors associated with the SU, as applicable. The FE must address any outstanding errors in order for the SU to be transmitted.

IPS: Initiation

User: [Redacted]

DB: IPSAT:IPS_INITIATION_SA

Business Role(s): FE - Office of Field Operations Staff Member

Font Size: - + Reset

Color Scheme: [Blue] [Green] [Yellow]

Home Workload Other Actions Comments Help

Save Validate Transmit Refresh Exit

SU ID: M50000024 SU Name: [Redacted] SU Outcome: [0 - Select Code] Sample #: M50 BE-ID: 74381-000

Transmit Survey Unit (cont'd) Transmit Fails

Transmit Results ✕


Survey Unit ID: M50001894

Category	ID #	Error/Warning	Primary Field	Message
SU	M50001894	E	Authorizing Official First Name	Authorizing Official First Name must be entered.
SU	M50001894	E	Authorizing Official Last Name	Authorizing Official Last Name must be entered.
SU	M50001894	E	Collected Records Center Address	Collected Records Center Address must be entered.
SU	M50001894	E	Collected Records Center Address City	Collected Records Center City must be entered.
SU	M50001894	E	Collected Records Center Address State	Collected Records Center Address State must be entered.
SU	M50001894	F	Collected Records Center	A 5-digit Zip Code must be entered for the Collected Records Center.

  There are error conditions that must be addressed in order to transmit the Survey Unit.

Transmit Survey Unit (cont'd) Transmit Successful

Information

 M50000847 has been successfully transmitted and will become read only.

OK