

Surface Transportation Board

49 CFR 1251 Weekly Railroad Service Data Reporting

General Instructions for Submission of CSV Files:

On May 8, 2026, the Board issued a decision adopting a final rule terminating Class I carriers' supplemental reporting of certain Positive Train Control (PTC) expenditures and requiring Class I carriers to report two service metrics on a weekly basis. The Board is providing an electronic data template file that allows the weekly submission for the railroad service data required by 49 CFR § 1251.2 and approved under the Paperwork Reduction Act as OMB Control Number 2140-XXXX.

The template provided is a comma-separated (CSV) file. Please do not leave remarks in the CSV. Every week, beginning Wednesday, July 8, 2026, reporting entities must submit the CSV file in the Unicode Transformation Format – 8-bit (UTF-8) encoding format. The CSV shall contain service data metrics referred to in 49 CFR 1251.2.

Each weekly datum should span the time periods of Saturday from 12:00:00 AM to the following Friday 11:59:59 PM. The first reportable week begins Saturday, June 20, 2026, 12:00:00 AM, and concludes Friday, June 26, 11:59:59 PM. The initial submission should include the first two reportable weeks.

CSV Instructions

- If the data submission is incomplete or appears anomalous, STB will correspond with the responding rail carrier to identify issues and improve the submission.
- File names must follow the naming convention:
STB_49_CFR_1251_RRRR_YEAR_WW_YYYYMMDDHHMM.csv
 - RRRR is the reporting mark of the carrier (e.g., BNSF, CPKC, CSXT, GTC, NS, UP), YEAR is the year of the reporting date, WW is the two-digit week of the reporting date; and, YYYYMMDDHHMM is the approximate timestamp the data was extracted from source systems (YYYYMMDD is the date format for year, month, day and HHMM is the military time (2400)). If a railroad needs to submit a replacement CSV file upload, the second file must have an updated YYYYMMDDHHMM according to the file name convention.
 - The first WW will be 26 for the report spanning June 20 through June 26, 2026, and the second WW will be 27 for the report spanning June 27 through July 3, 2026.
- Do not alter the information in the template for columns A through N.
- Data entered into columns railroad_aar_reporting_mark, railroad_name, railroad_signatory_employee_name, railroad_signatory_employee_phone_number, and railroad_signatory_employee_email_address should be entered as strings. All cells must be filled.

- Data for “Percentage of Successful Local Planned Service Windows” must be submitted at the operating division level, as well as the system level. Replace the pre-populated sub_measure in column J with the name of the operating division.
- Data entered into columns report_period_start_date_year, and report_period_end_date_year must be entered as 4-digit integers (e.g., 2026).
- Data entered into columns report_period_start_date_month, and report_period_end_date_month must be entered as integers (e.g., 1-12).
- Data entered into columns report_period_start_date_day, and report_period_end_date_day must be entered as integers (e.g., 1-31).
- Data entered into columns railroad_aar_reporting_mark, railroad_name, railroad_signatory_employee_name, railroad_signatory_employee_phone_number, and railroad_signatory_employee_email_address should be entered as strings. All cells must be filled.
- The data corresponding to the appropriate line must be inserted into fact_value column AA. fact_value column should be reported as the value corresponding to measure_name_full and sub_measure columns. Provide values as decimals rounded to five decimal points. For instance, 80.55555% should be submitted as 0.80556. Please do not leave this field blank.

Column instructions

For the columns O through Z, all cells must be filled as follows:

- O, railroad_aar_reporting_mark: The alpha railroad ID used by AAR.
- P, railroad_name: The legal name of the railroad.
- Q, railroad_signatory_employee_name: The name/s of the signatory/ies.
- R, railroad_signatory_employee_phone_number: The phone contact information of the signatory/ies
- S, railroad_signatory_employee_email_address: The email contact information of the signatory/ies.
- T, report_period_start_date_year_integer: It must be entered as 4-digit integers (e.g., 2026)
- U, report_period_start_date_month_integer: It must be entered as integers (e.g., 1-12)
- V, report_period_start_date_day_integer: It must be entered as integers (e.g., 1-31)
- W, report_period_end_date_year: It must be entered as 4-digit integers (e.g., 2026)
- X, report_period_end_date_month_integer be entered as integers (e.g., 1-12)
- Y, report_period_end_date_day_integer: It must be entered as integers (e.g., 1-31)
- Z, report_amended_boolean: The boolean should be entered as an integer; 0 for original reports, and 1 for amended reports.

CSV files must never include additional added rows or columns, and data must be in the same cells that are provided in the templates. Failure to follow specific instructions may result in a need to refile. Submissions are electronically checked for numeric consistency.

Please note that the information on railroad employee name and contact information is for internal STB use only and will not be included in any files posted to our website.

Filings are due each Wednesday by the end of closing business day and must be submitted via email to stb-data@stb.gov. Please do not email data to individual agency staff. You will receive an email confirming submission. If you have questions, please contact the Office of Economics at the same email address used for data submissions.