

HUD-52737 Indian Housing Plan (IHP)/Annual Performance Report (APR) Via HUD's Grants Evaluation and Management System (GEMS)

Public Reporting Burden Statement: This collection of information is estimated to average 62 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of the requested information. Comments regarding the accuracy of this burden estimate and any suggestions for reducing this burden can be sent to: U.S. Department of Housing and Urban Development, Office of the Chief Data Officer, R, 451 7th St SW, Room 8210, Washington, DC 20410-5000. Do not send completed forms to this address. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid OMB control number. This agency is authorized to collect this information under Section 102 of the Department of Housing and Urban Development Reform Act of 1989. The information you provide will enable HUD to carry out its responsibilities under this Act and ensure greater accountability and integrity in the provision of certain types of assistance administered by HUD. This information is required to obtain the benefit sought in the grant program. Failure to provide any required information may delay the processing of your application and may result in sanctions and penalties including the administrative and civil money penalties specified under 24 CFR §4.38. This information will not be held confidential and may be made available to the public in accordance with the Freedom of Information Act (5 U.S.C. §552). The information contained on the form is not retrieved by a personal identifier, therefore it does not meet the threshold for a Privacy Act Statement.

GEMS is a Salesforce based application that automates much of the process for completing and submitting IHPs/APRs, IHP Amendments, IHP Waivers, and Tribal Certifications. Each year, a recipient of Indian Housing Block Grants uses GEMS to submit an IHP/APR (form HUD-52737).

GEMS Registration

To access GEMS, grantees will need to set up an account and enter information through the Registration Portal: <https://hud.my.site.com/GEMS/s/login/SelfRegister?locale=us>. GEMS utilizes a one-time signature attestation for the authorized officials to submit electronic signatures in GEMS. The area offices verify and accept registrations submitted in the portal. Once accepted an email with the log-in information will be sent.

To access GEMS, log into this site: <https://hud.my.site.com/GEMS/s/>. GEMS is best accessible with Chrome web browser.

Below are snapshots of the GEMS IHP module.



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GEMS

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GEMS Form Submissions

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 GEMS Form Submission
FS-017214

View IHP/APR

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🔔 Approval History (6)

📝 Notes (1)

📎 Notes & Attachments (1...)

📦 Packages (2)

📦 Packages (0)

📄 GEMS Form Submission ...

💰 Budgets (10+)

👤 Associated Tribe From S...

🔔 GEMS Form Submissions...

🔔 GEMS Form Submission...

Details

Download/Upload Forms

Form Submission Name

FS-017214

▼ Cover Page

Grant Number	55IH5318320	✎	Status	Submitted	✎
Grant Program	IHBG		Submission Status	✔ Submitted On Time	
Account	Yakama Nation Housing Authority	✎	Review Decision	In Compliance	✎
Grantee Tribe		✎	Contact Person	Andrea Matheny	✎
Recipient Program Year	10/1/2024 - 9/30/2025		Email Address	andream@ynha.com	✎
FY	2025		Telephone Number	509-877-6171	✎
Submission Types	Initial Plan (IHP)		Fax Number	509-877-7830	✎
Account Record Type	TDHE		Mailing Street	PO Box 156	✎
Submitted By	Andrea Matheny	✎	Mailing City	Wapato	✎
Submitted By Wet Sign Verified	🔔 GEMS Wet Signature on File/Verified		Mailing State	WA	✎

Section 1

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IHBG PY 2025 (10/1/2024 - 9/30/2025) Indian Housing Plan (IHP)

SECTION 1: COVER PAGE

* (1) Grant Number : ⓘ

55IH5318320

* (2) Recipient Program Year : ⓘ

10/1/2024 - 9/30/2025

* (3) Federal Fiscal Year : ⓘ

2025

Submission Type

- ☒ (4) Initial Plan (Complete this Section then proceed to Section 2)
- ☐ (5) Amended Plan (Complete this Section and Section 8 if applicable)
- ☐ (6) Annual Performance Report (Complete items 27-30 and proceed to Section 3)
- ☐ (6a) Updated Annual Performance Report (Complete items 27-30 and proceed to Section 3)

Record ⓘ

Type

- ☐ (7)
- Tribe
- ☒ (8)

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Section 3

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IHBG PY 2025 (10/1/2024 - 9/30/2025) Indian Housing Plan (IHP)

Section 3 : Help

SECTION 3: PROGRAM DESCRIPTIONS

[102(b)(2)(A)], [233(a)], [235(c)], [404(b)], 24 CFR §1000.512(b)(2) and (3)

In this section, the recipient must provide a description of its planned eligible activities, and intended outcomes and outputs for the One-Year IHP. The recipient can select any combination of activities eligible under NAHASDA and intended outcomes and outputs that are based on local needs and priorities. There is no maximum or minimum number of eligible activities or intended outcomes and outputs. Rather, the One-Year IHP should include a sufficient number of eligible activities and intended outcomes to fully describe any tasks that the recipient intends to fund in whole or in part with IHBG resources during the coming program year.

📄 Program Descriptions

Unique Identifier	Program Name	Eligible Activity	Intended outcome nu...	Actual outcome number	
2025-01	Housing Management Servic...	(19) Housing Management S...	(12) Other – must provide de...		▼
2025-02	Housing Services	(18) Other Housing Services ...	(12) Other – must provide de...		▼
2025-03	HUD VASH Program	(18) Other Housing Services ...	(6) Assist affordable housing ...		▼
2025-04	Weatherization Program, Ho...	(16) Rehabilitation Assistanc...	(10) Improve energy efficiency		▼
2025-05	Weatherization Program, Re...	(5) Rehabilitation of Rental H...	(10) Improve energy efficiency		▼
2025-06	Emergency Housing for Hom...	(18) Other Housing Services ...	(5) Address homelessness		▼

Info Letter Received Date

Section 5

Section 5: Help

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SECTION 5: BUDGETS

NAHASDA §§ 102(b)(2)(C), 404(b)

(1) Sources of Funding (NAHASDA § 102(b)(2)(C)(i), (404(b))) (Complete the non-shaded portions of the chart below to describe your estimated or anticipated sources of funding for the 12-month program year. **APR Actual Sources of Funding -- Please complete the shaded portions of the chart below to describe your actual funds received. Only report on funds actually received and under a grant agreement or other binding commitment during the 12-month program year.**)

Source	(A) Estimated amount on hand at beginning of program year	(B) Estimated amount to be received during 12-month program year	(C) Estimated total sources of funds (A+ B)	(D) Estimated funds to be expended during 12-month program year	(E) Estimated unexpended funds remaining at end of program year (C-D)
1. IHBG Funds	\$8,769,409.79	\$10,059,999.00	\$18,829,408.79	\$12,037,820.00	\$6,791,588.79
2. IHBG Program Income	\$1,231,579.99	\$1,199,999.96	\$2,431,579.95	\$0.00	\$2,431,579.95
3. Title VI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4. Title VI Program Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5. 1937 Act Operating Reserves	\$0.00		\$0.00	\$0.00	\$0.00
6. Carry Over 1937 Act Funds	\$0.00		\$0.00	\$0.00	\$0.00
7. ICDBG Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8. Other Federal Funds	\$579,621.00	\$0.00	\$579,621.00	\$281,436.00	\$298,185.00
9. LIHTC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10. Non-Federal Funds	\$163,471.00	\$0.00	\$163,471.00	\$0.00	\$163,471.00

Section 7

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SECTION 7: INDIAN HOUSING PLAN CERTIFICATION OF COMPLIANCE

NAHASDA § 102(b)(2)(D)

By signing the IHP, the recipient certifies its compliance with Title II of the Civil Rights Act of 1968 (25 USC Part 1301 et seq.), and ensures that the recipient has all appropriate policies and procedures in place to operate its program and ensure it has the appropriate policies and procedures in place if these documents do not exist in its files, as this will be one of the items verified during any HUD monitoring review.

(1) In accordance with applicable statutes, the recipient certifies that:

* It will comply with Title II of the Civil Rights Act of 1968 in carrying out this Act, to the extent that such title is applicable, and other applicable federal statutes.

☒ Yes
☐ No

(2) In accordance with 24 CFR 100.328, the recipient receiving less than \$200,000 under FCAS certifies that:

* There are households within its jurisdiction at or below 80 percent of median income

☐ Yes
☐ No
☒ Not Applicable

(3) The following certifications will only apply where applicable based on program activities.

*a. It will maintain adequate insurance coverage for housing units that are owned and operated or assisted with grant amounts provided under NAHASDA, in compliance with such requirements as may be established by HUD;

☒ Yes
☐ No
☐ Not Applicable

*b. Policies are in effect and are available for review by HUD and the public governing the eligibility, admission, and occupancy of families for housing assisted with grant amounts provided under NAHASDA;

☒ Yes