

From: "Saved by Windows Internet Explorer 8"
Subject: Instructions for AD-1026
Date: Thu, 19 Jun 2014 07:56:37 -0400
MIME-Version: 1.0
Content-Type: text/html;
charset="iso-8859-1"
Content-Transfer-Encoding: quoted-printable
Content-Location: http://forms.sc.egov.usda.gov/eForms/instruction?
FileType=RevisionInstruction&FileName=AD1026APPandAD1026egov_02-06-12.htm
X-MimeOLE: Produced By Microsoft MimeOLE V6.1.7601.17609

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<!DOCTYPE HTML PUBLIC "-//W3C//DTD HTML 4.0 Transitional//EN">
<HTML xmlns=3D"http://www.w3.org/TR/REC-html40" xmlns:v =3D=20
"urn:schemas-microsoft-com:vml" xmlns:o =3D=20
"urn:schemas-microsoft-com:office:office" xmlns:w =3D=20
"urn:schemas-microsoft-com:office:word" xmlns:m =3D=20
"http://schemas.microsoft.com/office/2004/12/omml"><HEAD><TITLE>Instructi=
ons for AD-1026</TITLE>
<META content=3D"text/html; charset=3Diso-8859-1" =
http-equiv=3DContent-Type>
<META name=3DProgId content=3DWord.Document>
<META name=3DGENERATOR content=3D"MSHTML 8.00.7601.18446">
<META name=3DOriginator content=3D"Microsoft Word 12"><LINK =
rel=3DFile-List=20
href=3D"AD1026APPandAD1026egov_02-06-12_files/filelist.xml"><!--[if gte =
mso 9]><xml>
  <o:DocumentProperties>
    <o:Author>Meriann Rippstein</o:Author>
    <o:LastAuthor>liz.ashton</o:LastAuthor>
    <o:Revision>2</o:Revision>
    <o:TotalTime>0</o:TotalTime>
    <o:LastPrinted>2012-02-07T16:57:00Z</o:LastPrinted>
    <o:Created>2012-02-22T14:46:00Z</o:Created>
    <o:LastSaved>2012-02-22T14:46:00Z</o:LastSaved>
    <o:Pages>4</o:Pages>
    <o:Words>827</o:Words>
    <o:Characters>4716</o:Characters>
    <o:Company>Compaq Computer Corp.</o:Company>
    <o:Lines>39</o:Lines>
    <o:Paragraphs>11</o:Paragraphs>
    <o:CharactersWithSpaces>5532</o:CharactersWithSpaces>
    <o:Version>12.00</o:Version>
  </o:DocumentProperties>
</xml><!--[endif]><!--><LINK rel=3DthemeData=20
href=3D"AD1026APPandAD1026egov_02-06-12_files/themedata.thmx"><LINK=20
rel=3DcolorSchemeMapping=20
href=3D"AD1026APPandAD1026egov_02-06-12_files/colourschememapping.xml"><!--
-[if gte mso 9]><xml>
  <w:WordDocument>
    <w:TrackMoves>>false</w:TrackMoves>
    <w:TrackFormatting/>
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<w:DisplayHorizontalDrawingGridEvery>0</w:DisplayHorizontalDrawingGridEve=
ry>
  =
<w:DisplayVerticalDrawingGridEvery>0</w:DisplayVerticalDrawingGridEvery>
  <w:UseMarginsForDrawingGridOrigin/>
  <w:ValidateAgainstSchemas/>
  <w:SaveIfXMLInvalid>>false</w:SaveIfXMLInvalid>
  <w:IgnoreMixedContent>>false</w:IgnoreMixedContent>
  <w:AlwaysShowPlaceholderText>>false</w:AlwaysShowPlaceholderText>
  <w:DoNotPromoteQF/>
  <w:LidThemeOther>EN-US</w:LidThemeOther>
  <w:LidThemeAsian>X-NONE</w:LidThemeAsian>
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<w:LidThemeComplexScript>X-NONE</w:LidThemeComplexScript>
<w:Compatibility>
  <w:FootnoteLayoutLikeWW8/>
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  <w:ForgetLastTabAlignment/>
  <w:LayoutRawTableWidth/>
  <w:LayoutTableRowsApart/>
  <w:UseWord97LineBreakingRules/>
  <w>SelectEntireFieldWithStartOrEnd/>
  <w:UseWord2002TableStyleRules/>
  <w:DontUseIndentAsNumberingTabStop/>
  <w:FELineBreak11/>
  <w:WW11IndentRules/>
  <w:DontAutofitConstrainedTables/>
  <w:AutofitLikeWW11/>
  <w:HangulWidthLikeWW11/>
  <w:UseNormalStyleForList/>
</w:Compatibility>
<m:mathPr>
  <m:mathFont m:val=3D"Cambria Math"/>
  <m:brkBin m:val=3D"before"/>
  <m:brkBinSub m:val=3D"&#45;-"/>
  <m:smallFrac m:val=3D"off"/>
  <m:dispDef/>
  <m:lMargin m:val=3D"0"/>
  <m:rMargin m:val=3D"0"/>
  <m:defJc m:val=3D"centerGroup"/>
  <m:wrapIndent m:val=3D"1440"/>
  <m:intLim m:val=3D"subSup"/>
  <m:naryLim m:val=3D"undOvr"/>
</m:mathPr></w:WordDocument>
</xml><![endif]--><!--[if gte mso 9]><xml>
  <w:LatentStyles DefLockedState=3D"false" DefUnhideWhenUsed=3D"false"
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  <w:LsdException Locked=3D"false" QFormat=3D"true" Name=3D"heading 2"/>
  <w:LsdException Locked=3D"false" QFormat=3D"true" Name=3D"heading 3"/>
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    QFormat=3D"true" Name=3D"heading 5"/>
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    QFormat=3D"true" Name=3D"heading 7"/>
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    QFormat=3D"true" Name=3D"heading 8"/>
  <w:LsdException Locked=3D"false" SemiHidden=3D"true" =
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    QFormat=3D"true" Name=3D"heading 9"/>
  <w:LsdException Locked=3D"false" Priority=3D"99" Name=3D"footer"/>
  <w:LsdException Locked=3D"false" SemiHidden=3D"true" =
UnhideWhenUsed=3D"true"
    QFormat=3D"true" Name=3D"caption"/>
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Paragraph Font"/>
  <w:LsdException Locked=3D"false" QFormat=3D"true" Name=3D"Subtitle"/>
  <w:LsdException Locked=3D"false" QFormat=3D"true" Name=3D"Strong"/>

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Shading"/>
<w:LsdException Locked=3D"false" Priority=3D"61" Name=3D"Light List"/>
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Shading 1"/>
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2"/>
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1"/>
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2"/>
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Accent 6"/>
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Name=3D"Subtle Emphasis"/>
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Name=3D"Intense Emphasis"/>
<w:LsdException Locked=3D"false" Priority=3D"31" QFormat=3D"true"
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Name=3D"Intense Reference"/>
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Name=3D"Book Title"/>
<w:LsdException Locked=3D"false" Priority=3D"37" SemiHidden=3D"true"
UnhideWhenUsed=3D"true" Name=3D"Bibliography"/>
<w:LsdException Locked=3D"false" Priority=3D"39" SemiHidden=3D"true"
UnhideWhenUsed=3D"true" QFormat=3D"true" Name=3D"TOC Heading"/>
</w:LatentStyles>
</xml><![endif]-->
<STYLE>@font-face {
    font-family: Cambria Math;
}
@font-face {
    font-family: Tahoma;
}
@page {mso-footnote-separator: =
url("AD1026APPandAD1026egov_02-06-12_files/header.htm") fs; =
mso-footnote-continuation-separator: =
url("AD1026APPandAD1026egov_02-06-12_files/header.htm") fcs; =
mso-endnote-separator: =
url("AD1026APPandAD1026egov_02-06-12_files/header.htm") es; =
mso-endnote-continuation-separator: =
url("AD1026APPandAD1026egov_02-06-12_files/header.htm") ecs; }
@page WordSection1 {size: 8.5in 11.0in; margin: 1.0in 1.25in 1.0in =
1.25in; mso-header-margin: .5in; mso-footer-margin: .5in; mso-footer: =
url("AD1026APPandAD1026egov_02-06-12_files/header.htm") f1; =
mso-paper-source: 0; }
P.MsoNormal {
    MARGIN: 0in 0in 0pt; FONT-FAMILY: "Times New Roman","serif"; FONT-SIZE: =
12pt; mso-style-unhide: no; mso-style-qformat: yes; mso-style-parent: =
""; mso-pagination: widow-orphan; mso-fareast-font-family: "Times New =
Roman"
}
LI.MsoNormal {
    MARGIN: 0in 0in 0pt; FONT-FAMILY: "Times New Roman","serif"; FONT-SIZE: =
12pt; mso-style-unhide: no; mso-style-qformat: yes; mso-style-parent: =
""; mso-pagination: widow-orphan; mso-fareast-font-family: "Times New =
Roman"
}
DIV.MsoNormal {
    MARGIN: 0in 0in 0pt; FONT-FAMILY: "Times New Roman","serif"; FONT-SIZE: =
12pt; mso-style-unhide: no; mso-style-qformat: yes; mso-style-parent: =

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""; mso-pagination: widow-orphan; mso-fareast-font-family: "Times New =
Roman"
}
H1 {
    PAGE-BREAK-AFTER: avoid; MARGIN: 12pt 0in 3pt; FONT-FAMILY: =
"Arial","sans-serif"; FONT-SIZE: 14pt; mso-style-unhide: no; =
mso-style-qformat: yes; mso-pagination: widow-orphan; mso-style-next: =
Normal; mso-outline-level: 1; mso-bidi-font-size: 16.0pt; =
mso-font-kerning: 16.0pt
}
H2 {
    PAGE-BREAK-AFTER: avoid; FONT-STYLE: italic; MARGIN: 12pt 0in 3pt; =
FONT-FAMILY: "Arial","sans-serif"; FONT-SIZE: 14pt; mso-style-unhide: =
no; mso-style-qformat: yes; mso-pagination: widow-orphan; =
mso-style-next: Normal; mso-outline-level: 2
}
H3 {
    PAGE-BREAK-AFTER: avoid; MARGIN: 12pt 0in 3pt; FONT-FAMILY: "Times New =
Roman","serif"; FONT-SIZE: 11pt; mso-style-unhide: no; =
mso-style-qformat: yes; mso-pagination: widow-orphan; mso-style-next: =
Normal; mso-outline-level: 3; mso-bidi-font-size: 13.0pt
}
H4 {
    PAGE-BREAK-AFTER: avoid; FONT-STYLE: italic; MARGIN: 12pt 0in 3pt; =
FONT-FAMILY: "Times New Roman","serif"; FONT-SIZE: 12pt; =
mso-style-unhide: no; mso-style-qformat: yes; mso-pagination: =
widow-orphan; mso-style-next: Normal; mso-outline-level: 4; =
mso-bidi-font-size: 14.0pt
}
P.MsoHeader {
    MARGIN: 0in 0in 0pt; FONT-FAMILY: "Times New Roman","serif"; FONT-SIZE: =
12pt; mso-style-unhide: no; mso-pagination: widow-orphan; =
mso-fareast-font-family: "Times New Roman"; tab-stops: center 3.0in =
right 6.0in
}
LI.MsoHeader {
    MARGIN: 0in 0in 0pt; FONT-FAMILY: "Times New Roman","serif"; FONT-SIZE: =
12pt; mso-style-unhide: no; mso-pagination: widow-orphan; =
mso-fareast-font-family: "Times New Roman"; tab-stops: center 3.0in =
right 6.0in
}
DIV.MsoHeader {
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```

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}
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level1 lfo18
}
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level1 lfo18
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}
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OL {
MARGIN-BOTTOM: 0in
}

UL {
MARGIN-BOTTOM: 0in
}

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<H1>Instructions For Forms AD-1026 Appendix and AD-1026</H1>
<H2>Highly Erodible Land Conservation (HELC) and Wetland Conservation =
(WC)=20
Certification</H2>
<P class=3DMsoNormal><o:p> </o:p></P>
<P class=3DMsoNormal><B style=3D"mso-bidi-font-weight: normal">Producers =
must read=20
AD-1026 Appendix for terms and conditions before completing=20

AD-1026.

Producers shall use this form to certify compliance with the highly erodible land and wetland conservation provisions as a condition of eligibility for certain USDA programs.

It is not necessary to complete this form if a previously filed AD-1026 is on file in the FSA serving office and there have not been any changes in your farming operation or changes to the previously listed affiliates.

Submit the original of the completed form in hard copy or facsimile to the appropriate FSA servicing office.

Customers who have established electronic access credentials with USDA may electronically transmit this form to the USDA servicing office, provided that (1) the customer submitting the form is the only person required to sign the transaction, or (2) the customer has an approved Power of Attorney (Form FSA-211) on file with USDA to sign for other customers for the program and type of transaction represented by this form.

Features for transmitting the form electronically are available to those customers with access credentials only.

If you would like to establish online access credentials with USDA, follow the instructions provided at the USDA eForms web site.

Producers must complete Items 1 through 11, then sign and date in Item 12 as applicable.

Item 13 is for FSA use only.

Producers shall use this form to certify compliance with the highly erodible land and wetland conservation provisions as a condition of eligibility for certain USDA programs.

It is not necessary to complete this form if a previously filed AD-1026 is on file in the FSA serving office and there have not been any changes in your farming operation or changes to the previously listed affiliates.

Submit the original of the completed form in hard copy or facsimile to the appropriate FSA servicing office.

Customers who have established electronic access credentials with USDA may electronically transmit this form to the USDA servicing office, provided that (1) the customer submitting the form is the only person required to sign the transaction, or (2) the customer has an approved Power of Attorney (Form FSA-211) on file with USDA to sign for other customers for the program and type of transaction represented by this form.

Features for transmitting the form electronically are available to those customers with access credentials only.

If you would like to establish online access credentials with USDA, follow the instructions provided at the USDA eForms web site.

Producers must complete Items 1 through 11, then sign and date in Item 12 as applicable.

Item 13 is for FSA use only.

```

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solid; PADDING-TOP: 0in"=20
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Name<o:p></o:p></SPAN></P></TD>
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BORDER-RIGHT: windowtext 1.5pt solid; PADDING-TOP: 0in; =
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windowtext 1.5pt"=20
vAlign=3Dtop width=3D484>
<P class=3DMsoNormal>Enter the full name of the individual or =
business=20
entity applying for USDA program benefits.</P>
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vAlign=3Dtop width=3D106>
<P style=3D"tab-stops: .5in" class=3DMsoHeader><SPAN=20

```

LETTER-SPACING: -1pt">2<o:p></o:p></P>

tab-stops: .5in" class=3DMsoHeader><SPAN=20
LETTER-SPACING: -0.4pt">Producer's Tax Identification=20
Number<o:p></o:p></P>

tab-stops: .5in" class=3DMsoHeader><SPAN=20
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PADDING-RIGHT: 5.75pt; HEIGHT: 0.9in; BORDER-TOP: medium none; =
BORDER-RIGHT: windowtext 1.5pt solid; PADDING-TOP: 0in; =
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windowtext 1.5pt"=20
vAlign=3Dtop width=3D484>

<P class=3DMsoNormal>Enter the last 4 digits of the producer=92s =
social=20
security number or the last 4 digits of the entity tax =
identification=20
number.</P></TD></TR></TBODY></TABLE></DIV><SPAN=20
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solid windowtext; mso-border-insidev: 1.5pt solid windowtext"=20
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solid; PADDING-TOP: 0in"=20
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Name<o:p></o:p></P></TD>
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PADDING-TOP: 0in; mso-border-left-alt: solid windowtext 1.5pt"=20
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[illegible]

Enter an X=94 in the YES=94 or NO=94 box. If YES=94 is marked, continue to Item 5. If NO=94 is marked, and the producer is not a farm loan=20 applicant, proceed to Item 12 for certification signature and date. If NO=94 is marked and the producer is a farm loan=20 applicant, proceed to Item 5.		5 For farm loan applicants only	Enter an X=94 in the YES=94 or NO=94 box. This question includes fish production, = trees,=20 vineyards, shrubs, building construction or other activities. Item 5 may be left blank for if not a farm = loan=20 applicant.
Enter an X=94 in the YES=94 or NO=94 box. If YES=94 is marked, continue to Item 5. If NO=94 is marked, and the producer is not a farm loan=20 applicant, proceed to Item 12 for certification signature and date. If NO=94 is marked and the producer is a farm loan=20 applicant, proceed to Item 5.		5 For farm loan applicants only	Enter an X=94 in the YES=94 or NO=94 box. This question includes fish production, = trees,=20 vineyards, shrubs, building construction or other activities. Item 5 may be left blank for if not a farm = loan=20 applicant.

[illegible]

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BORDER-TOP: medium none; BORDER-RIGHT: medium none"=20
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style=3D"BORDER-BOTTOM: medium none; BORDER-LEFT: medium none; =
BORDER-TOP: medium none; BORDER-RIGHT: medium none"=20
width=3D484></TD>
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0in 5.4pt; mso-border-insideh: 1.5pt solid windowtext; =
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solid; PADDING-TOP: 0in"=20
width=3D106>
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Name<o:p></o:p></P></TD>
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PADDING-TOP: 0in; mso-border-left-alt: solid windowtext 1.5pt"=20
width=3D484>
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BORDER-RIGHT: windowtext 1.5pt solid; PADDING-TOP: 0in; =
mso-border-top-alt: solid windowtext 1.5pt"=20
vAlign=3Dtop width=3D106>
<P class=3DMsoNormal>7</P>
<P class=3DMsoNormal>Landlords refusal to comply with HELC =

requirements

Enter an X=94 in the YES=94 or NO=94 box.

Mark YES=94 if a landlord of the producer refuses to apply a required conservation system or plan on a highly erodible field on a farm on which the producer is a tenant.

8

List of Affiliated Persons with farming interests

AD-1026 lists the affiliated persons for each type of producer entities. Affiliated persons with farming interests are also required to complete an AD-1026.

If there are no affiliated persons to list, enter none in the space provided.

9

Production of Agricultural Commodities

<TD=20
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BORDER-RIGHT: windowtext 1.5pt solid; PADDING-TOP: 0in; =
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windowtext 1.5pt"=20
vAlign=3Dtop width=3D484>
<P class=3DMsoNormal>Enter an =93X=94 in the =93YES=94 or =93NO=94 =
box.</P>
<P class=3DMsoNormal><o:p> </o:p></P>
<P class=3DMsoNormal>Mark =93YES=94 if there are any fields which =
the producer=20
intend to plant </P>
<P class=3DMsoNormal>(or planted), an agricultural commodity which =
has not=20
received a highly erodible land determination from NRCS.</P>
<P class=3DMsoNormal><o:p> </o:p></P>
<P class=3DMsoNormal>If =93YES=94 is checked, FSA will request a =
HEL=20
determination from NRCS for the specific=20
field(s).</P></TD></TR></TBODY></TABLE></DIV><SPAN=20
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0in 5.4pt; mso-border-insideh: 1.5pt solid windowtext; =
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79.05pt; PADDING-RIGHT: 5.4pt; BACKGROUND: aqua; HEIGHT: 0.6in; =
BORDER-TOP: windowtext 1.5pt solid; BORDER-RIGHT: windowtext 1.5pt =
solid; PADDING-TOP: 0in"=20
width=3D105>
<P style=3D"TEXT-ALIGN: center" class=3DMsoNormal =
align=3Dcenter><B=20
style=3D"mso-bidi-font-weight: normal">Item No.& Field=20
Name<o:p></o:p></P></TD>
<TD=20
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none; PADDING-BOTTOM: 0in; PADDING-LEFT: 5.4pt; WIDTH: 363.35pt; =
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PADDING-TOP: 0in; mso-border-left-alt: solid windowtext 1.5pt"=20
width=3D484>
<P style=3D"TEXT-ALIGN: center" class=3DMsoNormal =
align=3Dcenter><B=20
style=3D"mso-bidi-font-weight: =
normal">Instruction<o:p></o:p></P></TD></TR>
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vAlign=3Dtop width=3D105>
<P class=3DMsoNormal>10</P>
<P class=3DMsoNormal>Drainage Evaluation Questions</P>
<P class=3DMsoNormal><o:p> </o:p></P></TD>
<TD=20
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none; PADDING-BOTTOM: 0in; PADDING-LEFT: 5.4pt; WIDTH: 363.35pt; =
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windowtext 1.5pt"=20
vAlign=3Dtop width=3D484>
<P class=3DMsoNormal>Enter an =93X=94 in the =93YES=94 or =93NO=94 =
box for each of the=20
Items A, B and C.</P>
<P class=3DMsoNormal><o:p> </o:p></P>
<P class=3DMsoNormal>These questions refer to drainage =
activity.<SPAN=20
style=3D"mso-spacerun: yes"> If =93YES=94 to Items =
10A or 10B is=20
checked, FSA will request a Wetland evaluation from NRCS for the =
specific=20
area listed in Item 11.</P>
<P class=3DMsoNormal><o:p> </o:p></P>
<P class=3DMsoNormal>A =93YES=94 response to Item 10C =
(maintenance) does not=20
require a certified wetland determination. NRCS will be notified =
of the=20
producer=92s intentions to maintain an existing drainage =
system.</P></TD></TR>
<TR style=3D"HEIGHT: 41.25pt; mso-yfti-irow: 2">
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79.05pt; PADDING-RIGHT: 5.4pt; HEIGHT: 41.25pt; BORDER-TOP: medium none; =
BORDER-RIGHT: windowtext 1.5pt solid; PADDING-TOP: 0in; =
mso-border-top-alt: solid windowtext 1.5pt"=20
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<P class=3DMsoNormal>11</P>
<P class=3DMsoNormal>Location of Drainage System</P></TD>
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none; PADDING-BOTTOM: 0in; PADDING-LEFT: 5.4pt; WIDTH: 363.35pt; =
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windowtext 1.5pt"=20
vAlign=3Dtop width=3D484>
<P class=3DMsoNormal>This Item must be completed only if a =
=93YES=94 was marked=20
in Item 5 or 10. =
List the=20
Farm number, tract number and field number.<SPAN=20
style=3D"mso-spacerun: yes"> Briefly describe the =
activity and=20
current land use. =
List the=20
location county.</P></TD></TR>
<TR style=3D"HEIGHT: 89.85pt; mso-yfti-irow: 3; mso-yfti-lastrow: =
yes">
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mso-border-top-alt: solid windowtext 1.5pt"=20
vAlign=3Dtop width=3D105>
<P class=3DMsoNormal>12</P>
<P class=3DMsoNormal>Producer=92s Signature and Date </P>
<P class=3DMsoNormal><o:p> </o:p></P></TD>
<TD=20
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none; PADDING-BOTTOM: 0in; PADDING-LEFT: 5.4pt; WIDTH: 363.35pt; =
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windowtext 1.5pt"=20
vAlign=3Dtop width=3D484>
<P class=3DMsoNormal>Read the Continuous AD-1026 certification =
statement=20
above Item 12 and sign and date the certification. </P>
<P class=3DMsoNormal><o:p> </o:p></P>
<P class=3DMsoNormal>Do not sign the AD-1026 if the farming =
operation is not=20
in compliance with all highly erodible land and wetland =
conservation=20
provisions.</P>
<P class=3DMsoNormal><o:p> </o:p></P>
<P class=3DMsoNormal>Include producer=92s signature, =
title/relationship (if=20
applicable), and date of request.</P>
<P class=3DMsoNormal><o:p> </o:p></P>
<P class=3DMsoNormal>If you are mailing or faxing this form, print =
the form=20
and manually enter your signature. If this form is approved for =
electronic=20
transmission and you have established credentials with USDA to =
submit=20
forms electronically, use the buttons provided on the form for=20
transmitting the form to the USDA servicing=20
office.</P></TD></TR></TBODY></TABLE></DIV>
<H4>Item 13 - FSA USE ONLY</H4>
<P class=3DMsoNormal><o:p> </o:p></P></DIV></BODY></HTML>