

Estimate of the Information Collection Burden for
National School Lunch Program

Merge Burden for OMB Control Number 0584-0610 into
Burden for OMB Control Number 0584-0006

This document explains the calculation of the information collection burden for the OMB Control Number 0584-0610 for the Child Nutrition Program Integrity Final Rule and the merging of the requirements into OMB Control Number 0584-0006, 7 CFR 210 National School Lunch Program.

REPORTING REQUIREMENTS

AFFECTED PUBLIC: STATE AGENCIES (SAs)

1. The final rule amends the requirements found at Section 210.5(d)(2)(ii) (now at Section 210.5(d)(3)) that SAs submit a quarterly report to FNS (via FPRS) detailing the disbursement of performance-based reimbursement to SFAs by changing the frequency of the report to annually. FNS estimates that there are 56 SAs that will each file 1 report annually for a total of 56 responses ($56 \times 1 = 56$). The estimated average number of burden hours per response is 15 minutes (0.25 hours) resulting in an estimated total annual burden hours of 14 ($56 \times 0.25 = 14$). **This requirement is currently approved with 56 burden hours and 224 responses. FNA originally estimated that this report would be filed four times a year. The Child Nutrition Program Integrity Final Rule changed the number of times the report needed to be submitted from 4 to 1 annually. FNA estimates that this change will reduce the burden hours by 42 hours, from 56 to 14 hours and the responses by 168 responses, from 224 to 56 responses due to a program change.**
2. The final rule adds a requirement at Section 210.18(c)(2) that State agencies with a review cycle longer than 3 years must submit a plan to FNA describing the criteria that it will use to identify high-risk SFAs for targeted follow-up reviews. FNA estimates there are 56 SAs that will each file 1 report for a total of 56 responses ($56 \times 1 = 56$). The estimated average number of burden hours per response is 8 hours resulting in an estimated total annual burden hours of 488 ($56 \times 8 = 448$). This is a new information requirement resulting from this final rule and is expected to be a one-time burden. FNS may delete or further reduce this burden after all of the State agencies file their plans, depending on whether changes to the existing plans need to be made or any new plans need to be developed. **This merge adds 448 burden hours and 56 responses to the collection due to a program change.**
3. Sections 210.18 (c-h) require the SA to complete Administrative Reviews. FNA estimates there are 56 SAs that will each file approximately 113 reports annually for a total of 6,347 responses ($56 \times 113.339 = 6,347$). The estimated average number of burden hours per response is 47.5 hours resulting in an estimated total annual burden hours of 301,482 ($6,347 \times 47.5 = 301,482$). There is no change in burden.
4. Section 210.18(i)(3) requires SAs to provide written notification to SFAs of review findings, corrective actions, deadlines for completion, and potential fiscal action with grounds and right to appeal. FNS estimates there are 56 SAs that will each file 68 reports annually for a total of 3,808 responses ($56 \times 68 = 3,808$). The estimated average number of burden hours per response is 8 hours resulting in an estimated total annual burden hours of 30,464 ($3,808 \times 8 = 30,464$). **This requirement is currently approved with 50,624 burden hours and 6,328 responses. The Child Nutrition Program Integrity Final Rule reduced the**

frequency of the administrative review cycle. This in turn reduced the burden for this collection by 20,160 hours, from 50,624 to 30,464 hours and the responses by 2,520 responses, from 6,328 to 3,808 responses. This reduction is due to a program change.

5. Section 210.19(f) requires the SA to provide the Child and Adult Care Food Program (CACFP) SA with a list of all NSLP schools in which at least 50% of the children are eligible for free or reduced price meals. FNA estimates that 56 SAs will each file 1 report annually for an estimated number of responses of 56 ($56 \times 1 = 56$). The estimated average number of burden hours per response is 2 hours resulting in estimated total annual burden hours of 112 ($56 \times 2 = 112$). There is no change in burden.
6. Section 210.20(a)(7) requires SAs to report to FNA the results of schools' compliance with the food safety inspection requirement (i.e., number of inspections). FNA estimates there are 56 SAs that will each file 1 report annually for a total of 56 responses ($56 \times 1 = 56$). The estimated average number of burden hours per response is 1.5 hours resulting in an estimated total annual burden hours of 84 ($56 \times 1.5 = 84$). There is no change in burden.
7. This final rule adds a specific requirement to Section 210.21(h), that State agencies complete procurement training requirements annually. FNA estimates that each of the 56 SAs will complete procurement training requirements annually, for a total of 56 responses annually ($56 \times 1 = 56$). The estimated average number of burden hours per response is 1 hour resulting in estimated total burden hours of 56 ($56 \times 1 = 56$). **This is a new information collection requirement that is being merged into this collection as a result of the Child Nutrition Program Integrity Final Rule. This merge adds 56 burden hours and responses to this collection due to a program change.**
8. Section 210.26(b)(4) requires that State agencies notify SFAs of fines and specific violations or actions that constituted the fine, and of appeal rights and procedures, and submit a copy of the notice to FNA. FNA estimates that each of the 56 State agencies will notify SFAs of fines, specific violations, actions that constituted the fine, appeal rights, and procedures, and submit a copy of the notice to FNS 0.09 times, for a total of 5.04 notifications annually ($56 \times 0.09 = 5.04$). The estimated average number of burden hours per response is 3 hours, resulting in estimated total burden hours of 15.12 ($5.04 \times 3 = 15.12$). **This is a new information collection requirement being merged into this collection as a result of the Child Nutrition Program Integrity Final Rule. This merge adds 15.12 burden hours and 5.04 responses to the collection due to a program change.**
9. Section 210.30(b)(1)(iv) requires the SA to review and approve/deny each request to hire a school nutrition program director in a medium or large LEA who does not meet professional standards educational criteria (professional standards exception). FNA estimates that 56 SAs will review and respond to 17 requests annually for a total of 951 responses ($56 \times 17 = 951$). The estimated average number of burden hours per response is 30 minutes (0.5 hours) resulting in estimated total burden of 476 hours ($951 \times 0.5 = 476$). There is no change in burden.

AFFECTED PUBLIC: SCHOOL FOOD AUTHORITIES (SFAs)/LOCAL EDUCATIONAL AGENCIES (LEAs)

10. Section 210.9(b)(21) requires SFAs to provide the SA with a list of all schools with at least 50% of enrolled children determined eligible for free or reduced price meals as of the last day of October and, upon request, the attendance boundaries for those schools. FNA estimates 19,019 SFAs will each file 1.25 report annually for a total of 23,774 responses ($19,019 \times 1.25 = 23,774$). The estimated average number of burden hours per response is 15 minutes (0.25 hours) resulting in an estimated total annual burden hours of 5,943 ($23,774 \times 0.25 = 5,943$). There is no change in burden.
11. Section 210.9(c)(7) requires SFAs to conduct reviews of each afterschool care program that participates in the NSLP. FNA estimates 6,314 SFAs will each file 2 responses annually for a total of 12,628 responses ($6,314 \times 2 = 12,628$). The estimated average number of burden hours per response is 15 minutes (0.25 hours) resulting in an estimated total annual burden hours of 3,157 ($12,628 \times 0.25 = 3,157$). There is no change in burden.
12. Sections 210.15(a)(1) and 210.8(b)&(c) require SFAs to submit to the SA monthly claims for reimbursement and numbers of enrolled children by category for the month of October. FNA estimates 19,019 SFAs will each file 10.15 reports annually for a total of 193,043 responses ($19,019 \times 10.15 = 193,043$). The estimated average number of burden hours per response is 1 hour resulting in an estimated total annual burden hours of 193,043 ($193,043 \times 1 = 193,043$). There is no change in burden.
13. Sections 210.15(a)(2)&(4), 210.9(a)&(b), and 210.7(d)(2) require SFAs to submit an application to the SA for a school to operate the Program, specify commodity preference, and enter into an agreement with the SA, including an annual attestation of compliance with meal pattern and nutrition requirements. FNA estimates there are 19,019 SFAs that will each file 1 report annually for a total of 19,019 responses ($19,019 \times 1 = 19,019$). The estimated average number of burden hours per response is 15 minutes (0.25 hours) resulting in estimated total annual burden hours of 4,755 ($19,019 \times 0.25 = 4,755$). There is no change in burden.
14. Sections 210.15(a)(3) and 210.18(j)(2) require SFAs to submit to the SA a written response to reviews documenting corrective action taken for Program deficiencies. FNS estimates 3,804 SFAs will each file 1 report annually for a total of 3,804 responses ($3,804 \times 1 = 3,804$). The estimated average number of burden hours per response is 8 hours resulting in an estimated total annual burden hours of 30,430 ($3,804 \times 8 = 30,430$). **This requirement is currently approved with 50,720 burden hours 6,340 responses. The Child Nutrition Program Integrity Final Rule reduces the frequency of the administrative review cycle. This change reduces the burden for this collection by 20,290 hours, from 50,720 to 30,430 hours and the responses by 2,536 responses, from 6,340 to 3,804 responses. This reduction is due to a program change.**
15. Section 210.15(a)(7) requires SFAs to report to the SA the number of food safety inspections obtained by each school. FNA estimates 19,019 SFAs will each file 1 report annually for a

total of 19,019 responses ($19,019 \times 1 = 19,019$). The estimated average number of burden hours per response is 30 minutes (0.50 hours) resulting in an estimated total annual burden hours of 9,510 ($19,019 \times 0.5 = 9,510$). There is no change in burden.

16. Sections 210.15(a)(8) and 210.14(e)(7) require SFAs to report to the SA the prices of paid lunches for each school. FNA estimates 19,019 SFAs will each file 1 report annually for a total of 19,019 responses ($19,019 \times 1 = 19,019$). The estimated average number of burden hours per response is 15 minutes (0.25 hours) resulting in an estimated total annual burden hours of 4,755 ($19,019 \times 0.25 = 4,755$). There is no change in burden.
17. Section 210.21(h) requires that SFAs complete procurement training requirements annually. FNA estimates that 19,019 SFAs will complete procurement training requirements annually, for a total of 19,019 records annually ($19,019 \times 1 = 19,019$). The estimated average number of burden hours per response is 1 hour and 15 minutes (1.25 hours) resulting in estimated total burden hours of 23,774 ($19,019 \times 1.25 = 23,774$). **This is a new information collection requirement that is being merged into this collection as a result of the Child Nutrition Program Integrity Final Rule. This merge adds 23,774 burden hours and 19,019 responses to this collection due to a program change.**
18. Section 210.26(b)(5) states that SFAs may appeal State agency's determination of violations and fines. SFAs must submit to the State agency any pertinent information, explanation, or evidence addressing the Program violations identified by the State agency. Any school food authority seeking to appeal the State agency determination must follow State agency appeal procedures. FNA estimates that 5 SFAs will appeal the State agency's determination of violations and fines, for a total of 5 records annually ($5 \times 1 = 5$). The estimated average number of burden hours per response is 8 hours resulting in estimated total burden hours of 40 ($5 \times 8 = 40$). **This is a new information collection requirement that is being merged into this collection as a result of the Child Nutrition Program Integrity Final Rule. This merge adds 40 burden hours and 5 responses to this collection due to a program change.**
19. Section 210.30(b)(1)(iv) requires the SFAs to develop and submit requests to hire a school nutrition program director in medium or large LEA who does not meet professional standards educational criteria (professional standards exception). FNA estimates that 951 SFAs will submit 1 request to their respective State agencies to hire an individual to serve as the school nutrition program director in medium or large LEA, for a total of 951 responses ($951 \times 1 = 951$). The estimated average number of burden hours per response is 30 minutes (0.5 hours) resulting in estimated total burden of 476 hours ($951 \times 0.5 = 476$). There is no change in burden.

AFFECTED PUBLIC: SCHOOLS

20. Section 210.13(b) requires schools to post the most recent food safety inspection and provide a copy upon request. FNA estimates that 96,860 schools will each file 2 reports annually for a total estimated number of responses of 193,720 ($96,860 \times 2 = 193,720$). The estimated average number of burden hours per response is 6 minutes (0.1002 hours) resulting in an

estimated total annual burden hours of 19,411 ($193,720 \times 0.1002 = 19,411$). There is no change in burden.

RECORDKEEPING REQUIREMENTS

AFFECTED PUBLIC: STATE AGENCIES (SA)

21. Section 210.15(b)(8) requires that State agencies maintain records to document compliance with the procurement training requirements. FNA estimates that each of the 56 State agencies will maintain 1 record to document compliance with the procurement training requirements, for a total of 56 records annually ($56 \times 1 = 56$). The estimated average number of burden hours per response is 15 minutes (0.25 hours) resulting in estimated total burden hours of 14 ($56 \times 0.25 = 14$). **This is a new information collection requirement that is being merged into this collection as a result of the Child Nutrition Program Integrity Final Rule. This merge adds 14 burden hours and 56 responses to this collection due to a program change.**
22. Sections 210.18(c-h) require the SA to complete and maintain documentation used to conduct Administrative Reviews. FNA estimates there are 56 SAs that will each file 68 reports annually for a total of 3,808 responses ($56 \times 68 = 3,808$). The estimated average number of burden hours per response is 30 minutes (.50 hours) resulting in an estimated total annual burden hours of 1,904 ($3,808 \times .5 = 1,904$). **This requirement is currently approved with 3,173 burden hours and 6,328 responses. The Child Nutrition Program Integrity Final Rule reduces the frequency of the administrative review cycle. This in turn reduces the burden for this collection by 1,269 hours, from 3,173 to 1,904 hours and the responses by 2,520 responses, from 6,328 to 3,808 responses. This reduction is due to a program change.**
23. Section 210.18(c) requires the SA to complete and maintain documentation used to conduct targeted Follow Up Administrative Review. FNS estimates there are 56 SAs that will each file 23 reports annually for a total of 1,288 responses ($56 \times 23 = 1,288$). The estimated average number of burden hours per response is 16 hours resulting in an estimated total annual burden hours of 20,608 ($1,288 \times 16 = 20,608$). **This is a new information collection requirement that is being merged into this collection as a result of the Child Nutrition Program Integrity Final Rule. The merge adds 20,608 burden hours and 1,288 responses to the collection due to a program change.**
24. Section 210.18(h)(2)(iv) requires each SA to ensure that the LEA and SFA comply with the nutrition standards for all competitive food and maintain records documenting compliance. FNS estimates that 56 SAs will each maintain 68 records annually for a total estimated number of records of 3,808 ($56 \times 68 = 3,808$). The estimated average number of burden hours per record is 15 minutes (0.25 hours) resulting in an estimated total annual burden hours of 952 ($3,808 \times 0.25 = 952$). **This requirement is currently approved with 1,582 burden hours and 6,328 responses. The Child Nutrition Program Integrity Final Rule reduced the frequency of the administrative review cycle. This in turn reduces the burden for this requirement by 630 hours, from 1,582 to 952 hours and the responses by 2,520 responses, from 6,328 to 3,808 responses. This reduction is due to a program change.**

25. Sections 210.20(b)(1)&(2), 210.23(c), and 210.5 require the SA to maintain accounting records and source documents to control the receipt, custody, and disbursement of Federal NSLP funds, including documentation to support all SFA claims paid by the SA (FNS-10). FNA estimates that 56 SAs will each file 340 reports annually for a total estimated number of records of 19,040 ($56 \times 340 = 19,040$). The estimated average number of burden hours per record is 3 hours resulting in an estimated total annual burden hours of 57,120 ($19,040 \times 3 = 57,120$). There is no change in burden.
26. Sections 210.20(b)(3) and 210.17(g)&(h) require the SA to maintain documentation to support the amount of State funds reported (FNS-13) for State revenue matching requirements. FNA estimates that 56 SAs will each file 1 report annually for a total estimated number of records of 56 ($56 \times 1 = 56$). The estimated average number of burden hours per record is 1 hour resulting in an estimated total annual burden hours of 56 ($56 \times 1 = 56$). There is no change in burden.
27. Sections 210.20(b)(6); 210.18(o)(f)(k)(l)(m); and 210.23(c) require the SA to maintain records of all reviews and audits (including Program violations, corrective action, fiscal action, and withholding of payments). FNA estimates that there are 56 SAs that will each file 68 records annually for a total of 3,808 records ($56 \times 68 = 3,808$). The estimated average number of burden hours per record is 8.00214 hours resulting in a revised estimated total annual burden hours of 30,472 hours. ($3,808 \times 8.00214 = 30,472$). **This requirement is currently approved with 50,638 burden hours and 6,328 responses. The Child Nutrition Program Integrity Final Rule reduced the frequency of the administrative review cycle. This in turn reduces the burden for this requirement by 20,166 hours, from 50,638 to 30,472 hours and the responses by 2,520 responses, from 6,328 to 3,808 responses. This reduction is due to a program change.**
28. Sections 210.20(b)(7); 210.19(c); and 210.18(o) require the SA document fiscal action taken to disallow improper claims submitted by SFAs, as determined through claims processing, reviews, and USDA audits. FNA estimates that there are 56 SAs that will each file 68 records annually for a total of 3,808 records ($56 \times 68 = 3,808$). The estimated average number of burden hours per record is 30 minutes (0.50 hours) resulting in an estimated total annual burden hours of 1,904 hours ($3,808 \times 0.5 = 1,904$). **This requirement is currently approved with 3,164 burden hours and 6,328 responses. The Child Nutrition Program Integrity Final Rule reduces the frequency of the administrative review cycle. This in turn reduces the burden for this requirement by 1,260 hours, from 3,164 to 1,904 hours and the responses by 2,520 responses, from 6,328 to 3,808 responses. This reduction is due to a program change.**
29. Sections 210.20(b)(10) and 210.19(b) require the SA to maintain records on the annual food preference survey of SFAs and prepare and forward to the SA distributing agency information on schools eligible to receive USDA donated foods. FNA estimates that 56 SAs will each file 1 report annually for an estimated number of responses of 56 ($56 \times 1 = 56$). The estimated average number of burden hours per response is 3 hours resulting in an estimated total annual burden hours of 168 ($56 \times 3 = 168$). There is no change in burden.
30. Section 210.20(b)(11) requires SAs to maintain records supplied by SFAs of food safety inspections obtained by schools. FNA estimates that 56 SAs will each file 340 reports

annually for a total estimated number of responses of 19,040 ($56 \times 340 = 19,040$). The estimated average number of burden hours per record is 15 minutes (0.25 hours) resulting in estimated total annual burden hours of 4,760 ($19,040 \times 0.25 = 4,760$). There is no change in burden.

31. Sections 210.20(b)(12) and 210.14(e)(7) require SAs to maintain records of paid reimbursable lunch prices obtained from SFAs (FNS-828). FNA estimates that 56 SAs will each file 340 reports annually for a total estimated number of responses of 19,040 ($56 \times 340 = 19,040$). The estimated average number of burden hours per record is 12 minutes (0.2004 hours) resulting in estimated total annual burden hours of 3,816 ($19,040 \times 0.2004 = 3,816$). There is no change in burden.
32. Section 210.20(b)(14) requires SAs to maintain records to demonstrate compliance with the professional standards for State directors of school nutrition programs. FNA estimates that 56 State agencies will each file 1 record annually for a total estimated number records of 56 ($56 \times 1 = 56$). The estimated average number of burden hours per record is 15 minutes (0.25 hours) resulting in an estimated total annual burden hours of 14 ($56 \times .25 = 14$). There is no change in burden.
33. Section 210.26(b) requires that State agencies maintain records related to fines and specific violations. FNA estimates that each of the 56 State agencies will maintain 0.09 records to related fines and specific violations, for a total of 5.04 records annually ($56 \times 0.09 = 5.04$). The estimated average number of burden hours per response is 15 minutes (0.25 hours) resulting in estimated total burden hours of 1.26 hours ($5.04 \times 0.25 = 1.26$). **This is a new information collection requirement that is being merged into this collection as a result of the Child Nutrition Program Integrity Final Rule. This merge adds 1.26 hours and 5.04 responses to this collection due to a program change.**
34. Section 210.30(b)(1)(iv) requires the SA to maintain SFA's requests to hire individuals in medium or large LEAs who do not meet professional standards educational criteria (professional standards exception). FNA estimates that 56 SAs will maintain 17 records of requests annually for a total of 951 responses ($56 \times 17 = 951$). The estimated average number of burden hours per response is 15 minutes (0.25 hours) resulting in estimated total burden of 238 hours ($951 \times 0.25 = 238$). There is no change in burden.

AFFECTED PUBLIC: SCHOOL FOOD AUTHORITIES (SFAs)/LOCAL EDUCATIONAL AGENCIES (LEAs)

35. Section 210.9(b)(19) requires SFAs to maintain names of children currently approved for free meals through direct certification with supporting documentation. FNA estimates that 19,019 SFAs will each file 4 reports annually for a total estimated number of records of 76,076 ($19,019 \times 4 = 76,076$). The estimated average number of burden hours per record is 39 minutes (0.6513 hours) resulting in an estimated total annual burden hours of 49,548 ($76,076 \times 0.6513 = 49,548$). There is no change in burden.

36. Section 210.10(a)(3) requires that SFAs develop menu records (beyond regular menu maintenance) that meet updated and new FNS nutrition specifications from the rule (which also includes following all previous rule menu specifications). FNA estimates that 19,019 SFAs will develop 10 menu records annually for a total of 190,190 responses ($19,019 \times 10 = 190,190$). The estimated average number of burden hours per response is 30 minutes (0.5 hours) resulting in estimated total burden of 95,095 hours ($190,190 \times 0.5 = 95,095$). There is no change in burden.
37. Section 210.10(c)(3) requires that SFAs maintain records to demonstrate that schools are tribally operated, are operated by the Bureau of Indian Education, or serve primarily American Indian or Alaska Native participants. FNA estimates that 317 SFAs will maintain 1 record annually for a total of 317 responses ($317 \times 1 = 317$). The estimated average number of burden hours per response is 1 hour, resulting in estimated total burden of 317 hours ($317 \times 1 = 317$). There is no change in burden.
38. Section 210.11(b)(2) requires LEAs and SFAs to be responsible for maintaining records documenting compliance with the nutrition standards for all competitive food available for sale to students. FNA estimates that 19,019 SFAs will each file 1 record annually for a total estimated number of records of 19,019 ($19,019 \times 1 = 19,019$). The estimated average number of burden hours per record is 20 hours resulting in an estimated total annual burden hours of 380,380 ($19,019 \times 20 = 380,380$). There is no change in burden.
39. Sections 210.15(b)(1) and 210.8(a)(5) require SFAs to maintain documentation of participation data by school, each month's Claim for Reimbursement, and all data used in the claims review process. FNA estimates that 19,019 SFAs will each file 10 records annually for a total estimated number of records of 190,190 ($19,019 \times 10 = 190,190$). The estimated average number of burden hours per record is 5 hours resulting in an estimated total annual burden hours of 950,950 ($190,190 \times 5 = 950,950$). There is no change in burden.
40. Sections 210.15(b)(2) and 210.7(d)(2) require SFAs to maintain production and menu records and documentation to support performance-based cash assistance and the attestation of compliance. FNA estimates that 19,019 SFAs that will each file 1 record annually for a total estimated number of records of 19,019 ($19,019 \times 1 = 19,019$). The estimated average number of burden hours per record is 15 minutes (0.25 hours) resulting in an estimated total annual burden hours of 4,755 ($19,019 \times 0.25 = 4,755$). There is no change in burden.
41. Sections 210.15(b)(4) and 210.9(b)(18&20) require SFAs to maintain currently approved and denied applications for free and reduced priced meals. FNA estimates that 19,019 SFAs will each file 1 record annually for a total estimated number of records of 19,019 ($19,019 \times 1 = 19,019$). The estimate average number of burden hours per record is 2 hours and 40 minutes (2.66 hours) resulting in estimated total annual burden hours of 50,591 ($19,019 \times 2.66 = 50,591$). There is no change in burden.

42. Sections 210.15(b)(6) and 210.14(e) require SFAs to maintain records to document compliance with reporting lunch prices to the SA. FNA estimates that 19,019 SFAs will each file 1 report annually for a total estimated number of records of 19,019 ($19,019 \times 1 = 19,019$). The estimated average number of burden hours per record is 5 hours resulting in an estimated total annual burden hours of 95,095 ($19,019 \times 5 = 95,095$). There is no change in burden.
43. Sections 210.15(b)(7) and 210.14(f) require SFAs to maintain records to document compliance with revenue from nonprogram foods. FNA estimates that 19,019 SFAs will each file 1 report annually for a total estimated number of records of 19,019 ($19,019 \times 1 = 19,019$). The estimated average number of burden hours per record is 10 hours resulting in an estimated total annual burden hours of 190,190 ($19,019 \times 10 = 190,190$). There is no change in burden.
44. Sections 210.15(b)(8) and 210.30(g) require SFAs to maintain records to demonstrate compliance with the professional standards for school nutrition program directors, managers and personnel. FNA estimates that 19,019 SFAs will each file 1 report annually for a total estimated number of records of 19,019 ($19,019 \times 1 = 19,019$). The estimated average number of burden hours per record is 15 minutes (0.25 hours) resulting in an estimated total annual burden hours of 4,755 ($19,019 \times 0.25 = 4,755$). There is no change in burden.
45. Sections 210.15(b)(9) and 210.31(f) require SFAs/LEAs to maintain records documenting compliance with the local school wellness policy requirements. FNA estimates that 19,019 SFAs/LEAs will each file 1 report annually for a total estimated number of records of 19,019 ($19,019 \times 1 = 19,019$). The estimated average number of burden hours per record is 15 minutes (0.25 hours) resulting in an estimated total annual burden hours of 4,755 ($19,019 \times 0.25 = 4,755$). There is no change in burden.
46. Section 210.21(d)(5) requires that SFAs maintain documentation demonstrating that their non-domestic food purchases do not exceed the specified annual threshold. FNA estimates that 19,019 SFAs will develop and maintain 10 records annually for a total of 190,190 responses ($19,019 \times 10 = 190,190$). The estimated average number of burden hours per response is 15 minutes (0.25 hours) resulting in estimated total burden of 47,548 hours ($190,190 \times 0.25 = 47,548$). There is no change in burden.
47. Section 210.21(d)(3) requires that SFAs include Buy American language in all procurement procedures, solicitations, and contracts and maintain such documentation. FNA estimates that 19,019 SFAs will maintain 1 record annually for a total of 19,019 responses ($19,019 \times 1 = 19,019$). The estimated average number of burden hours per response is 10 hours, resulting in estimated total burden of 190,190 hours ($19,019 \times 10 = 190,190$). There is no change in burden.
48. Section 210.21(h) requires that SFAs maintain document compliance with the procurement training requirements. FNA estimates that 19,019 SFAs will maintain document compliance

with the procurement training requirements, for a total of 19,019 records annually ($19,019 \times 1 = 19,019$). The estimated average number of burden hours per response is 15 minutes (0.25 hours) resulting in estimated total burden hours of 4,755 hours ($19,019 \times 0.25 = 4,755$). **This is a new information collection requirement that is being merged into this collection as a result of the Child Nutrition Program Integrity Final Rule. This merge adds 4,755 burden hours and 19,019 responses to this collection due to a program change.**

49. Section 210.30(b)(1)(iv) requires the SFAs to maintain documentation of requests to hire a school nutrition program director in medium or large LEA who does not meet professional standards educational criteria (professional standards exception). FNA estimates that 951 SFAs will maintain 1 record annually for a total of 951 responses ($951 \times 1 = 951$). The estimated average number of burden hours per response is 15 minutes (0.25 hours) resulting in estimated total burden of 238 hours ($951 \times 0.25 = 238$). There is no change in burden.

AFFECTED PUBLIC: SCHOOLS

50. Section 210.10(m) requires schools to maintain written statements signed by a licensed physician of the need for substitutions recommending alternate foods unless otherwise exempted by FNA. FNA estimates that 29,058 schools will each file 1 record annually for a total estimated number of records of 29,058 ($29,058 \times 1 = 29,058$). The estimated average number of burden hours per record is 5 minutes (0.0835 hours) resulting in an estimated total annual burden hours of 2,426 ($29,058 \times 0.0835 = 2,426$). There is no change in burden.
51. Section 210.11(b)(2) requires that organizations responsible for food service at various venues in schools maintain records. FNA estimates that 96,860 schools will each file 1 record annually for a total estimated number of records of 96,860 ($96,860 \times 1 = 96,860$). The estimated average number of burden hours per response is 30 minutes (0.5 hours) resulting in estimated total annual burden hours of 48,430 ($96,860 \times 0.5 = 48,430$). There is no change in burden.
52. Section 210.15(b)(1) requires SFAs or schools to maintain records of participation data by school in support of the Claim for Reimbursement. FNA estimates that 96,860 schools will each file 180 reports annually for a total estimated number of responses of 17,434,800 ($96,860 \times 180 = 17,434,800$). The estimated average number of burden hours per response is 9 minutes (.15 hours) resulting in estimated total annual burden hours of 2,615,220 ($17,434,800 \times 0.15 = 2,615,220$). There is no change in burden.
53. Sections 210.15(b)(2) (3) and 210.10(a)(3) require schools or SFAs to maintain production, menu, and the latest nutritional analysis records to show that meals meet requirements. FNA estimates that 96,860 schools will each file 180 reports annually for a total estimated number of responses of 17,434,800 ($96,860 \times 180 = 17,434,800$). The estimated average number of burden hours per response is 15 minutes (0.25 hours) resulting in estimated total annual burden hours of 4,358,700 ($17,434,800 \times 0.25 = 4,358,700$). There is no change in burden.

54. Sections 210.15(b)(5) and 210.13(b)&(c) require schools to maintain temperature records for food safety program and records from the most recent food safety inspection. FNA estimates that 96,860 schools will each file 120 reports annually for a total estimated number of responses of 11,623,200 ($96,860 \times 120 = 11,623,200$). The estimated average number of burden hours per response is 1 minute (0.02 hours) resulting in estimated total annual burden hours of 232,464 ($11,623,200 \times 0.02 = 232,464$). There is no change in burden.

PUBLIC NOTIFICATION REQUIREMENTS

AFFECTED PUBLIC: STATE AGENCIES (SAs)

55. Section 210.18(m)(1) requires SAs to make the most recent final administrative review results available to the public in an easily accessible manner (by posting a summary to the SA website and making a copy available upon request). FNA estimates there are 56 SAs that will each file 68 reports annually for a total of 3,808 responses ($56 \times 68 = 3,808$). The estimated average number of burden hours per response is 15 minutes (0.25 hours) resulting in an estimated total annual burden hours of 952 ($3,808 \times 0.25 = 952$). **This requirement is currently approved with 1,582 burden hours and 6,328 responses. The Child Nutrition Program Integrity Final Rule reduces the frequency of the administrative review cycle. This in turn reduces the burden for this requirement by 630 hours, from 1,582 to 952 hours and the responses by 2,520 responses, from 6,328 to 3,808 responses. This reduction is due to a program change.**

AFFECTED PUBLIC: SCHOOL FOOD AUTHORITIES (SFAs) and LOCAL EDUCATION AGENCIES (LEAs)

56. Section 210.31(d)(2) states that each LEA is required to inform the public annually about the local school wellness policy content and implementation and make any updates available to the public. FNA estimates that there are 19,019 LEAs that will each submit 1 public disclosure annually for a total of 19,019 responses ($19,019 \times 1 = 19,019$). The estimated average number of burden hours per response is 1 hour resulting in an estimated total burden hours of 19,019 ($19,019 \times 1 = 19,019$). There is no change in burden.

57. Section 210.31(d)(3), (e)(2), and (e)(3) state that each LEA is required to conduct triennial assessments and make results available to the public and make updates and modifications to policies as needed. FNA estimates that there are 6,340 LEAs ($19,019/3$) that will each submit 1 public disclosure annually, since this assessment occurs once every three years, for a total of 6,340 responses. The estimated average number of burden hours per response is 5 hours resulting in an estimated total burden hours of 31,700 ($6,340 \times 5 = 31,700$). There is no change in burden.