

**Appendix L.6.**

**WIC local agency staff case study interview thank you email**

**Public Burden Statement**

This information is being collected to assist the Food and Nutrition Service to better understand the implementation and impact of the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) modernization efforts on WIC State and local agencies, WIC vendors and WIC participants. This is a voluntary collection and FNS will use the information to monitor and strengthen WIC program modernization efforts. This collection does not request any personally identifiable information under the Privacy Act of 1974. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-xxxx. The time required to complete this information collection is estimated to average .0167 hours/1 minute per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department of Agriculture, Food and Nutrition Service, Evidence, Analysis, and Regulatory Affairs Office, 1320 Braddock Place, 5th Floor, Alexandria, VA 22306, ATTN: PRA (0584-xxxx). Do not return the completed form to this address.

**To:** [WIC local agency staff who completed the interview]

**From:** The Mathematica study team

**Subject:** Thank you for participating in the WIC study!

Dear [WIC LOCAL AGENCY RESPONDENT],

Thank you so much for participating in an interview for the WIC Modernization Evaluation! We really appreciated the time you spent talking and sharing your insights with [INTERVIEWER NAME]. FNS will use your input to better understand the experiences of staff at WIC local agencies with the recent program modernization activities. Your responses will help shape future improvements to the WIC program and contribute to larger discussions about how to best serve WIC local agency staff, participants, and vendors.

If you have any questions or concerns about the interview, please contact me, the Mathematica case study lead, [NAME], at [EMAIL]@mathematica-mpr.com or XXX-XXX-XXXX. You can reach the FNS project officer, Carol Dreibelbis, at carol.dreibelbis@usda.gov.

Thank you again for taking the time to participate in this important study.

Sincerely,

[CASE STUDY LEAD]

Case Study Lead

WIC Modernization Evaluation