

11A: TPO Cognitive Interview Screener

NWOS Cognitive Interviewer Screener Guide

Interviewer's name: _____ Interview date: _____

Contact Name: _____

Address: _____

City, State Zip: _____

Phone: _____

E-mail: _____

RESPONDENT QUALIFICATIONS:

List of respondent qualifications for set of cognitive interviews. The screener will be looking for a representation of various landowners within these groups. Qualifications include:

- Mill type
- Mill size
- Region

[START OF SCREENER SCRIPT]

Hello, my name is {insert interviewer's name}.

[AVAILABLE]

1. Is {insert contact's name} available?

Yes () [CONTINUE]

No () [IF NO, LIST REASON WHY NOT]

[REASON FOR NOT RESPONDING:] _____

[IF CURRENTLY UNAVAILABLE, ASK FOR GOOD CALL BACK DATE/TIME]:

_____ [THANK AND CALL BACK LATER]

[IF UNAVAILABLE FOR EXTENDED TIME PERIOD, ASK IF THERE IS SOMEONE ELSE WHOM YOU COULD TALK TO.]

[INTRODUCTION]

Hi {name of contact}. I am calling on behalf of the USDA Forest Service's Timber Products Output survey. We are looking for a few mill owners or operators to help us test a questionnaire that will be sent to many owners and operators across the country. I will ask you a few screener questions and if you qualify, I will setup a time when we can have a more in-depth discussion. Please be assured that we are not selling anything and all of your responses will be kept confidential.

[PAPERWORK REDUCTION ACT (to be read by interviewer)]

A Federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with an information collection subject to the requirements of the Paperwork Reduction Act of 1995, unless the information collection has a currently valid OMB Control Number. The approved OMB Control Number for this information collection is 0596-0010. Without this approval, we could not conduct this information collection. Public reporting for this information collection is estimated to be approximately 5 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the information collection. All responses to this information collection are voluntary. Send comments regarding this burden estimate or any other aspect of this information collection, including suggestions for reducing this burden to the U.S.D.A. Forest Service email address SM.FS.InfoCollect@usda.gov and include the OMB Control Number in the subject line.

[ACTIVE]

2. What is the current status of the mill?

☐ Active ☐ Idle ☐ Closed/Out of Business ☐ Dismantled

[IF NOT ACTIVE, THANK AND TERMINATE]

[MILL TYPE]

3. What type of mill is this?

[If multiple, ask for primary and secondary(ies)]

[PRIMARY]

☐ Sawmill ☐ Veneer mill ☐ Industrial fuelwood ☐ Cabin/house mill

☐ Pole mill ☐ Post mill ☐ Piling mill

☐ Other mill type (please specify): _____

[SECONDARY]

☐ Sawmill ☐ Veneer mill ☐ Industrial fuelwood ☐ Cabin/house mill

☐ Pole mill ☐ Post mill ☐ Piling mill

☐ Other mill type (please specify): _____

[MILL SIZE]

4. What is the total volume of roundwood received by the mill?

Pleas exclude unprocessed logs, bolts sold/transferred to other domestic primary processing plants, and logs or bolts exported out of the country.

Total volume: _____

Units: ☐ MBF Doyle ☐ MBF Scribner ☐ MBF International 1/4-inch rule
☐ MBF Lumber tally ☐ Standard cords (4'x4'x8') ☐ Green tons
☐ Thousand pieces ☐ Other (please specify): _____

[INVITATION]

10. [IF QUALIFIED, ASK:] We would like to invite you to participate in a cognitive interview. You would be asked to share your opinions and ideas with us regarding the Timber Products Output survey. The discussion will last approximately one hour.

Would you be willing to participate?

Yes () [THANK. VERIFY/UPDATE NAME AND CONTACT INFORMATION. TELL HIM/HER THEY WILL BE CONTACTED AGAIN A FEW DAYS PRIOR TO THE MEETING]

No () [THANK AND TERMINATE]

[THANK AND TERMINATE]