
Fwd: Quick Question: Application Burden Response Time

1 message

Amy Hapeman - NOAA Federal <amy.hapeman@noaa.gov>

Thu, Jul 2, 2026 at 9:19 AM

To: NMFS PRA Coordinator - NOAA Service Account <nmfs.pra.coordinator@noaa.gov>, NOAA PRA - NOAA Service Account <noaa.pra@noaa.gov>, Jazmin Williams - NOAA Affiliate <jazmin.williams@noaa.gov>, Adrienne Thomas - NOAA Federal <adrienne.thomas@noaa.gov>

Hi Adrienne and Jazmin,

I am submitting the following correspondence for the PRA record for ICR 0648-0084. This is a late additional response regarding our burden hour estimate for public display permit applications for importation.

I am updating my supporting statement and forms based on this information and plan to submit the package in the next hour.

Thanks,

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Amy Hapeman

Fisheries Biologist, Office of Protected Resources
NOAA Fisheries | U.S. Department of Commerce
www.fisheries.noaa.gov



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From: Amy Hapeman - NOAA Federal <amy.hapeman@noaa.gov>**Date:** Thu, Jul 2, 2026 at 10:04 AM**Subject:** Fwd: Quick Question: Application Burden Response Time**To:** Trevor Spradlin - NOAA Federal <Trevor.Spradlin@noaa.gov>**Cc:** Courtney Smith - NOAA Affiliate <courtney.smith@noaa.gov>, Jennifer Skidmore - NOAA Federal <Jennifer.Skidmore@noaa.gov>

Good morning Trevor,

FYI on Ft Wayne's response regarding burden hours. I will use this to drop the estimate from 50 to 30 in the PRA package and coordinate with Erin and Sara to update the instructions.

Thanks,

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Amy

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From: Courtney Smith - NOAA Federal <courtney.smith@noaa.gov>**Date:** Thu, Jul 2, 2026 at 9:56 AM**Subject:** Re: Quick Question: Application Burden Response Time**To:** Shelley Scherer <shelley.scherer@fwzoo.com>**Cc:** Rick Schuiteman <Rick@fwzoo.com>, Kierra France <kierra.france@fwzoo.com>, Amy Hapeman - NOAA Federal <amy.hapeman@noaa.gov>

Shelley,

Thank you so much for responding. We appreciate it. It always helps to have our stakeholder feedback guide our streamlining and permitting process.

Glad to hear Quinty is settling in! I enjoyed the arrival video and your media posts. Have a wonderful Independence Day weekend!

Cheers,
Courtney

**Courtney Smith, Ph.D.**

Fish Biologist
Directed Take Program
Office of Protected Resources
National Marine Fisheries Service
U.S. Department of Commerce
301-427-8433
*Working to conserve, protect, and recover
marine species and their habitats.*

On Wed, Jul 1, 2026 at 6:22 PM Shelley Scherer <shelley.scherer@fwzoo.com> wrote:

Hi Courtney,

I did it in bits and pieces over months so it is hard to gauge an exact timeline but I would say it took at least 30 hours. That being said, most of the information I needed was organized on this end, so I did not need to do significant digging to find a lot of it. Our vet team also provided all of the medical information.

Since this was an import, the "Anticipated Effects on the Environment" was harder to fill out than the other sections and we had some back and forth on what all was required for that.

It was also difficult to know who all to put as Co-Investigator so I ended up putting everyone that I thought might be necessary. Providing some more clarification for that role with imports would be helpful. The "Take Table" was also a little confusing for an import.

It was a bit daunting at first but once I started working on it, it went pretty smoothly overall. I greatly appreciate all of your assistance and the quick responses to my questions.

The sea lion "Quinty" is settling in well, just finished quarantine, and has been wonderful to work with.

Sincerely,
Shelley



Shelley Scherer

Area Curator
AZA Marsupial & Monotreme TAG Chair
AZA Western Grey Kangaroo SSP Vice-Coordinator
AZA Eastern Grey Kangaroo Studbook Keeper

shelley.scherer@fwzoo.com
260.427.6800 x700

Fort Wayne Zoo
3411 Sherman Blvd., Fort Wayne IN 46808
fwzoo.com

From: Courtney Smith - NOAA Federal <courtney.smith@noaa.gov>

Sent: Tuesday, June 30, 2026 2:29 PM

To: Shelley Scherer <shelley.scherer@fwzoo.com>

Cc: Rick Schuiteman <Rick@fwzoo.com>; Kierra France <kierra.france@fwzoo.com>; Amy Hapeman - NOAA Federal <amy.hapeman@noaa.gov>

Subject: Quick Question: Application Burden Response Time

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Hi Shelley,

Thank you for submitting your application, File No. 29471, to import Quinty, a California sea lion. Since the Fort Wayne Zoo recently applied for a permit to import a marine mammal for public display, **we are seeking your help to refine our estimate of the time required to complete the application.** Previously we estimated that completing this application type takes approximately 50 hours; this includes time for reviewing the instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting the application.

We would appreciate your feedback on approximately how many hours it took to complete and initially submit your application by July 1, 2026, if possible. We will use your information to verify and update our estimate accordingly. You also are welcome to share other feedback about the application process.

We appreciate your help as we continue to improve our application process.

Thank you,
Courtney



Courtney Smith, Ph.D.

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