

Application for the 2026 - 2030 Charter Term of the Industry Trade Advisory Committees

This form is to collect applications for the 2026 - 2030 Charter Term of the Industry Trade Advisory Committees (ITACs). The Department of Commerce and the U.S. Trade Representative will use the information provided via this application to consider applicants who meet the eligibility criteria based on the following factors: ability to represent the sponsoring U.S. entity's or U.S. organization's and its subsector's interests on trade matters; ability to carry out the objectives of the ITAC, including knowledge of the represented industry and of trade matters relevant to the work of the ITAC; ability to contribute to the development, implementation, and administration of the America First Trade Policy in advancing U.S. trade interests; and balancing of the represented industry subsectors, points of view, geography, and entity or organization size to ensure the ITACs represent the breadth of U.S. trade policy interests. Appointments are made without regard to political affiliation. Race or sex shall not be considered in selection of the ITACs' membership.

OMB Control Number: 0690-0038

Expiration Date: 7/31/2026

Applications, including submission of this form and the submission of application documents, are due by end of day on Thursday, April 2, 2026, for consideration of membership at the start of the charter term. Applications received after April 2, 2026, will be reviewed and considered on an ongoing basis for membership later in the charter term.

* Required

1. First Name *

2. Last Name *

3. Email Address *

4. Phone Number *

Provide a direct phone number. Do not provide a general or company phone number.

5. Current Job Title *

6. Sponsoring Organization Name *

This is your employer or the organization you are affiliated with that is relevant to international trade and sponsoring your membership on an ITAC.

7. Industry Focus of Sponsoring Organization *

Identify the industry subsector or specific focus within the industry of your sponsoring organization. This information will be used to determine coverage of subsectors across an industry within a committee.

8. U.S. Ownership of Sponsoring Organization *

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Is your sponsoring organization a U.S. entity? Refer to the Federal Register Notice for the criteria of a "U.S. entity" for eligibility purposes.

☐ Yes☐ No

9. Address of Headquarters of Sponsoring Organization *

10. Your Primary Work Address *

11. Membership for the 2026 - 2030 Charter Term *

Which committee(s) are you interested in serving on for the 2026 - 2030 charter term? Your sponsoring organization, resume, and other application materials should align to the industry selected. If you select more than one committee, please ensure that your application provides a full explanation as to how you are aligned with those industries and how you can substantially forward the work of those committees.

- ☐ ITAC 1: Aerospace and Defense Equipment
- ☐ ITAC 2: Automotive Equipment and Capital Goods
- ☐ ITAC 3: Chemicals, PhRMA, Health/Science Products and Services
- ☐ ITAC 4: Consumer Goods
- ☐ ITAC 5: Critical Minerals and Nonferrous Metals
- ☐ ITAC 6: Digital Economy
- ☐ ITAC 7: Energy and Energy Services
- ☐ ITAC 8: Forest Products and Building Materials
- ☐ ITAC 9: Small Business
- ☐ ITAC 10: Services
- ☐ ITAC 11: Steel
- ☐ ITAC 12: Textiles and Clothing
- ☐ ITAC 13: Customs Matters and Trade Facilitation
- ☐ ITAC 14: Intellectual Property Rights
- ☐ ITAC 15: Standards and Technical Trade Barriers

12. Previous ITAC Membership *

Have you previously served on an ITAC?

- ☐ Yes
- ☐ No

13. Membership on Previous Committee

Which committee(s) did you previously serve on? Select the committee(s) that align to the correct industry, as some committees changed ITAC numbers in past charter terms.

- ☐ Aerospace Equipment
- ☐ Automotive Equipment and Capital Goods
- ☐ Chemicals, PhRMA, Health/Science Products and Services
- ☐ Consumer Goods
- ☐ Critical Minerals and Nonferrous Metals
- ☐ Digital Economy
- ☐ Energy and Energy Services
- ☐ Forest Products and Building Materials
- ☐ Small, Minority, and Woman-led Business
- ☐ Services
- ☐ Steel
- ☐ Textiles and Clothing
- ☐ Customs Matters and Trade Facilitation
- ☐ Intellectual Property Rights
- ☐ Standards and Technical Trade Barriers
- ☐ Other

14. Membership on Previous Committee - Years of Membership

When did you previously serve on an ITAC? Please indicate the ITAC and use a year-to-year format, such as "ITAC 1, 2022 - 2026".

15. America First Trade Policy Narrative Statement *

Provide a narrative statement of no more than 250 words on how your membership on an ITAC will support the development, implementation, and administration of the America First Trade Policy in advancing U.S. trade interests.

16. Additional Comments for Consideration

Provide any additional comments as helpful or necessary for the Department of Commerce and the U.S. Trade Representative to consider your application. Please limit additional comments to 250 words if possible.

17. Affirmation of Eligibility *

I affirm that:

- All provided information is accurate.
- I am a United States citizen.
- I am not a full-time employee of a governmental agency or entity.
- I am not registered under the Department of Justice's Foreign Agents Registration Act (FARA).
- I meet all eligibility requirements as listed on the Federal Register Notice for the Industry Trade Advisory Committees 2026 - 2030 charter term.
- The Department of Commerce and the U.S. Trade Representative will use the information provided via this application to consider my membership on the Industry Trade Advisory Committees for the 2026 - 2030 charter term.
- I am aware that this application does not guarantee membership on the Industry Trade Advisory Committees for the 2026 - 2030 charter term.
- I am aware that the Department of Commerce and/or the U.S. Trade Representative may reach out for additional information and/or documentation to finalize the consideration of membership on the Industry Trade Advisory Committees for the 2026 - 2030 charter term.
- I am aware that I will need to successfully conclude a security investigation, obtain and maintain suitability for moderate risk public trust, and sign a non-disclosure agreement to protect non-public information, including confidential international trade information.

☐ I affirm I am eligible for consideration of membership on the Industry Trade Advisory Committees.

18. Affirmation to Send Documents for Consideration of Application *

After submitting this form, you will receive an automated email requesting you to directly upload relevant application documents. Applications will not be considered without all documents attached. ITA or USTR may reach out to you to request additional documentation. Please monitor your email and phone to ensure prompt responses to all requests for documentation to ensure the consideration of your application.

Your email should include the following documents for the consideration of your application:

- Personal resume or comprehensive biography indicating relevant international trade and industry expertise.
- Sponsor letter on your sponsoring entity's or organization's letterhead containing a brief description of why the Department of Commerce and the U.S. Trade Representative should consider the applicant for membership. If the applicant is a consultant representing the sponsoring organization, specifically note that within the sponsor letter with any relevant details.
- Recent annual report or profile of your sponsoring organization. If your sponsoring organization is an association or otherwise maintains a relevant membership or client list, include the membership or client list of your sponsoring organization to determine if your organization represents foreign entities.
- Any additional documentation as helpful or necessary for the Department of Commerce and the U.S. Trade Representative to consider your application. This is not necessary for all applicants and is on a case-by-case basis for applicants who may have special considerations.

☐ I affirm to upload application documents promptly in response to the automated email after submission of this application form.

19. Public Burden Statement

A Federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with an information collection subject to the requirements of the Paperwork Reduction Act of 1995 (44 U.S.C. 3501 *et seq.*) unless the information collection has a currently valid OMB Control Number. The approved OMB Control Number for this information collection is 0690-0038. Without this approval, we could not conduct this information collection. Public reporting for this information collection is estimated to be approximately 45 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the information collection. All responses to this information collection are voluntary. Send comments regarding this burden estimate or any other aspect of this information collection, including suggestions for reducing this burden to the International Trade Administration Paperwork Reduction Act Program: pra@trade.gov.

When you submit this form, it will not automatically collect your details like name and email address unless you provide it yourself.

20. Privacy Act Statement

The collection, maintenance, and disclosure of this information is governed by the Privacy Act of 1974 (5 U.S.C. 552a). The Department of Commerce is authorized to collect this information pursuant to authorities that include, but are not limited to, Section 135 of the Trade Act of 1974, as amended (19 U.S.C. 2155), and in accordance with the Federal Advisory Committee Act, as amended (FACA), 5 U.S.C. chapter 10. The principal purposes for which the Department and United States Trade Representative will use the information is to assist in choosing members of the various Industry Trade Advisory Committees (ITACs). Information received will be maintained in a Privacy Act system of records, COMMERCE/DEPT-11, entitled "Candidates for Membership, Members, and Former Members of Department of Commerce Advisory Committees." A notice describing that system, including a complete set of routine disclosures, has been published both in the Federal Register and on the Department's website at: <https://www.commerce.gov/node/4946>. Although providing this information is voluntary, an individual cannot be considered for membership without a complete application submission.

The submission of this form may also collect limited technical information (e.g., IP address) to operate the submission of applications.

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