OMB control number: 0938-1285
Expiration Date: 09/2025

Data Elements for Third Party Administrators' Submission Requirements to Receive the Federally-facilitated Exchange or State-based Exchange on the Federal platform User Fee Adjustment

Note: HHS intends to collect the required data elements for third-party administrators (TPA)/pharmacy benefit managers (PBM) to receive the Federally-facilitated (FFE) or State-based Exchange on the Federal platform (SBE-FP) user fee adjustment through a web form.

- Benefit year;
- Submission date;
- Organization type: TPA/PBM;
- Name of the TPA or PBM;
- TPA or PBM Tax Identification Number;
- Number of Participants and Beneficiaries in Each Self-Insured Group Health Plan;
- Dollar Amount of Payments for Contraceptive Services For Plan Participants & Beneficiaries Paid by a TPA/PBM;
- TPA/PBM mailing address
    - Address line 1
    - Address line 2
    - City
    - State
    - Zip code;
- Do you intend to arrange for a participating issuer to seek a Federally-facilitated Exchange or State-based Exchange on the Federal platform user fee adjustment on your behalf?;
- Number of Self-Insured Plans for which the TPA or PBM intends to seek an adjustment;
- Self-Insured Plan Tax Identification Number (9 digits);
- Number of Participants and Beneficiaries in Self-Insured Plan Administered by the TPA or PBM;
- Amount of Total Contraceptive Claims Paid by the TPA or PBM;
- Submitter, Alternate, and Attester contact information for TPA, including:
    - Name of contact
    - Email address
    - Job title
    - Phone number with extension