

To: Kelsi Feltz
Office of Information and Regulatory Affairs (OIRA)
Office of Management and Budget (OMB)

From: Betsie Kalicos
Office of Child Care
Administration for Children and Families (ACF)

Date: March 3, 2026

Subject: Change Request – Office of Child Care Events Registration and Post-Event Survey
(OMB #0970-0617)

This memo requests approval of changes to the approved information collection, Office of Child Care Events Registration and Post-Event Survey, approved under the Administration for Children and Families Generic for Information Collections Related to Gatherings (OMB #0970-0617).

Background

The Office of Child Care (OCC) regularly hosts webinars, meetings, events, and workshops. In August 2024, OCC had a registration form and post-event survey approved to be used at OCC events. The approved materials refer to a contract that has since ended.

Overview of Requested Changes

This request is to update the contact information language on the two instrument documents.