

To: Kelsi Feltz
Office of Information and Regulatory Affairs (OIRA)
Office of Management and Budget (OMB)

From: Betsie Kalicos
Office of Child Care
Administration for Children and Families (ACF)

Date: May 20, 2026

Subject: Change Request – State and Territory CCDF Administrators Meeting: Registration Questions (OMB #0970-0617)

This memo requests approval of changes to the approved information collection, State and Territory CCDF Administrators Meeting: Registration Questions, approved under the Administration for Children and Families Generic for Information Collections related to Gatherings (OMB #0970-0617).

Background

The Office of Child Care (OCC) has a set of registration questions that are approved for use at State and Territory CCDF Administrators Meetings. OCC has identified a number of revisions to reflect the current estimated number and type of respondents, current plans for this year's meeting, and some clarifying edits.

Overview of Requested Changes

We are currently requesting the following changes. These do not impact the estimated burden or the purpose or use of the data collection.

- The first change is to the OCC National TA Centers identified in the drop down. This change is due to the fact that we no longer have as many TA centers. These are the current TA centers:
 - Child Care Automated Reporting System
 - Child Care State Capacity Building
 - Child Care Quality and Business Support Center
 - Subsidy Innovation and Accountability
 - Tribal Child Care Capacity Building Center
- Next we are adding “/Territory” after State in the Contact Information as some participants are coming from Territories
- We are also editing the OCC Regions as we went from 10 regions to 5
 - Removing previous regions:
 - Region I (CT, MA, ME, NH, RI, VT)
 - Region II (NJ, NY, PR, VI)
 - Region III (DC, DE, MD, PA, VA, WV)

- o Region IV (AL, FL, GA, KY, MS, NC, SC, TN)
- o Region V (IL, IN, MI, MN, OH, WI)
- o Region VI (AR, LA, OK, NM, TX)
- o Region VII (IA, KS, MO, NE)
- o Region VIII (CO, MT, ND, SD, UT, WY)
- o Region IX (AS, AZ, CA, GU, HI, MP, NV)
- o Region X (AK, ID, OR, WA)
- o Changing to:
 - o Northeast (CT, DE, DC, MA, MD, ME, NH, PA, RI, VA, VT, WV)
 - o Southeast (AL, FL, GA, KY, MS, NC, NJ, NY, PR, SC, TN, VI)
 - o Midwest (IA, IL, KS, MI, MN, MO, NE, WI)
 - o Northwest (AK, CO, ID, MT, ND, OR, SD, UT, WA, WY)
 - o Southwest (AR, AS, AZ, CA, GU, HI, IN, LA, MP, NM, NV, OH, OK, TX)
- We are removing a question about translation services
 - o **Do you require any translation services? [Requieres algun servicio de traducción?]**
 - Yes [Sí]
 - Please specify. [Por favor sea especifico.] _____
 - No
- Lastly, under additional information, we are updating the topics to reflect this year's agenda items
 - o Removing last year's topics:
 - Payment rates and co-payments
 - Grants and contracts
 - Prospective payments
 - Paying by enrollment
 - Presumptive eligibility
 - 12 month eligibility
 - Consumer education
 - Data and IT Systems
 - o Adding this year's topics:
 - Program Integrity and Fraud Prevention
 - CCDF Administrator Training and Tools
 - Consumer Education
 - Data and IT
 - Fiscal Strategies
 - Innovations in Quality
 - Licensing, Health, Safety, and Comprehensive Background Checks
 - Supply-Building and Parental Choice
 - Supports for the Workforce

Time Sensitivities

This request is time sensitive as we would like to open registration as soon as possible. The

meeting is happening in the week of 7/20/2026.