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Office of Information and Regulatory Affairs (OIRA)
Office of Management and Budget (OMB)

From: Anne Bergan
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Home Visiting Program (TMIECHV)
Administration for Children and Families (ACF)

Date: June 5, 2026

Subject: NonSubstantive Change Request – 2026 Native Communities Home Visiting Meeting
(OMB #0970-0617)

This memo requests approval of nonsubstantive changes to an approved information collection, Native Communities Home Visiting Meeting, under the Generic for Information Collections related to Gatherings (OMB #0970-0617).

Background

This form facilitates registration for all attendees of the Native Communities Home Visiting Meeting (NHVM). The NHVM is required for all currently funded Tribal MIECHV grant recipients. The meeting is also open to all those supporting and working in home visiting programs in Native communities, as well as home visiting models, funders, and researchers. The Registration Form is currently approved under ACF's generic clearance for information collections related to gatherings, along with the Call for Presentations Form. The nonsubstantive changes are designed to clarify instructions on the Registration Form. No changes are being requested to the Call for Presentations Form.

Overview of Requested Changes

The nonsubstantive changes to the form's instructions are in three sections. Under Personal Information, we have clarified that we are asking for cell phone numbers and have added a question allowing respondents to opt out of receiving conference related text messages. We have added a section titled Session Registration asking respondents to pick the five sessions they are most interested in attending. We have also clarified instructions under Data Privacy Notice. Within this section, the first sentence clarifies who is collecting the information and the second sentence again clarifies that we are asking for respondent cell phone numbers. The third and fourth sentences clarify how personal information will be used to support conference participation. The final updates to this section clarify contact information for registration questions. ACF uses this information to support planning for this meeting.

Burden estimates have been updated to reflect the additional section.

Time Sensitivities

The Tribal MIECHV program would like to use the updated Registration Form when registration for the NHVM opens July 1.