

Justification for Nonmaterial/Nonsubstantive Change

1225-0059

The Office of Labor-Management Standards (OLMS) is submitting these non-substantive changes to its OMB-approved subcollection under the Department of Labor's Generic Clearance for Outreach Activities (OMB Number 1225-0059). OLMS is requesting approval for the following non-substantive changes to the "OLMS Compliance Assistance Evaluation Forms":

- Uniformly apply the Aptos font style to the entirety of the form, eliminating the use of all other fonts; and
- Prominently display the disclaimer of 5 C.F.R. section 1320.5(b) and other information regarding the collection in a manner reasonably calculated to fully inform respondents. The added language would read as follows:
 - o Paperwork Reduction Act Statement - Persons are not required to respond to this collection of information unless it displays a currently valid OMB control number. The Department estimates respondents spend approximately 15 minutes providing information to the agency to complete this collection of information, including the time to review instructions, search existing data sources, gather, and maintain the data needed, and complete and review the collection of information. The obligation to respond to this collection is voluntary. If you have any comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, send them to the Office of Labor-Management Standards, N-5903, 200 Constitution Avenue NW, Washington, D.C. 20210.

These changes would also allow OLMS to ensure that its collection is closely tailored to the demands of the notice requirements of section 1320.5(b), ultimately serving to ensure that the respondents of the form are fully informed as to all aspects of the collection, and, as to the font change especially, provide the evaluation form a more professional, consistent appearance.

Under OMB Control Number 1225-0059, OLMS estimated that the public reporting burden for this voluntary subcollection of information at fifteen (15) minutes per response, including time for reviewing general information about requesting assistance, gathering information, completing and reviewing the collection of information, and uploading attachments if applicable. Based on the foregoing, the Department believes that the estimated burden for respondents would not change from that approved under OMB Control Number 1225-0059.