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<br/>

  </p>
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  </p>
  <div id="top-menu-one" dir="ltr"><p><a href="http://www.gpo.gov/about/">
About
      GPO</a> &nbsp; | &nbsp; <a href="http://www.gpo.gov/newsroom-media/">Newsroom/Media</a>
      &nbsp; | &nbsp; <a href="http://www.gpo.gov/congressional/">Congressional
Relations</a> &nbsp; | &nbsp; <a href="http://www.gpo.gov/oig/">Inspector
General</a> &nbsp; | &nbsp; <a href="http://www.gpo.gov/careers/">Careers</a>
      &nbsp; | &nbsp; <a href="http://www.gpo.gov/contact.htm">Contact
      &nbsp; | &nbsp; <a href="http://gpo.custhelp.com/">askGPO</a> &nbsp;
      | &nbsp; <a href="http://www.gpo.gov/help/index.html#about_fdsys2.htm">Help</a>
      &nbsp;
    </p>
  </div>
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      &nbsp; | &nbsp; <a href="http://www.gpo.gov/customers/">Customer
s</a>
      &nbsp; | &nbsp; <a href="http://www.gpo.gov/vendors/">Vendors</a>
      > &nbsp; | &nbsp; <a href="http://www.gpo.gov/libraries/">Libraries</a> &nbsp;
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<http://www.ecfr.gov/cgi-bin/ECFR?SID=e57fd14f8321be13341310991dcb7815&page=browse>Electronic Code of Federal Regulations (e-CFR) is a regularly updated, unofficial editorial compilation of CFR material and Federal Register amendments produced by the National Archives and Records Administration's Office of the Federal Register (OFR) and the Government Printing Office.

able of Authorities and Rules for the Code of Federal Regulation s and the United States Code

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s of the CFR (including issues prior to 1996) at a local <http://catalog.gpo.gov/fdlpdir/FDLPdir.jsp>Federal depository library.

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Next</p>

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668–STUDENT ASSISTANCE GENERAL PROVISION

S</p>

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<h2 class="western">S

ubpart K–Cash

Management</h2>

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15&node=34:3.1.3.1.34.11&rgn=div6#34:3.1.3.1.34.11.39.1">§668.161 &

 Scope

and purpose (cash management rules).

<a href="http://www.ecfr.gov/cgi-bin/text-idx?SID=e57fd14f8321be13341310991dcb78

15&node=34:3.1.3.1.34.11&rgn=div6#34:3.1.3.1.34.11.39.2">§668.162 &

 Requesting

funds.

<a href="http://www.ecfr.gov/cgi-bin/text-idx?SID=e57fd14f8321be13341310991dcb78

15&node=34:3.1.3.1.34.11&rgn=div6#34:3.1.3.1.34.11.39.3">§668.163 &

 Maintaining

and accounting for funds.

<a href="http://www.ecfr.gov/cgi-bin/text-idx?SID=e57fd14f8321be13341310991dcb78

15&node=34:3.1.3.1.34.11&rgn=div6#34:3.1.3.1.34.11.39.4">§668.164 &

 Disbursing

funds.

<a href="http://www.ecfr.gov/cgi-bin/text-idx?SID=e57fd14f8321be13341310991dcb78

15&node=34:3.1.3.1.34.11&rgn=div6#34:3.1.3.1.34.11.39.5">§668.165 &

 Notices

and authorizations.

<a href="http://www.ecfr.gov/cgi-bin/text-idx?SID=e57fd14f8321be13341310991dcb78

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 Excess

cash.

<a href="http://www.ecfr.gov/cgi-bin/text-idx?SID=e57fd14f8321be13341310991dcb78

15&node=34:3.1.3.1.34.11&rgn=div6#34:3.1.3.1.34.11.39.7">\$668.167 &
nbsp; FFEL

Program funds.

"Source: 61 FR
oted.

60603, Nov. 29, 1996, unless otherwise n

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Back to Top

ose (cash management

§668.161 Scope and purp rules).

establishes the rules
 ng institution requests,
 ges title IV, HEA
 to—

(a) *General.* (1) This subpart and procedures under which a participant maintains, disburses, and otherwise manages program funds. This subpart is intended

title IV, HEA program

(i) Promote sound cash management of funds by an institution;

the Federal Government
ailable to a student or

(ii) Minimize the financing costs to
of making title IV, HEA program funds av

to a student under a

(iii) Minimize the costs that accrue

ly to an institution
-party servicer.</p>

title IV, HEA loan program.</p>

e only the Federal Pell
Grant, FSEOG, Federal
programs;

(2) The rules and procedures that apply under this subpart also apply to a third

borrower under the

(3) As used in this subpart—

(i) The title IV, HEA programs includ

Grant, ACG, National SMART Grant, TEACH
Perkins Loan, FWS, Direct Loan, and FFEL

(ii) The term "parent" means a parent PLUS programs;

retary provides title
In accordance with
the Secretary may
e advance,
onitoring payment methods.</p>
funds from the
the amount of funds
ignation that the
for those funds.</p>
der the advance payment
for funds to the
funds may not exceed
s immediately for
r will make to eligible
uest, the Secretary
EFT) of that amount to a
on; and</p>
funds requested as soon
r than three business
received those funds.</p>
i> Under the
n institution determines
nds, the institution
y, within a timeframe
at contain program award
As part of those
e and amount of the
ade to that student or

determine the method under which the Sec
IV, HEA program funds to an institution.
procedures established by the Secretary,
provide funds to an institution under th
reimbursement, just-in-time, or cash mon
<p>(2) Each time an institution requests
Secretary, the institution must identify
requested by program and fiscal year des
Secretary assigned to the authorization
<p>(b) <i>Advance payment method.</i> Un
method—</p>
<p>(1) An institution submits a request
Secretary. The institution's request for
the amount of funds the institution need
disbursements the institution has made o
students and parents;</p>
<p>(2) If the Secretary accepts that req
initiates an electronic funds transfer (
bank account designated by the instituti
<p>(3) The institution must disburse the
as administratively feasible but no late
days following the date the institution
<p>(c) <i>Just-in-time payment method.</i>
just-in-time payment method—</p>
<p>(1) For each student or parent that a
is eligible for title IV, HEA program fu
transmits electronically to the Secretar
established by the Secretary, records th
information for that student or parent.
records, the institution reports the dat
disbursements that it will make or has m
that student's parent;</p>

pts for a student or
e corresponding
n or before the date
bursement;

funds for each record
on may disburse those
time the institution
that the student is

djustment to a
me established by the

Under the

sbursements to students
e students and parents
l Pell Grant, ACG,
t Loan, and campus-based
reimbursement from the
ecretary considers an
if the institution has
aid a student or parent

t by submitting to the
not exceed the amount of
has made to students

>

bursement request, the

p>

imbursement is sought;

(2) For each record the Secretary acc
parent, the Secretary provides by EFT th
disbursement amount to the institution o
reported by the institution for that dis

(3) When the institution receives the
accepted by the Secretary, the instituti
funds based on its determination at the
transmitted that record to the Secretary
eligible for that disbursement; and

(4) The institution must report any a
previously accepted record within the ti

Secretary in a notice published in the <
Federal
Register.

(d) *Reimbursement payment method.*

reimbursement payment method—

(1) An institution must first make di
and parents for the amount of funds thos
are eligible to receive under the Federa
National SMART Grant, TEACH Grant, Direc
programs before the institution may seek
Secretary for those disbursements. The S
institution to have made a disbursement
either credited a student's account or p
directly with its own funds;

(2) An institution seeks reimbursemen
Secretary a request for funds that does
the actual disbursements the institution
and parents included in that request;

(3) As part of the institution's reim
Secretary requires the institution to—

(i) Identify the students for whom re
and

(ii) Submit to the Secretary or entit

y approved by the
each student and parent
receive and has received
h reimbursement is

of the institution's
arent and pays the
y determines with regard
tution—</p>

's eligibility for title

of title IV, HEA
ent; and</p>

uired under paragraph

.</i> Under the cash

provides title IV, HEA
e provisions described
ction. Under either
on, an institution must
parents for the amount
e students and parents
itution—</p>

the provisions of the
raph (b) of this
equest may not exceed
he institution made to
t request; or</p>

bursements under the
method described in
at the Secretary may
d review procedures used

Secretary documentation that shows that
included in the request was eligible to
the title IV, HEA program funds for whic
sought; and</p>

<p>(4) The Secretary approves the amount
reimbursement request for a student or p
institution that amount, if the Secretar
to that student or parent that the insti

<p>(i) Accurately determined the student
IV, HEA program funds;</p>

<p>(ii) Accurately determined the amount
program funds paid to the student or par

<p>(iii) Submitted the documentation req
(d)(3) of this section.</p>

<p>(e) <i>Cash monitoring payment method
monitoring payment method, the Secretary
program funds to an institution under th
in paragraph (e)(1) or (e)(2) of this se
paragraph (e)(1) or (e)(2) of this secti
first make disbursements to students and
of title IV, HEA program funds that thos
are eligible to receive, before the inst

<p>(1) Submits a request for funds under
advance payment ethod described in parag
section, except that the institution's r
the amount of the actual disbursements t
the students and parents included in tha

<p>(2) Seeks reimbursement for those dis
provisions of the reimbursement payment
paragraph (d) of this section, except th
modify the documentation requirements an

titution failed to

</p>

equirements in subpart B

p>

account.</i> (1) An

ibed in §674.8(a) of

ions in an

ent account consisting

ing securities, such as

United States. Interest

tained by the

c)(3) of this section,

, Federal Pell Grant,

FSEOG, and FWS program

t or an investment

of this section.</p>

aintain Direct Loan,

Grant, TEACH Grant,

est-bearing bank account

ar if—</p>

an a total of \$3 million

nd anticipates that it

in the current award

its cash management

0 on those funds during

funds from the Secretary

p>

if the Secretary determines that the ins

comply with—</p>

<p>(1) The requirements in this subpart;

<p>(2) The recordkeeping and reporting r

of this part; or</p>

<p>(3) Applicable program regulations.</

<p>(c) <i>Interest-bearing or investment

institution must maintain the Fund descr

the Federal Perkins Loan Program regulat

interest-bearing bank account or investm

predominately of low-risk, income-produc

obligations issued or guaranteed by the

or income earned on Fund proceeds are re

institution as part of the Fund.</p>

<p>(2) Except as provided in paragraph (

an institution must maintain Direct Loan

ACG, National SMART Grant, TEACH Grant,

funds in an interest-bearing bank accoun

account as described in paragraph (c)(1)

<p>(3) An institution does not have to m

Federal Pell Grant, ACG, National SMART

FSEOG, and FWS program funds in an inter

or an investment account for an award ye

<p>(i) The institution drew down less th

of those funds in the prior award year a

will not draw down more than that amount

year;</p>

<p>(ii) The institution demonstrates by

practices that it will not earn over \$25

the award year; or</p>

<p>(iii) The institution requests those

under the just-in-time payment method.</

<p>(4) If an institution maintains Direc

s provided in paragraph
makes a disbursement of
that the institution
tution or pays a student
;

er the FFEL Programs; or
ance of receiving title
he first day of classes
bject to the
03(b)(4) earlier than
nt period, an
ional account with
ing title IV, HEA
hat the institution
before the first day of
ning of the payment
irements of

d. (1) Except as
tion, an institution
s on a payment period
e IV, HEA program funds

4 CFR 682.604(c)(6)(ii)

Federal Pell Grant,
institution chooses to
payment period in
CFR 676.16(a)(3), 34 CFR
or
or require otherwise.

(a)(2) of this section, an institution must make a disbursement of title IV, HEA program funds on the date the institution credits a student's account at the institution or parent directly with—

(i) Funds received from the Secretary

(ii) Funds received from a lender under the FFEL Program

(iii) Institutional funds used in advance of receiving title IV, HEA program funds.

(2) If, earlier than 10 days before the start of a payment period, or for a student subject to the requirements of § 682.604(c)(5) or § 685.303(b)(4) 30 days after the first day of the payment period, an institution credits a student's institutional account with institutional funds in advance of receiving title IV, HEA program funds, the Secretary considers that the institution makes that disbursement on the 10th day of the payment period, or the 30th day after the beginning of the payment period for a student subject to the requirements of § 682.604(c)(5) or § 685.303(b)(4).

(b) Disbursements by payment period. Except as provided in paragraph (b)(2) of this section, an institution must disburse title IV, HEA program funds on a payment period basis. An institution must disburse title IV, HEA program funds once each payment period unless—

(i) For FFEL and Direct Loan funds, 34 CFR 682.604(c)(6)(ii) or 34 CFR 685.301(b)(3) applies;

(ii) For Federal Perkins Loan, FSEOG, ACG, and National SMART Grant funds, an institution may make more than one disbursement in each payment period in accordance with 34 CFR 674.16(b)(3), 34 CFR 690.76, or 34 CFR 691.76, as applicable;

(iii) Other program regulations allow

) of this section do not funds.

g) of this section, an program funds to a nly if the student is riod and is eligible to stitution pays a student t a check provided by a Program;

equiring the endorsement issues a check on the parent; or

ck is available for at the institution. The 21 days after the date does not pick up the titution must t or parent, initiate an count, or return the rogram;

ount designated by the stitution obtains a t.

nk account" means an nsurance Corporation e Insurance Fund , savings, or similar rd or other transaction

(2) The provisions of paragraph (b)(1 apply to the disbursement of FWS Program

(3) Except as provided in paragraph (institution may disburse title IV, HEA p student or parent for a payment period o enrolled for classes for that payment pe receive those funds.

(c) *Direct payments.* (1) An in or parent directly by—

(i) Releasing to the student or paren lender to the institution under the FFEL

(ii) Issuing a check payable to and r of the student or parent. An institution date that it—

(A) Mails the check to the student or

(B) Notifies the student that the che immediate pickup at a specified location institution may hold the check for up to it notifies the student. If the student check within this 21-day period, the ins immediately mail the check to the studen EFT to the student's or parent's bank ac funds to the appropriate title IV, HEA p

(iii) Initiating an EFT to a bank acc student or parent; or

(iv) Dispensing cash for which the in signed receipt from the student or paren

(2) For purposes of this section, “ba account insured by the Federal Deposit I (FDIC) or the National Credit Union Shar (NCUSIF). This account may be a checking account that underlies a stored-value ca

policy requiring its
tion or open an account
his policy does not
program funds to
s not comply with the
st nevertheless disburse
described in paragraph
ny timeframes required
here the institution
ent or parent,
ent follows to open a
tudent or parent in
must—

sent from the student or
form the student or
iated with accepting and
funds in the account
udent or parent, except
the funds in accordance
t does not incur any
receiving any type of
e of automated teller
on device that is used
nient access to a branch
in which the account
so that the student does
awals from that office

device.

(3) An institution may establish a po
students to provide bank account informa
at a bank of their choosing as long as t
delay the disbursement of title IV, HEA
students. Consequently, if a student doe
institution's policy, the institution mu
the funds to the student using a method
(c) of this section in accordance with a
under subpart k of this part. In cases w
opens a bank account on behalf of a stud
establishes a process the student or par
bank account, or similarly assists the s
opening a bank account, the institution

(i) Obtain in writing affirmative con
parent to open that account;

(ii) Before the account is opened, in
parent of the terms and conditions assoc
using the account;

(iii) Not make any claims against the
without the written permission of the st
for correcting an error in transferring
with banking protocols;

(iv) Ensure that the student or paren
cost in opening the account or initially
debit card, stored-value card, other typ
machine (ATM) card, or similar transacti
to access the funds in that account;

(v) Ensure that the student has conve
office of the bank or an ATM of the bank
was opened (or an ATM of another bank),
not incur any cost in making cash withdr
or these ATMs. This branch office or the

se ATMs must be located
ionally-owned or
the meaning of the term
a), immediately
us;</p>
lue or ATM card, or
he institution may not
articular vendors; and</p>
nt, card, or device as a
sequently convert the
d or credit instrument.</p>
at the institution.</i>
gram funds to credit a
satisfy—</p>

with the institution for

with the institution for

tudent's or parent's
educationally related
nstitution; and</p>
tal of not more than

and</p>

tudent's or parent's
educationally related
nstitution.</p>

an institution disburses
a student's account and
ogram funds credited
room and board, and

on the institution's campus, in institut
operated facilities, or, consistent with
“Public Property” as defined in §668.46(
adjacent to and accessible from the camp
<p>(vi) Ensure that the debit, stored-va
other device can be widely used, e.g., t
limit the use of the card or device to p
<p>(vii) Not market or portray the accou
credit card or credit instrument, or sub
account, card, or device to a credit car
<p>(d) <i>Crediting a student's account
An institution may use title IV, HEA pro
student's account at the institution to
<p>(1) Current year charges for—</p>
<p>(i) Tuition and fees;</p>
<p>(ii) Board, if the student contracts
board;</p>
<p>(iii) Room, if the student contracts
room; and</p>
<p>(iv) If the institution obtains the s
authorization under §668.165(b), other e
charges incurred by the student at the i
<p>(2) Prior award year charges for a to
\$200 for—</p>
<p>(i) Tuition and fees, room, or board;
<p>(ii) If the institution obtains the s
authorization under §668.165(b), other e
charges incurred by the student at the i
<p>(e) <i>Credit balances.</i> Whenever
title IV, HEA program funds by crediting
the total amount of all title IV, HEA pr
exceeds the amount of tuition and fees,

assessed the student, credit balance directly payable but—

balance occurred if the first day of class of a payment period occurred on or before the first day of class of a payment period.

that as provided under paragraph (f)(3) of this section—

credit-hour educational program that is offered in semester, trimester, or quarter academic terms, the earliest an institution may disburse title IV, HEA program funds to a student or parent for any payment period is 10 days before the first day of class of the payment period.

credit-hour educational program that is not offered in semester, trimester, or quarter academic terms, or in a clock hour educational program the earliest an institution may disburse title IV, HEA program funds to a student or parent for any payment period is the later of—

classes of the payment period for which he or she received title IV, HEA program funds, except that this provision does not apply to the payment of Direct Loan or FFEL program funds under the conditions described in 34 CFR 685.301 (b)(3)(ii), (b)(5), and (b)(6) and 34 CFR 682.604 (c)(6)(ii), (c)(7), and (c)(8), respectively.

disburse the initial installment of a loan under the Direct L

other authorized charges the institution must pay the resulting credit balance to the student or parent as soon as possible but—

(1) No later than 14 days after the first day of class of that payment period if the credit balance occurred after the first day of class of that payment period; or

(2) No later than 14 days after the first day of class of that payment period if the credit balance occurred on or before the first day of class of that payment period.

(f) *Early disbursements.* Except as provided under paragraph (f)(3) of this section—

(1) If a student is enrolled in a credit-hour educational program that is offered in semester, trimester, or quarter academic terms, the earliest an institution may disburse title IV, HEA program funds to a student or parent for any payment period is 10 days before the first day of class of the payment period.

(2) If a student is enrolled in a credit-hour educational program that is not offered in semester, trimester, or quarter academic terms, or in a clock hour educational program the earliest an institution may disburse title IV, HEA program funds to a student or parent for any payment period is the later of—

(i) Ten days before the first day of class of the payment period; or

(ii) The date the student completed the payment period for which he or she received title IV, HEA program funds, except that this provision does not apply to the payment of Direct Loan or FFEL program funds under the conditions described in 34 CFR 685.301 (b)(3)(ii), (b)(5), and (b)(6) and 34 CFR 682.604 (c)(6)(ii), (c)(7), and (c)(8), respectively.

(3) The earliest an institution may disburse the initial installment of a loan under the Direct L

cribed in 34 CFR
0 days after the first
p>
Ineligible student.</i>
wise eligible student
HEA program funds on the

ect Loan programs, the
titution as at least a
llment for which the

ell Grant, ACG, National
, and TEACH Grant
led at the institution

ment.</i> Except as
ection, a student who
ent in the case of a
ment if, before the date

ISIR with an official

Direct Loan programs,
the loan;

rkins Loan or FSEOG
d to the student; or</p>
t program, the
student.</p>
> Provided that the

a first-year, first-time borrower as des
682.604(c) and 34 CFR 685.303(b)(4) is 3
day of the student's program of study.</
<p>(g) <i>Late disbursements</i>—(1) <i>
For purposes of this paragraph, an other
becomes ineligible to receive title IV,
date that—
</p>
<p>(i) For a loan under the FFEL and Dir
student is no longer enrolled at the ins
half-time student for the period of enro
loan was intended; or
</p>
<p>(ii) For an award under the Federal P
SMART Grant, FSEOG, Federal Perkins Loan
programs, the student is no longer enrol
for the award year.
</p>
<p>(2) <i>Conditions for a late disburse
limited under paragraph (g)(4) of this s
becomes ineligible (or the student's par
PLUS loan) qualifies for a late disburse
the student became ineligible—
</p>
<p>(i) The Secretary processed a SAR or
expected family contribution; and
</p>
<p>(ii) (A) For a loan under the FFEL or
the institution certified or originated
</p>
<p>(B) For an award under the Federal Pe
programs, the institution made that awar
<p>(C) For an award under the TEACH Gran
institution originates the award to the
<p>(3) <i>Making a late disbursement.</i>
conditions described in paragraph (g)(2)

of this section are

institution during a
the institution must
quired under
visions of

leted the payment period
must provide the
eceive the amount of
dent (or parent) was
s enrolled at the
this circumstance, the
ount to pay for current
ragraph (d) of this
ning amount to the

but ceased to be
, the institution may
er the FFEL or Direct
ts that the institution
period in which the

ution may not make a
ter the date of the
dent withdrew, as
o did not withdraw, 180
e becomes ineligible.

cond or subsequent late
Direct Loan programs

satisfied—

</p>

<p>(i) If the student withdrew from the
payment period or period of enrollment,
make any post-withdrawal disbursement re
§668.22(a)(4) in accordance with the pro
§668.22(a)(5);

</p>

<p>(ii) If the student successfully comp
or period of enrollment, the institution
student (or parent) the opportunity to r
title IV, HEA program funds that the stu
eligible to receive while the student wa
institution. For a late disbursement in
institution may credit the student's acc
and allowable charges as described in pa
section, but must pay or offer any remai
student or parent; or

</p>

<p>(iii) If the student did not withdraw
enrolled as at least a half-time student
make the late disbursement of a loan und
Loan programs to pay for educational cos
determines the student incurred for the
student was eligible.

</p>

<p>(4) <i>Limitations.</i> (i) An instit
late disbursement later than 180 days af
institution's determination that the stu
provided in §668.22, or for a student wh
days after the date the student otherwis

</p>

<p>(ii) An institution may not make a se
disbursement of a loan under the FFEL or

d the period of
ed.

ate disbursement of a
ams if the student was a
he student completed the
tudy. This limitation
mpt from the 30-day
§682.604(c)(5)(i),
(B), or (C) of this

te disbursement of any
it received a valid SAR
eadline date established

n the Federal

thstanding any State law
eat to the State), an
, lender, or guaranty
except FWS program
ctly to a student or
t receive or negotiate
institution is required
e payroll disbursement.</p>
burse the funds by check
tion must return the
ate it issued that

institution, or an EFT
ditional attempts to
attempts are made not

unless the student successfully complete
enrollment for which the loan was intend
</p>
<p>(iii) An institution may not make a l
loan under the FFEL or Direct Loan progr
first-year, first-time borrower unless t
first 30 days of his or her program of s
does not apply if the institution is exe
delayed disbursement requirements under
(ii), or (iii) or §685.303(b)(4)(i)(A),
chapter.
</p>
<p>(iv) An institution may not make a la
title IV, HEA program assistance unless
or a valid ISIR for the student by the d
by the Secretary in a notice published i
Register.</p>
<p>(h) *Returning funds.* (1) Notwi
(such as a law that allows funds to esch
institution must return to the Secretary
agency, any title IV, HEA program funds,
funds, that it attempts to disburse dire
parent but the student or parent does no
those funds. For FWS program funds, the
to return only the Federal portion of th
<p>(2) If an institution attempts to dis
and the check is not cashed, the institu
funds no later than 240 days after the d
check.</p>
<p>(3)(i) If a check is returned to the
is rejected, the institution may make ad
disburse the funds, provided that those

returned or rejected. In
e another attempt, the
this 45 day period; and</p>
described in paragraph
must cease any
mediately return those
ies.</i> (1) An
eral Pell Grant eligible
venth day of a payment
for the payment period
payment period—</p>
e title IV, HEA program
and</p>
ed, the student would
) of this section.</p>
es to the Federal Pell
hase books and supplies
ance under this
udent, as determined by
y under which a Federal
of the way the
obtain or purchase books
student uses the way
purchase books and
nt is considered to have
s and the institution
ization under paragraph
b) for this purpose.</p>

later than 45 days after the funds were
cases where the institution does not mak
funds must be returned before the end of
<p>(ii) No later than the 240 day period
(h)(2) of this section, the institution
additional disbursement attempts and imm
funds.</p>
<p>(i) <i>Provisions for books and suppl
institution must provide a way for a Fed
student to obtain or purchase, by the se
period, the books and supplies required
if, 10 days before the beginning of the
<p>(i) The institution could disburse th
funds for which the student is eligible;
<p>(ii) Presuming the funds were disburs
have a credit balance under paragraph (e
<p>(2) The amount the institution provid
Grant eligible student to obtain or purc
is the lesser of the presumed credit bal
paragraph or the amount needed by the st
the institution.</p>
<p>(3) The institution must have a polic
Pell Grant eligible student may opt out
institution provides for the student to
and supplies under this paragraph.</p>
<p>(4) If a Federal Pell Grant eligible
provided by the institution to obtain or
supplies under this paragraph, the stude
authorized the use of title IV, HEA fund
does not need to obtain a written author
(d)(1)(iv) of this section and §668.165(
<p>(Authority: 20 U.S.C. 1070g, 1094)</p>

ed at 64 FR 59042, Nov.
R 38003, July 3, 2006;
Nov. 1, 2006; 72 FR
3, 2008; 75 FR 66967,

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="34:3.1.3.1.34.11.39.5">

thorizations.</h2>

titution disburses title
, the institution must
that the student or his
r each title IV, HEA
ll be disbursed. If
Program funds, the
m subsidized loans and
drawal disbursement made
institution credits a
h Direct Loan, FFEL,
gram funds, the
arent of—</p>
f the disbursement;</p>
right to cancel all or a
TEACH Grant, or TEACH
ceeds returned to the

[61 FR 60603](#), Nov. 29, 1996, as amended; [71 FR 67073](#), Nov. 1, 2003; [71 FR 45696](#), Aug. 9, 2006; [71 FR 64397](#), June 28, 2006; [73 FR 35494](#), June 28, 2008; [75 FR 12544](#), Mar. 10, 2010]

<p>

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<h2 class="western" align="left"><a name
&Notices and au
<p>(a) <i>Notices.</i> (1) Before an ins
IV, HEA program funds for any award year
notify a student of the amount of funds
or her parent can expect to receive unde
program, and how and when those funds wi
those funds include Direct Loan or FFEL
notice must indicate which funds are fro
which are from unsubsidized loans.</p>
<p>(2) Except in the case of a post-with
in accordance with §668.22(a)(5), if an
student's account at the institution wit
Federal Perkins Loan, or TEACH Grant Pro
institution must notify the student or p
<p>(i) The anticipated date and amount o
<p>(ii) The student's right or parent's
portion of that loan, loan disbursement
Grant disbursement and have the loan pro
holder of that loan, the TEACH Grant pro

ceeds returned to the
releases a check provided
institution is not
d</p>
h the student or parent
he wishes to cancel the
TEACH Grant
notice described in
ing--</p>
nd no later than 30 days
t the institution, if
irmation from the
s section; or</p>
and no later than seven
t at the institution, if
ive confirmation from
this section.</p>
m the institution if he
of a loan, loan
t disbursement.</p>
loan or TEACH Grant
, or do both, in
ided that the
nt cancellation request--</p>
ayment period or 14 days
r parent of his or her
an or TEACH Grant, if
irmation from the
s section; or</p>
stitution notifies the

Secretary. However, if the institution r
by a lender under the FFEL Program, the
required to provide this information; an
<p>(iii) The procedures and time by whic
must notify the institution that he or s
loan, loan disbursement, TEACH Grant, or
disbursement.</p>
<p>(3) The institution must provide the
paragraph (a)(2) of this section in writ
<p>(i) No earlier than 30 days before, a
after, crediting the student's account a
the institution obtains affirmative conf
student under paragraph (a)(6)(i) of thi
<p>(ii) No earlier than 30 days before,
days after, crediting the student accoun
the institution does not obtain affirmat
the student under paragraph (a)(6)(i) of
<p>(4)(i) A student or parent must infor
or she wishes to cancel all or a portion
disbursement, TEACH Grant, or TEACH Gran
<p>(ii) The institution must return the
proceeds, cancel the loan or TEACH Grant
accordance with program regulations prov
institution receives a loan or TEACH Gra
<p>(A) The later of the first day of a p
after the date it notifies the student o
right to cancel all or a portion of a lo
the institution obtains affirmative conf
student under paragraph (a)(6)(i) of thi
<p>(B) Within 30 days of the date the in

cancel all or a portion
obtain affirmative
graph (a)(6)(i) of this
a loan cancellation
(a)(4)(ii)(A) or (B) of
the loan or TEACH Grant
, or do both, in
udent or parent in
cellation request.

cess under which an
of the types and
hat a student wants for
dits the student's
ss under which the TEACH
red to be an affirmative
o return any loan or
irectly to a student or
ns.

(1) If an
n from a student or
ay—
le IV, HEA program funds
(d)(2) that are
etary under the
method, hold on behalf
EA program, funds that
student or parent under
nstitution may issue a

student or parent of his or her right to
of a loan, if the institution does not o
confirmation from the student under para
section.

(iii) If a student or parent requests
after the period set forth in paragraph
this section, the institution may return
proceeds, cancel the loan or TEACH Grant
accordance with program regulations.

(5) An institution must inform the st
writing regarding the outcome of any can
(6) For purposes of this section—
(i) Affirmative confirmation is a pro
institution obtains written confirmation
amounts of title IV, HEA program loans t
an award year before the institution cre
account with those loan funds. The proce
Grant program is administered is conside
confirmation process; and
(ii) An institution is not required t
TEACH Grant proceeds that it disbursed d
parent.

(b) *Student or parent authorizatio*
institution obtains written authorizatio
parent, as applicable, the institution m
(i) Use the student's or parent's tit
to pay for charges described in §668.164
included in that authorization; and
(ii) Except if prohibited by the Secr
reimbursement or cash monitoring payment
of the student or parent any title IV, H
would otherwise be paid directly to the
§668.164(e). Under this provision, the i

e that allows the
at his or her discretion
s.

ent's authorization to
ph (b)(1) of this

dent or parent to

to cancel or modify

l carry out that

an institution to carry
h (b)(1) of this section
is enrolled at the

s an authorization, the
e institution receives

n authorization to use
uthorized charges under
title IV, HEA program
es incurred by the
the notice.</p>

an authorization to hold
aph (b)(1)(iii) of this
funds directly to the
t no later than 14 days
ce.</p>

udent funds under
he institution must—</p>
institution holds for

stored-value card or other similar device
student or parent to access those funds
to pay for educationally related expenses

</p>
<p>(2) In obtaining the student's or parent's
perform an activity described in paragraph
section, an institution—</p>

<p>(i) May not require or coerce the student to
provide that authorization;</p>

<p>(ii) Must allow the student or parent to
that authorization at any time; and</p>
<p>(iii) Must clearly explain how it will

activity.</p>
<p>(3) A student or parent may authorize
out the activities described in paragraph
for the period during which the student
institution.</p>

<p>(4)(i) If a student or parent modifies
modification takes effect on the date the
the modification notice.</p>

<p>(ii) If a student or parent cancels a
title IV, HEA program funds to pay for a
§668.164(d)(2), the institution may use
funds to pay only those authorized charges
student before the institution received

<p>(iii) If a student or parent cancels
title IV, HEA program funds under paragraph
section, the institution must pay those
student or parent as soon as possible but
after the institution receives that notice

<p>(5) If an institution holds excess student
paragraph (b)(1)(iii) of this section, the
<p>(i) Identify the amount of funds the
each student or parent in a subsidiary ledger

edger account designed
its bank account in an
unds the institution
on obtained by the
y remaining balance on
and any remaining other
f the last payment
were awarded.</p>
and Budget under

ed at 62 FR 27128, May
FR 67074, Nov. 1, 2003;
Nov. 1, 2007; 73 FR

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considers excess cash
m funds, other than
an institution does not
nd of the third business
</p>

retary; or</p>
Federal account
am funds received from

for that purpose;</p>
<p>(ii) Maintain, at all times, cash in
amount at least equal to the amount of f
holds for the student; and</p>
<p>(iii) Notwithstanding any authorizati
institution under this paragraph, pay an
loan funds by the end of the loan period
title IV, HEA program funds by the end o
period in the award year for which they

<p>(Approved by the Office of Management
control number 1845-0038)</p>
<p>(Authority: 20 U.S.C. 1094)</p>
<p>[61 FR 60603, Nov. 29, 1996, as amend
16, 1997; 65 FR 65675, Nov. 1, 2000; 67
71 FR 64397, Nov. 1, 2006; 72 FR 62029,

35494, June 23, 2008]</p>

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from award adjustments,

not apply to the title
n receives from the
method.</p>

institution may
of excess cash that does
nt of funds the
year. The institution
any amount of excess
any amount remaining in
e period.</p>

xcess cash.</i> Upon a
cess cash for any amount
lerance provisions in
ns the Secretary may
>

burse the Secretary for
iding that excess cash

n under the
itoring payment method
tively.</p>

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the Secretary, such as those resulting from recoveries, or cancellations.</p>
<p>(2) The provisions of this section do not apply to IV, HEA program funds that an institution receives from the Secretary under the just-in-time payment method.</p>
<p>(b) <i>Excess cash tolerances.</i> An institution may maintain for up to seven days an amount of excess cash that does not exceed one percent of the total amount of funds the institution drew down in the prior award year. The institution must return immediately to the Secretary any amount of excess cash over the one-percent tolerance and any amount remaining in its account after the seven-day tolerance period.</p>
<p>(c) <i>Consequences for maintaining excess cash.</i> Upon a finding that an institution maintains excess cash for any amount of time or timeframe over that allowed in the tolerance provisions in paragraph (b) of this section, the actions the Secretary may take include, but are not limited to—</p>
<p>(1) Requiring the institution to reimburse the Secretary for the costs the Secretary incurred in providing that excess cash to the institution; and</p>
<p>(2) Providing funds to the institution under the just-in-time reimbursement payment method or cash monitoring payment method or cash monitoring payment method described in §668.163(d) and (e), respectively.</p>
<p>(Authority: 20 U.S.C. 1094)</p>
<p>[72 FR 62030, Nov. 1, 2007]</p>
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n, an institution must
the institution does
parent for a payment
ate the institution
s those funds to the
after July 1, 1997 but
e date the institution
s those funds to the
r after July 1, 1999; or
on receives the funds if
payable to the borrower
titution.

rse the loan funds as
this section, the
he lender promptly but
date the institution is
n funds to the lender
nd the institution
to receive the loan
to the student or
nder provided the funds
plicable timeframe under
lender.

gram funds to a lender
set forth in paragraph
rse FFEL Program funds
t complete the required

return FFEL Program funds to a lender if
not disburse those funds to a student or
period within—

(i) Ten business days following the d
receives the funds if the lender provide
institution by EFT or master check on or
before July 1, 1999;

(ii) Three business days following th
receives the funds if the lender provide
institution by EFT and master check on o

(iii) Thirty days after the instituti
a lender provides those funds by a check
or copayable to the borrower and the ins

(2) If the institution does not disbu
specified in paragraph (b)(1) or (c) of
institution must return those funds to t
no later than 10 business days after the
required to disburse the funds.

(3) If an institution must return loa
under paragraph (b)(2) of this section a
determines that the student is eligible
funds, the school may disburse the funds
parent rather than return them to the le
are disbursed prior to the end of the ap
paragraph (b)(2) of this section.

(c) *Delay in returning funds to a*
institution may delay returning FFEL pro
for—

(1) Ten business days after the date
(b)(1) of this section if—

(i)(A) The institution does not disbu
to a borrower because the student did no
number of clock or credit hours in a pre

ceding payment period;

nt to complete required

he FFEL Programs

nt to meet those

or

rth in paragraph (b) of

by EFT or master check

on the reimbursement

) of this section.

e reimbursement payment

an institution under the

eral Pell Grant, Direct

tution—

ds to a borrower until

e institution to make

may not certify a

cretary approves a

t certification for that

rove a disbursement or

on, the institution must

entity approved by the

included in that request

tified is eligible to

on.

of a disbursement or

—

orsing a master check or

and

(B) The institution expects the stude

hours within this 10-day period; or

(ii)(A) The student has not met all t

eligibility requirements; and

(B) The institution expects the stude

requirements within this 10-day period;

(2) Thirty days after the date set fo

this section for funds a lender provides

if the Secretary places the institution

payment method under paragraph (d) or (e

(d) *An institution placed under th*

method. (1) If the Secretary places

reimbursement payment method for the Fed

Loan or campus-based programs, the insti

(i) May not disburse FFEL Program fun

the Secretary approves a request from th

that disbursement for that borrower; and

(ii) If prohibited by the Secretary,

borrower's loan application until the Se

request from the institution to make tha

borrower.

(2) In order for the Secretary to app

certification request from the instituti

submit documentation to the Secretary or

Secretary that shows that each borrower

whose loan has not been disbursed or cer

receive that disbursement or certificati

(3) Pending the Secretary's approval

certification request, the Secretary may

(i) Prohibit the institution from end

obtaining a borrower's endorsement of an

y loan check the
ain loan funds that it
rate bank account that
nd</p>
ertifying a borrower's

olely in the FFEL
he only title IV, HEA
pates and the Secretary
or strictly the
grams, the Secretary may
s and limitations
on.</p>
e cash monitoring
quire an institution
described under
e disbursement and
(d) of this section,
documentation
to approve the
ion request.</p>
and Budget under

ed at 62 FR 27128, May
FR 40626, July 29,

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institution receives from a lender;</p>
<p>(ii) Require the institution to maintain
receives from a lender via EFT in a separate
meets the requirements under §668.163; and
<p>(iii) Prohibit the institution from certifying
loan application.</p>
<p>(e) <i>An institution participating in the
FFEL Programs.</i> If the FFEL Programs are the only
programs in which an institution participates,
determines that there is a need to monitor
institution's participation in those programs,
subject the institution to the condition
contained in paragraph (d) of this section.
<p>(f) <i>An institution placed under the cash
payment method.</i> The Secretary may require
that is placed under the cash monitoring
paragraph §668.162(e), to comply with the
certification provisions under paragraph (d)
except that the Secretary may modify the
requirements and review procedures used
institution's disbursement or certification
<p>(Approved by the Office of Management
control number 1840-0697)
</p>
<p>(Authority: 20 U.S.C. 1094)</p>
<p>[61 FR 60603, Nov. 29, 1996, as amended
16, 1997; 62 FR 62877, Nov. 25, 1997; 63
1998; 69 FR 12276, Mar. 16, 2004]</p>

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