



APPLICATION FOR SEARCH OF CENSUS RECORDS

IMPORTANT INFORMATION

PLEASE READ AND FOLLOW CAREFULLY

This application is for use in requesting a search of census records.* Copies of these census records often are accepted as evidence of age, citizenship, and place of birth for employment, social security benefits, insurance, and other purposes.

If the applicant is located, an official transcript will be provided including the following information:

Personal Census Information	Available for census year(s)
• Census year	1910–2020
• County where taken	1910–1980
• State where taken • Name • Relationship to head of household • Name of person in whose household person was counted	1910–2020
• Age at the time of the census	1910–1950, 1970–2020
• Date of birth Month and year Year Month/day/year	1960–1980 1990 2000–2020
• Place of birth • Citizenship if requested or if foreign born • Occupation (if requested)	1910–2000** **These subjects may not be available for all people from the 1960–2000 Censuses.

The U.S. Census Bureau’s records are arranged according to the address at the time of the census. Censuses are taken primarily for statistical, not legal, purposes. Attention is called to the possibility that the information shown in the census record may not agree with that given in your application. **The record must be copied exactly as it appears on the census form.** The U.S. Census Bureau CANNOT make changes even though it realizes that enumerators may have been misinformed or made mistakes in writing down the data they collected. Those agencies that accept census transcripts as evidence of age, relationship, or place of birth usually overlook minor spelling differences but would be reluctant to consider a record that was changed years later at an applicant’s request.

If you authorize the U.S. Census Bureau to send your record to someone other than yourself, you must provide the name and address, including ZIP Code, of the other person/agency.

Birth certificates, including delayed birth certificates, are not issued by the U.S. Census Bureau. You can obtain the birth certificate from the Health Department or the Department of Vital Statistics of the state in which the applicant was born.

The average time it should take you to fill out the BC-600, “Application for Search of Census Records,” including the time spent reading instructions is 12 minutes.

This collection of information has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number that appears in the top right corner of page 3 confirms this approval. If this number were not displayed, respondents would not be required to respond. Send any comments concerning this collection by email to <fld.decennial.oversight@census.gov>. Use “Paperwork Reduction Project XXXX-XXXX” as the subject.

* Information from 1950 and earlier censuses is public information and is available from the National Archives.

IF YOU NEED HELP FILLING OUT THIS APPLICATION, Call 812–218–3046, Monday through Friday, 7:00 a.m. through 4:30 p.m. Eastern Time
The completed application should be mailed to the U.S. Census Bureau, P.O. Box 1545, Jeffersonville, IN 47131, together with a money order or check payable to “Commerce–Census.”

**INSTRUCTIONS FOR COMPLETING THIS FORM PRINT OR
TYPE INFORMATION EXCEPT SIGNATURE
PLEASE FOLLOW NUMBERED INSTRUCTIONS**

1. Purpose

The purpose for which the information is desired must be shown so that a determination may be made under Title 13 U.S.C. 8(a) that the record is required for proper use. For proof of age, most agencies require documents closest to date of birth; therefore we suggest you complete information for the EARLIEST CENSUS AFTER DATE OF BIRTH.

2. Signature

Each application requires a signature. The signature should be the same as that shown on the line captioned "full name of person whose census record is requested." When the application is for a census record concerning another person, the requester must sign the application, and the authority of the requester must be furnished as stated in instruction 3 below. If signed by marking (X), please indicate the name of the person whose mark it is and have witnesses sign as instructed. IF SIGNATURE IS PRINTED, please indicate that is the usual signature.

3. Confidential information given to other than person to whom it relates

- a. Census information is confidential and ordinarily will not be furnished to another person unless the person to whom it relates authorizes this in the space provided or if there is other proper authorization as indicated in 3(b), 3(c), and 3(d).
- b. Minor children – Information regarding a child who has at this time not reached the legal age of 18 may be obtained upon the written request of either parent or guardian.
- c. Mentally incompetent persons – Information regarding persons who are mentally incompetent may be obtained upon the written request of the legal representative, supported by a certified copy of the court order naming such legal representative.
- d. **Deceased persons** – If the record requested relates to a deceased person, the application MUST be signed by (1) a blood relative in the immediate family (parent, brother, sister, or child), (2) the surviving wife or husband, (3) the administrator or executor of the estate, or (4) a beneficiary by will, or insurance.

IN ALL CASES INVOLVING DECEASED PERSONS, a certified copy of the death certificate MUST be furnished, and the relationship to the deceased MUST be stated on the application. Legal representatives MUST also furnish a certified copy of the court order naming such legal representatives; and beneficiaries MUST furnish legal evidence of such beneficiary interest.

4. Fee required

The **\$155.00** fee is for a search of one census for one person only. The time required to complete a search depends upon the number of cases on hand at the particular time and the difficulty encountered in searching a particular case.

No more than one census will be searched and the results furnished for one fee. Should it be necessary to search more than one census to find the record, you will be notified to send another fee before another search is made.

The normal processing time is 3 to 4 weeks. The fee covers return postage of your search results by regular mail. You do not need to include a return envelope for normal processing.

- For an additional fee of **\$50.00** the search can be completed in one business day after we receive it.
- If you want extra copies, please include **\$2.00** for each additional copy.
- If you want your search results returned to you by express mail you must include a self-addressed, prepaid express mail envelope with your application. You may also submit your application by express mail for faster service.

Tax monies are not available to furnish the information. If a search has been made, the fee cannot be returned even if the information is not found.

5. Full schedules

The full schedule is the complete one-line entry of personal data recorded for the individual named in this section. If the applicant requests a "full schedule" the Census Bureau will furnish, in addition to the regular transcript, whatever other information appears on the named person's record in the original schedule, but only for THAT PERSON. In this case the information is typed on a facsimile of the original census schedule and verified as a true copy. There is an additional charge of **\$10.00** for EACH full schedule requested.

The Census Bureau also will provide "full schedule" information for those other members of the same household for whom authorizations are furnished. (See Instruction 3 for authorization requirements). A fee of **\$10.00** is required for each person listed on the full schedule. LIMITATIONS – Certain information, such as place of birth, citizenship, and occupation, is available only for census years 1910 through 1950. Full schedule information is not available for census years 1960 through 2020.

6. Census years 1910–2020

To make it possible to locate an individual's census record the applicant must provide thorough and accurate address information FOR THE DAY THESE CENSUSES WERE TAKEN. If residing in a city AT THE TIME THESE CENSUSES WERE TAKEN, it is necessary to furnish the house number, the name of the street, city, county, state, and the name of the parent or other head of household with whom residing at the time of the census.

1970-2020 Request – It is VERY IMPORTANT to provide a house number and street name or rural route and box number. Always include a ZIP Code.

If the person lived in a rural area, it is VERY IMPORTANT to furnish the township, district, precinct or beat, AND the direction and number of miles from the nearest town. You may also include a map of where the person lived to aid in locating the applicant for the census year requested. The map may be hand-drawn, or an existing printed map on which the applicant clearly marks where the person lived. The map should include physical features like landmarks, intersecting roads, closest towns, etc.

DETACH HERE

DO NOT RETURN WITH APPLICATION

DETACH HERE

APPLICATION FOR SEARCH OF CENSUS RECORDS

NAME OF APPLICANT

NOTICE – Intentionally falsifying this application may result in a fine of up to \$250,000 or up to 5 years of imprisonment, or both (Title 18, U.S. Code, section 1001).

1. Purpose for which record is to be used *(See Instruction 1)*

Passport (date required) Proof of age

Genealogy Other – Please specify

PERSON WHOSE CENSUS RECORD IS REQUESTED

First name	Middle name
Last name <i>(current)</i>	Last name <i>(at time of the census, if different)</i>
Nicknames	
Date of birth <i>(if unknown, estimate)</i>	
Month	Day Year
Place of birth <i>(State)</i>	
Father's name <i>(including nicknames)</i>	Mother's name <i>(include maiden name and/or nicknames)</i>

I certify that information furnished about anyone other than the applicant will not be used to the detriment of such person or persons by me or by anyone else with my permission.

2. Signature – Do not print *(Read instruction 2 carefully before signing)*

What is this person's sex?

Male Female

PRESENT MAILING ADDRESS

Number and street

City State ZIP Code

Telephone number *(Include area code)*

Email address

IF SIGNED BY MARK (X), TWO WITNESSES MUST SIGN HERE

Signature Signature

First marriage <i>(Name of husband or wife of applicant)</i>	Year married <i>(approximate)</i>
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Second marriage <i>(Name of husband or wife of applicant)</i>	Year married <i>(approximate)</i>
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3. If the census information is to be sent to someone other than the person whose record is requested, give the name and address, including ZIP Code, of the other person or agency. This authorizes the U.S. Census Bureau to send the record to: (See instruction 3)

Name of other persons living in household *(include siblings, other relatives, lodgers, etc.)*

4. FEE REQUIRED: (See instructions 4 and 5) A check or money order (DO NOT SEND CASH) payable to "Commerce-Census" must be sent with the application. Checks will be processed by electronic fund transfer.

Fee required \$ 155.00

___ extra copies @ \$ 2.00 \$ _____

___ full schedules @ \$ 10.00 \$ _____

___ expedited fee @ \$ 50.00 \$ _____

TOTAL amount enclosed \$ _____

6.

PLACE OF RESIDENCE FOR APPROPRIATE CENSUS DATE

Provide detailed address information for the requested census date. This information is critical for locating the person's census record. Read instruction 6 for more information.

Census date (Read instruction 6)	Number and street (Read instruction 6)	City, town, township (Read instruction 6)	County and State	Name of person with whom living (Head of household)	Relationship of person to head of household
April 15, 1910					
January 1, 1920					
April 1, 1930					
April 1, 1940					
April 1, 1950					
April 1, 1960					
April 1, 1970			ZIP Code		
April 1, 1980			ZIP Code		
April 1, 1990			ZIP Code		
April 1, 2000			ZIP Code		
April 1, 2010			ZIP Code		
April 1, 2020			ZIP Code		

7. LOCATOR MAP (Optional)

You may include a map of where the person lived to aid in locating the applicant for the census year requested. The map may be hand-drawn, or an existing printed map on which you clearly mark where the person lived. The map should include physical features like landmarks, intersecting roads, closest towns, etc.

Check if locator map included

HAVE YOU SIGNED THE APPLICATION AND ENCLOSED THE CORRECT FEES?

RETURN TO:

U.S. Census Bureau
Personal Census Search Unit
P.O. Box 1545
Jeffersonville, IN 47131-0001

DO NOT USE THIS SPACE – OFFICIAL USE ONLY

\$ _____ (Fee) <input type="checkbox"/> Money Order <input type="checkbox"/> Check <input type="checkbox"/> Other	Case number	
	Received by	Date
	Received by	Date
Papers received (itemize)		Returned