

**Request for Non-Substantive Change (NSC) to the
School District Review Program (SDRP)
OMB Control No. 0607-0987
U.S. Department of Commerce
U.S. Census Bureau**

Purpose

The School District Review Program (SDRP) is a U.S. Department of Education National Center for Education Statistics (NCES) sponsored program conducted annually by the U.S. Census Bureau. The SDRP gives state officials the opportunity to update and review the Census Bureau's school district data. States can provide updates and corrections to the Census Bureau's database of federal school district local education agency (SDLEA) codes, school district names, school district boundaries, levels, and grade ranges.

Approved on August 9, 2024, the current SDRP Office of Management and Budget (OMB) collection will expire on August 31, 2027. This non-substantive change (NSC) requests updates to materials used for the 2026 SDRP, which include:

- 2026 Welcome Letter.
- 2026 School District Review Program (SDRP) Quick Start Guide.
- 2026 School District Review Program Respondent Guide: Annotation Phase.
- 2026 School District Review Program Respondent Guide: Verification Phase.
- Privacy Act Statement on SDRP Website.
- Privacy Act Statement in Geography Division Partner Portal.
- Privacy Act Statement in Geographic Update Partnership Software.
- Privacy Act Statement in Secure Web Incoming Module.

Background

The 2026 SDRP submission deadline is December 31, 2025. Participants have approximately four months to review, update, and submit changes through listings, the submission log, or the Geographic Update Partnership Software (GUPS). Please note that the release of materials to support the Annotation Phase will begin in September 2025.

In April 2026, participants will have the opportunity to verify changes submitted to the Census Bureau during the annotation phase.

There are no substantive changes to the SDRP resulting from these modifications. The finalized guides and letter do not alter the content or objective of the SDRP. The changes made were necessary to reflect the most current SDRP information or to update the style in the guides.

Burden

The respondent burden of the 2026 SDRP is unchanged by this update.

Attachments

Table 1: Changes to the 2026 SDRP Materials

Reported Change	Material	Location in Material	Description/Summary of Change(s)
Added Privacy Act Statement on SDRP Website	N/A	N/A	Added privacy statements required under the Privacy Act of 1974 and the Paperwork Reduction Act to the website under new guidance from the Census Bureau's Policy Coordination Office (PCO) that the statements should not just appear on letters to respondents but also appear on websites and electronic instruments where respondents would go for more information and on systems to which respondents would submit their information.
Added Privacy Act Statement in Geography Division Partner Portal	N/A	N/A	Added privacy statement to comply with guidance from the Policy and Coordination Office (PCO). This statement is specific to the Geography Division Partner Portal (GDPP) and is required for all geographic programs, whether active or not. The GDPP will not be used during the 2026 SDRP.
Added Privacy Act Statement in Geographic Update Partnership Software	N/A	N/A	Added privacy statement to comply with guidance from the Policy and Coordination Office (PCO). This statement is specific to the Geographic Update Partnership Software (GUPS) and is required for all geographic programs, whether active or not.
Added Privacy Act Statement in Secure Web Incoming Module	N/A	N/A	Added privacy statement to comply with guidance from the Policy and Coordination Office (PCO). This statement is specific to the Secure Web

Reported Change	Material	Location in Material	Description/Summary of Change(s)
			Incoming Module (SWIM) and is required for all geographic programs, whether active or not.
Updated references for program dates	All materials: Respondent Guide, Quick Start Guide, Welcome Letter, Verification Guide	Throughout each document	Updated references throughout each document as appropriate to reflect the proper dates.
Added SDRP Contact section	Respondent Guide	Respondent Guide: Introduction, Section E.	Added dedicated SDRP contact section to consolidate all email and phone number references in the guide to a common location. References and hyperlinks to the new section updated throughout the guide.
Updated SDRP introduction	Respondent Guide	Introduction, Section A.	Updated program introduction to match new description.
Added detail to note about complete school district coverage	Respondent Guide	Chapter 1, Section 1.4.1	Added a sentence to note about School District Not Defined entities.
Updated Hardware/Operating System requirement	Respondent Guide	Chapter 4, Section 4.1, Table 2.	Updated operating system requirements for Apple computers.
Updated list of states with pseudo districts	Respondent Guide	Appendix A	Removed South Carolina from the list of states with pseudo districts as result of an update received during SDRP 2025.
Updated partnership shapefile layouts	Respondent Guide	Appendix D, tables 36, 38,39, 40	Removed form_id field to reflect current layout of shapefiles.