

**Request for Non-Substantive Change to the
School District Review Program (SDRP)
OMB Control No. 0607-0987
U.S. Department of Commerce
U.S. Census Bureau**

Purpose

The SDRP is a U.S. Department of Education National Center for Education Statistics (NCES) sponsored program conducted annually by the U.S. Census Bureau. The SDRP gives state officials the opportunity to update and review the Census Bureau's school district data. States can provide updates and corrections to the Census Bureau's database of federal school district local education agency (SDLEA) codes, school district names, school district boundaries, levels (elementary, secondary, unified), and grade ranges.

Approved on August 9, 2024, the current SDRP OMB collection will expire on August 31, 2027. This non-substantive change request updates to materials used for the 2027 SDRP. This non-substantive change request (NSC) includes the following materials:

- 2027 School District Review Program Respondent Guide: Annotation Phase.
- 2027 School District Review Program (SDRP) Quick Start Guide.
- 2027 SDRP Welcome Letter (SDRP-L2).
- 2027 School District Review Program Respondent Guide: Verification Phase.

Background

The 2027 SDRP submission deadline is December 31, 2026. Participants have approximately four months to review, update, and submit changes through listings, the submission log, or the Geographic Update Partnership Software (GUPS) Web. Please note that the release of materials to support the Annotation Phase will begin in September 2026.

In April 2027, participants will have the opportunity to verify changes submitted to the Census Bureau during the annotation phase.

There are no substantive changes to the SDRP resulting from these modifications. The finalized guides and letter do not alter the content or objective of the SDRP. The changes made were necessary to reflect the most current SDRP information or to update the style in the guides.

Burden

The burden of the 2027 SDRP is unchanged by this update.

Attachments

Table 1: Changes to the 2027 SDRP Materials

Reported Change	Material	Location in Material	Description/Summary of Change(s)
Updated references for program dates.	All materials: Respondent Guide, Quick Start Guide, Welcome Letter Verification Guide	Throughout each document	Updated references throughout each document as appropriate to reflect the proper dates.
Updated references from “GUPS” to “GUPS Web.”	Respondent Guide, Quick Start Guide.	Throughout each document	Updated references from GUPS (desktop/standalone) to GUPS Web.
Updated submission log eligible change types.	Respondent Guide	Chapter 3	Revised the change types that may be submitted via the submission log.
Replaced procedures for how to use GUPS with how to use GUPS Web.	Respondent Guide	Part 4	Replaced this section with GUPS Web information.
Removed sections detailing GUPS standalone user interface.	Respondent Guide	Appendix E	No longer needed.
Removed sections about Shapefile Names, Shapefile Layouts and Data Dictionary.	Respondent Guide	Appendix C and D	The most up-to-date descriptions of the partnership shapefiles are now maintained on the public Census Bureau website and no longer need to be documented in the participant guide.