

SUPPORTING STATEMENT
U.S. Department of Commerce
Economic Development Administration
Non-Infrastructure Metrics
OMB Control Number: 0610-0098

Abstract

EDA must collect specific data from grant recipients to report to Congress and stakeholders on its performance in meeting its stated goals and objectives. EDA proposed to extend with no revisions the form, the ED-915, EDA uses to collect information on EDA's infrastructure and revolving loan fund programs. Additionally, EDA proposes to extend and revise Form ED-916 to comprehensively cover all of EDA's non-infrastructure programs. As part of the revisions to the ED-916, to reduce grantee burden, EDA proposes to eliminate forms ED-917 and ED-918.

A. JUSTIFICATION

1. Explain the circumstances that make the collection of information necessary.

EDA's expansive portfolio of programs, changing technology, and advances in the field of program evaluation require comprehensive and relevant data collection to increase EDA's transparency, accountability, and inform the effectiveness of its investments. These data collection instruments cover EDA's infrastructure and non-infrastructure program portfolios thereby providing EDA with a comprehensive view and helping ensure investments are evidence-based, data-driven, and accountable to participants and the public.

2. Indicate how, by whom, and for what purpose the information is to be used.

The information is used by EDA to monitor and assess the performance of award recipients. The outputs include tools, resources, and recommendations that help inform economic development policy, economic decision-making, and economic best practices. By doing so, EDA will ensure that the agency's regional investments are evidence-based and data-driven, and accountable to participants and the public. Information is needed to evaluate the effectiveness of the program throughout implementation.

3. Describe whether, and to what extent, the collection of information involves the use of automated, electronic, mechanical, or other technological collection techniques or other forms of information technology.

EDA collects the information via electronic submissions.

4. Describe efforts to identify duplication.

EDA reviews new and existing information collections to ensure that there is no duplication. The information requested is unique to the information collection and is not collected elsewhere.

5. If the collection of information involves small businesses or other small entities, describe the methods used to minimize burden.

Pursuant to EDA's authorizing legislation and regulations, eligible applicants and eligible recipients of EDA investment assistance include "small entities" as defined by the Regulatory Flexibility Act (5 U.S.C 601(6)). Accordingly, this information collection potentially involves small entities. As part of this process, EDA has conducted a thorough review of its forms and other information collections to minimize respondent burden. EDA collects only the minimum amount of information to effectively administer its programs and to monitor compliance with PWEDA and EDA regulations.

6. Describe the consequences to the Federal program or policy activities if the collection is not conducted or is conducted less frequently.

If the collection is not conducted or is conducted less frequently, EDA will limit its ability to monitor grant program impacts which will play an important role in continuously improving EDA's investment strategy. This data collection, and its cadence, will provide EDA with the necessary data to facilitate sound evidence-based decision making.

7. Explain any special circumstances that require the collection to be conducted in a manner inconsistent with OMB guidelines.

There are no special circumstances that would require the information collection to be conducted in a manner inconsistent with OMB guidelines.

8. Provide a copy of the PRA Federal Register Notice that solicited public comments on the information collection prior to this submission. Summarize the public comments received in response to the notice and describe the actions taken by the agency in response to those comments. Describe the efforts to consult with persons outside the agency to obtain their views on the availability of data, frequency of collection, the clarity of instructions and recordkeeping, disclosure, or reporting format (if any), and on the data elements to be recorded, disclosed, or reported.

On May 15, 2026, EDA published a Federal Register notice (FRN) that solicited public comments on this information collection (91 FR 27909). No public comments were received in response to the FRN that solicited public comments on this information collection.

In particular, EDA solicited reviews from persons outside the agency including from independent researchers, Department of Commerce and other Federal agency staff, and OMB staff on topics including but not limited to: (a) whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden (including hours and cost) of the proposed collection of information; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology.

9. Explain any decisions to provide payments or gifts to respondents, other than remuneration of contractors or grantees.

No gifts or payments are made to any respondent, other than disbursements of award funds to financial assistance recipients.

10. Describe any assurance of confidentiality provided to respondents and the basis for assurance in statute, regulation, or agency policy.

While information submitted by a respondent to EDA generally is subject to public disclosure, EDA does not publicly release confidential personal or business information, including trade secrets and confidential commercial or financial information, to the extent that such information is exempt from public disclosure under the Freedom of Information Act (FOIA). See 5 U.S.C. 552(b)(4). Additionally, EDA does not release information that would constitute a clearly unwarranted invasion of personal privacy. See 5 U.S.C. 552(b)(6).

11. Provide additional justification for any question of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private.

This information collection does not collect any information of a sensitive nature. Respondents are expected to provide aggregated data to protect the privacy of individuals and businesses.

12. Provide estimates of the hour burden of the collection of information.

Type of Form	Number of Respondents	Hours per Response	Number of Responses per Year	Total Estimated Time
ED-915 (construction)	500	1 hour	1 (Once)	500 hours
ED-916 (non-construction)	650	1.5 hour	1 (Once)	975 hours
ED-917/ED-918	N/A: Eliminated (proposed)			
Total	750	2.5 hours		1,475 hours

13. Provide an estimate of the total annual cost burden to the respondents or record keepers resulting from the collection of information (excluding the value of the burden hours in Question 12 above).

Apart from the value of the burden hours, there is no additional cost to respondents associated with this information collection.

14. Provide estimates of annualized cost to the Federal government.

Staff	Grade/Step	Salary	Fringe	% of Effort	Total Annualized Cost to the Government
EDA Project Oversight Officer	GS 14-3	\$153,509		3%	\$4,605
EDA Data Analyst	GS 13-3	\$129,904		10%	\$12,990
Training					\$2,000
Other Costs					\$1,000
Total Cost to the Government					\$20,595

15. Explain the reasons for any program changes or adjustments.

EDA's expansive portfolio of programs, changing technology, and advances in the field of program evaluation require EDA to regularly review the questions on these forms and the associated burden with each to ensure relevant data collections that increase EDA's transparency, accountability, and inform the effectiveness of its investments. Through this review, EDA proposes extending form ED-915 with no changes, revising form ED-916, and eliminating forms ED-917 and ED-918. The revision to the ED-916 consolidates critical project outcome data collected in forms ED-917 and ED-918 with critical project output data collected in form ED-916. This change significantly reduces the total estimated burden to participants by more than 90% from previously approved forms.

16. For collections whose collections will be published, outline the plans for tabulation and publication.

Specific details of information collected from respondents will generally not be published.

However, information collected from respondents may be published in aggregate form as part of EDA's annual report, GPRA reporting, progress reports to the DOC and/or its OIG, or other summary reports.

17. If seeking approval to not display the expiration date for OMB approval of the information collection, explain the reasons that the display would be inappropriate.

EDA is not seeking approval to not display the expiration date of OMB approval for the information collections.

18. Explain each exception to the certification statement.

There are no exceptions to the certification statement.

B. COLLECTIONS OF INFORMATION EMPLOYING STATISTICAL METHODS

EDA does not employ statistical methods to collect data for this information collection.