

Justification for Non-Substantive Change Request: EDA OMB Package 0610-0098

The Economic Development Administration (EDA) is submitting a non-substantive change request for our OMB-approved package 0610-0098. We propose the following modifications:

1. Reporting Frequency Adjustment:

After several years of data collection, feedback from grantees, and a recognition of capacity changes at EDA, we are seeking to transition this questionnaire to annual reporting. This change will provide grantees with sufficient time to familiarize themselves with the questionnaire, track their activities, reduce burden, and improve the accuracy and integrity of reporting.

2. Name Modification:

To align with the new reporting cadence, we are requesting to modify the name of the ED-916 questionnaire to the "ED-916 Annual Program Outputs Questionnaire for EDA Grantees."

3. Request to Exclude Irrelevant Categories from Questionnaires for Different Programs

We will exclude irrelevant categories in Qualtrics and PDF resources. Grantees will only see the categories relevant to their program on the questionnaires. We believe this will streamline the review and reporting process and improve data integrity.