

Addendum to the Supporting Statement for Form SSA-25
Certificate of Election for Reduced Spouse's Benefits
20 CFR 404.421
OMB No. 0960-0398

Revisions to the Collection Instruments

Paper SSA-25):

We are making the following revisions to the paper SSA-25.

- **Change #1:** We are revising the Privacy Act Statements on this collection.

Justification #1: SSA's Office of the General Counsel is conducting a systematic review of SSA's Privacy Act Statements on agency forms. As a result, SSA is updating the Privacy Act Statements on this collection.

Terms of Clearance

OMB placed the following Terms of Clearance on this Information Collection when they last approved it on 7/20/23:

- **Term #1: The agency made clarifying edits to the description and burden estimate in the supporting statement.**

SSA response: SSA complied with OMB's request to make minor clarifications and burden estimates to the Supporting Statement description prior to OMB's last approval. We have maintained these revisions in the submitted documentation.

- **Term #2: Six months prior to re-submission for triennial renewal, the agency will provide OMB a brief update on efforts to digitize this information collection.**

SSA Response: Due to the Agency's reorganization and shift in workloads, we were unable to provide OMB with an update on our efforts to digitize the information collection. However; this collection now has a public-facing fillable and submittable version of the SSA-25 which the respondents can submit using SSA's Upload Documents Portal (OMB No. 0960-0830). Upload Documents allows the respondent to complete the fillable PDF, electronically sign it, and submit the information through the Upload Documents Portal. The submittable version mirrors the paper version and provides respondents with an online service option as an alternative to mailing, faxing, or bringing the form to an SSA field office. Use of the Upload Documents Portal does not require respondents to download and install the application locally on their device or pay any subscription or licensing fees, and we account for the burden for using Upload Documents under OMB No. 0960-0830. In

addition, we are working on a dynamic pathing version through Upload Documents and we will submit a Change Request to include the screens and updated burden once we have those to share with OMB.