

To: Kelsi Feltz
Office of Information and Regulatory Affairs (OIRA)
Office of Management and Budget (OMB)

From: Betsie Kalicos
Office of Child Care
Administration for Children and Families (ACF)

Date: July 6, 2026

Subject: Change Request – Office of Child Care Events Registration and Post-Event Survey
(OMB #0970-0617)

This memo requests approval of changes to the approved information collection, Office of Child Care Events Registration and Post-Event Survey, approved under the Administration for Children and Families Generic for Information Collections Related to Gatherings (OMB #0970-0617).

Background

The Office of Child Care (OCC) regularly hosts webinars, meetings, events, and workshops. In August 2024, OCC had a registration form and post-event survey approved to be used at OCC events. We are requesting to add questions to the question bank for the post-event survey.

Overview of Requested Changes

This request is to add the following options and questions to the post-event survey question bank. These do not impact the estimated burden or the purpose or use of the data collection as a subset of questions are selected from the bank of questions.

Additions/edits to participant role drop down list:

Add: Head Start Collaboration Director

Add the word “staff” to the National Organization option, making it National Organization staff

Add the following questions:

- How long have you served in your current role?
 - o Less than 1 year
 - o 1–2 years
 - o 3–4 years
 - o 5 or more years

- Overall, how would you rate this meeting?
 - o Excellent
 - o Good
 - o Fair

- Poor
- Please rate the meeting in the following areas:
 - Useful and Relevant (*i.e., provided you with practical information or a practical perspective to inform your current work*)
 - Extremely
 - Very
 - Slightly
 - Not at all
 - Influential (*i.e., influenced your thinking; enabled you to think differently; helped you analyze, synthesize, or integrate information in a new way*)
 - Extremely
 - Very
 - Slightly
 - Not at all
 - Well Organized (*i.e., thoroughly covered key topics, easy to follow, and effectively used the scheduled time*)
 - Extremely
 - Very
 - Slightly
 - Not at all
- What was the most valuable takeaway from STAM?
- The meeting provided information and resources that can support implementation of the CCDF program
 - Strongly agree
 - Agree
 - Neutral
 - Disagree
 - Strongly disagree
- What information or resources will be most helpful in supporting implementation of the CCDF program?
- The meeting provided valuable opportunities to engage with peers from other states/territories:

- ☐ Strongly agree
 - ☐ Agree
 - ☐ Neutral
 - ☐ Disagree
 - ☐ Strongly disagree
- What peer examples, promising practices, or connections would you like to learn more about after STAM?
- What additional topics, resources, or technical assistance would be most valuable over the next six months?
- Please share any feedback on the plenary sessions, breakout sessions, or other meeting opportunities offered throughout STAM?
- How satisfied were you with meeting logistics (registration, communications, hybrid/virtual experience)?
 - ☐ Very satisfied
 - ☐ Satisfied
 - ☐ Neutral
 - ☐ Dissatisfied
 - ☐ Very dissatisfied
- How could the meeting logistics be improved for future meetings?
- Please share any additional comments or feedback you have related to the meeting.

Time Sensitivities

This request is time sensitive as the next meeting is happening the week of 7/20/2026.