

NOTICE OF OFFICE OF MANAGEMENT AND BUDGET ACTION

Date 09/03/2025

Department of Health and Human Services
Administration for Children and Families

FOR CERTIFYING OFFICIAL: Kevin Duvall
FOR CLEARANCE OFFICER: Catherine Howard

In accordance with the Paperwork Reduction Act, OMB has taken action on your request received
09/03/2025

ACTION REQUESTED: Generic IC
IC TITLE: Office of Head Start Child Incident Reporting
ICR REFERENCE NUMBER: 202505-0970-014
AGENCY ICR TRACKING NUMBER: ACF Programs
TITLE: Generic for ACF Program Monitoring Activities
LIST OF INFORMATION COLLECTIONS: See next page

OMB ACTION: Approved without change

OMB CONTROL NUMBER: 0970-0558

The agency is required to display the OMB Control Number and inform respondents of its legal significance in accordance with 5 CFR 1320.5(b).

EXPIRATION DATE: 11/30/2026

DISCONTINUE DATE:

BURDEN:	RESPONSES	HOURS	COSTS
Previous	6,197	48,000	0
New	6,197	48,000	0
Difference			
Change due to New Statute	0	0	0
Change due to Agency Discretion	0	0	0
Change due to Agency Adjustment	0	0	0
Change due to PRA Violation	0	0	0

TERMS OF CLEARANCE: Terms of the Generic ICR remain in effect.

OMB Authorizing Official: Dominic J. Mancini
Deputy Administrator,
Office Of Information And Regulatory Affairs

List of ICs				
IC Title	Form No.	Form Name	CFR Citation	Hrs/\$/Resp
Annual Data Collection on Sexual Abuse and Sexual Harassment Involving Unaccompanied Children	M-16	Annual Data Collection on Sexual Abuse and Sexual Harassment Involving UC		450 / 0 / 300
Child Care and Development Fund (CCDF) State Monitoring Compliance Demonstration Packet				850 / 0 / 17
Office of Grants Management Financial Monitoring Review	1	Document Request List		380 / 0 / 380
Office of Refugee Resettlement (ORR) Ethnic Community Self-Help (ECSH) Program Case Documentation Requirements				435 / 0 / 87
Office of Refugee Resettlement (ORR) Refugee Agricultural Partnership Program (RAPP) Case File Requirements				500 / 0 / 25
Office of Refugee Resettlement (ORR) Refugee Individual Development Accounts (IDA) Program Case File Requirements				620 / 0 / 31
Office of Refugee Resettlement (ORR) Refugee Microenterprise Development (MED) Program Case File Requirements				600 / 0 / 30
Office of Refugee Resettlement (ORR) Refugee Career Pathways (RCP) Case File Requirements				840 / 0 / 42
Office of Refugee Resettlement (ORR) Refugee Family Child Care Microenterprise Development (RFCCMED) File Requirements				150 / 0 / 15
Office on Trafficking in Persons (OTIP) Grant Monitoring Tool (GMT)				1,050 / 0 / 105
Survivors of Torture Integrated Care Continuum (SOT-ICC)	1	Survivors of Torture (SOT) Integrated Care Continuum (ICC)		140 / 0 / 35
Office of Refugee Resettlement Monitoring of the Status of Required Licensure for Residential Care Providers				120 / 0 / 240
Office of Head Start Improper Payment Reviews	1	Payment Management Reconciliation Instrument		300 / 0 / 300

List of ICs				
IC Title	Form No.	Form Name	CFR Citation	Hrs/\$/Resp
Community Services Block Grant (CSBG) Work Plan Template				65 / 0 / 20
Office of Head Start Survey on COVID-19 Mitigation Plan				8 / 0 / 100
Office of Refugee Resettlement Ethnic Community Self-Help (ECSH) Program Pre-Monitoring Questionnaire (PMQ)				1,740 / 0 / 87
Office of Refugee Resettlement Refugee Individual Development Accounts (IDA) Program Pre-Monitoring Questionnaire (PMQ)				84 / 0 / 28
Office of Refugee Resettlement Refugee Career Pathways (RCP) Program Pre-Monitoring Questionnaire (PMQ)				70 / 0 / 14
Office of Refugee Resettlement Refugee Microenterprise Development (MED) Program Pre-Monitoring Questionnaire (PMQ)				75 / 0 / 15
Low Income Household Water Assistance Program (LIHWAP) Grantee Forecast	1	LIHWAP Forecast		304 / 0 / 152
Office of Refugee Resettlement Services to Afghan Survivors of Combat (SASIC) Program Notification Letter and Pre-Monitoring Questionnaire (PMQ)				120 / 0 / 24
Office of Refugee Resettlement Monitoring Residential Care Provider Staffing & Vacancies				6,480 / 0 / 4,320
Community Services Block Grant (CSBG) Training and Technical Assistance Tracking Form	1	CSBG TTA Tracking Form		60 / 0 / 80
Office of Refugee Resettlement Emergency Operations Plan Survey				74 / 0 / 99
Child Care and Development Fund (CCDF) Lead Agency Monitoring Profile & Document Submission Chart	1	Child Care and Development Fund (CCDF) Lead Agency Monitoring Profile & Document Submission Chart		520 / 0 / 52
Office of Refugee Resettlement (ORR) Care Provider Healthcare Delivery Report (HDR)	1	ORR HDR		338 / 0 / 225

List of ICs				
IC Title	Form No.	Form Name	CFR Citation	Hrs/\$/Resp
Office of Head Start Child Incident Reporting				800 / 0 / 4,800
Total Hours Actually Used for Information Collections Under Currently Approved ICR:				17,173