

To: Kelsi Feltz
Office of Information and Regulatory Affairs (OIRA)
Office of Management and Budget (OMB)

From: Madeline Solan, Associate Deputy Director
Office of Community Services
Administration for Children and Families (ACF)

Date: February 4, 2025

Subject: NonSubstantive Change Request – Community Services Block Grant (CSBG) Annual Report (OMB #0970-0492)

This memo requests approval of nonsubstantive changes to the approved information collection, Community Services Block Grant (CSBG) Annual Report (OMB #0970-0492).

Background

Each year, CSBG funded states, territories, and direct-funded tribes and tribal organizations are required under Section 678E of the CSBG Act (PL 105-285) to submit a report of their annual performance detailing services and characteristic data of those served. The annual report (OMB #0970-0492) is a collection of forms that support this annual performance reporting that then supports national reporting required by ACF to Congress. The form collects characteristic data of individuals served and includes strategies communities may employ to tackle complex issues.

Overview of Requested Changes

OCS seeks to update the following language:

- Change “Gender Identity” to “Sex” **Module 3, Section C, Item C1 in the CSBG Annual Report 3.0** (p.40)
- Remove “Transgender, non-binary, or another gender y” from **Module 3, Section C, Item C1.c in CSBG Annual Report 3.0** (p.40)
- Remove “Unknown or not reported” from **Module 3, Section C, Item C1.d** (p.40) in **CSBG Annual Report 3.0**
- Remove “Single Parent Non-Binary, Transgender, or Another Gender” from **Module 3, Section D, Item D9.f in CSBG Annual Report 3.0** (p.43)
- Remove “Build and Support Increased Equity” from **Module 4, Section C, Item STR6.G2e in CSBG Annual Report 3.0** (p. 59)
- Remove “Equity Awareness Campaign” from **Module 4, Section C, Item STR6.G2f in CSBG Annual Report 3.0** (p. 59)
- Change “Gender” to “Sex” **Module 4, Section C, Item C1 in the CSBG Annual Report 2.1** (p.66)
- Remove “Other” from **Module 4, Section C, Item C1.c in the CSBG Annual Report 2.1** (p.66)
- Remove “Unknown or not reported” from **Module 4, Section C, Item C1.d in CSBG Annual Report 2.1** (p.66)

- Remove “Build and Support Increased Equity” from **Module 3, Section C, Item STR6.G2e** in **CSBG Annual Report 2.1** (p. 45)
- Remove “Equity Awareness Campaign” from **Module 3, Section C, Item STR6.G2f** in **CSBG Annual Report 2.1** (p. 45)
- Change “Gender” to “Sex” **Module 3, Section B, Item B1** in the **CSBG Tribal Annual Report** (p.20)

Time Sensitivities

In alignment with the Executive Orders, *Initial Rescissions of Harmful Executive Orders and Actions*, and *Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government* the Office of Community Services is seeking expedited approval to remove language related to diversity, equity, and inclusion (DEI) and update gender collected data to denote sex as a biological variable in current approved information collection requests to comply with the directives.