

**To:** Kelsi Feltz  
Office of Information and Regulatory Affairs (OIRA)  
Office of Management and Budget (OMB)

**From:** Leatha Chun  
Office of Child Care  
Administration for Children and Families (ACF)

**Date:** February 26, 2026

**Subject:** Change Request – National Center on Early Childhood Quality Improvement Feedback Surveys (OMB #0970-0401)

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This memo requests approval of changes to the approved information collection for the National Center on Early Childhood Quality Improvement Feedback Surveys, approved under the Generic Clearance for the Collection of Routine Customer Feedback OMB # 0970-0401).

### ***Background***

The Administration for Children and Families (ACF) Office of Child Care received approval for the National Center on Early Childhood Quality Improvement Feedback Surveys on 05/02/25 to allow ACF's contractor to request customer feedback on technical assistance and professional development webinars and training offered through the contract.

At the time, the training and technical development provider was named the National Center on Early Childhood Quality Assurance. In 2025, the Office of Child Care awarded a new contract to the existing contractor. The Office of Child Care and the contractor renamed the center the "Child Care Quality and Business Support Center" to align with the administration's priorities. Therefore, the name on OMB-approved materials is now outdated.

### ***Overview of Requested Changes***

This request is to update our data collection forms and surveys to reflect the new center name. Specifically, materials have been updated to change the name on our collection forms from the "National Center on Early Childhood Quality Assurance" to the "Child Care Quality and Business Support Center." **The name change does not change any requirements for respondents, the content of the collection, or the burden associated with the collection.**

### ***Time Sensitivities***

The Child Care Quality and Business Support Center intends to stop using the outdated forms and implement the revised forms for upcoming professional development as soon as possible.