

Request for a New Collection under the “Generic Clearance for the Collection of Qualitative Feedback on Agency Services Delivery”
(OMB Control Number: xxxx-xxxx)

TITLE OF INFORMATION COLLECTION: *Attorney General’s Honors Program and Summer Law Intern Program Electronic*

PURPOSE:

- Application is used to collect information from applicants seeking legal employment. The Honors Program is the only way the Department hires entry level attorneys. The Summer Law Intern Program (a subset of the Pathway Intern Program) is the only compensated legal program offered by the Department.

DESCRIPTION OF RESPONDENTS:

Current law students and recent graduates seeking paid employment (attorney positions/internships) with the Department of Justice.

TYPE OF COLLECTION: (Check one)

- | | |
|--|---|
| ☐ Customer Comment Card/Complaint Form | ☐ Customer Satisfaction Survey |
| ☐ Usability Testing (e.g., Website or Software) | ☐ Small Discussion Group |
| ☐ Focus Group | X Other: <u>Application</u> |

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is time sensitive for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is not targeted for solicitation of opinions from respondents.

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Assistant Director
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To assist review, please provide answers to the following question:

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? **X Yes** No
2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974? **X Yes** No
3. If Yes, has an up-to-date System of Records Notice (SORN) been published? **X Yes** No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? [] Yes **X No**

BURDEN HOURS (Annually)

Category of Respondent	No. of Respondents	Participation Time	Burden
Individuals or Households	2,500		6292 hours
Totals	2,500		6292 hours

FEDERAL COST: The estimated annual cost to the Federal government is: \$53,184.00

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?
X Yes [**X**] **No**

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

Administration of the Instrument

1. How will you collect the information? (Check all that apply)

X Web-based or other forms of Social Media

☐ Telephone

☐ In-person

☐ Mail

☐ Other, Explain

2. Will interviewers or facilitators be used? ☐ Yes **X No**

Submit all instruments, instructions, and scripts with the request.

The instrument will be on an AVUE Digital Services platform via contract. There is a hyperlink from the DOJ website connecting to a tailored DOJ online application on the AVUE Digital Services platform.