

Request for Non-Substantive Change
Control No. 1405-0245

This information collection was renewed last month, with an expiration date of 4/30/2029. The instrument that was approved, the DS-7809, had eight instructions. Inadvertently omitted was instruction #9, and the Department requests that OIRA approve inclusion of this instruction:

In order for the DS Office of Domestic Facilities Protection (DS/DO/DFP) to process your LEOSA photographic identification card application, the following information is required:

* * *

9. Proof of qualification in firearms training within the most recent 12-month period or an up-to-date annual State firearms testing certification.

The Department believes that adding instruction 9 is a non-substantive request.

- First, paragraph 15 of the Supporting Statement-A mentions the intent to include this requirement: “Changes to this collection include adding an additional line for proof of qualification in firearms training within the most recent 12-month period.” It is possible that the wrong version of the form was uploaded to ROCIS prior to OIRA approval.
- Second, retired agents are required by 18 U.S.C. § 926C(d)(2) to carry that proof with their LEOSA card; therefore, it is something they would have to obtain regardless of whether they are instructed to produce it for the Department. There is no additional burden.

The Department requests that the Office of Information and Regulatory Affairs approve this change as a non-substantive change to this information collection.