



Introduction

Welcome to the IRS Employer Reporting Burden Survey

Thank you for taking the time to provide us feedback. This survey is about the time and money your organization spent on its Tax Year 2022 employment tax returns (e.g., Forms 940 and 941) and wage statement activities (e.g., Forms W-2, W-3, W-4, and I-9).

If you have questions about the survey, you can call 202-803-9147 or send an email to raas.irs.taxpayer.surveys@irs.gov. You can find a Frequently Asked Questions (FAQ) document and copy of the full survey in links below. These links will be available throughout the survey.

Privacy Act and Paperwork Reduction Act Notice for Taxpayer Burden Model Data Collection

Our authority for requesting information with this survey is 5 U.S.C. § 301, and 26 U.S.C. 7801, 7803, and 7805 and the Paperwork Reduction Act. The information you provide allows the IRS to analyze the role of taxpayer burden in tax administration. This information is also used to fulfill the IRS's statutory obligations to the Office of Management and Budget and Congress for information required by the Paperwork Reduction Act, and to provide tax policy analysis support to the Office of Tax Analysis at the Department of the Treasury. This information will also help us to better understand taxpayer needs and burden reduction opportunities. Data collected will be shared with IRS staff, but your responses will be used for research and aggregate reporting purposes only and will not be used for other non-statistical or non-research purposes such as direct enforcement activities. The information that you provide will be protected as required by law. We estimate that it will take 15 to 20 minutes to complete this survey, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Providing the information is voluntary; not providing all or part of the information requested will have no impact on you but may reduce our ability to address taxpayer concerns regarding paperwork reduction. We may not conduct or sponsor, and you are not required to respond to, a collection of

information unless it displays a valid OMB control number. The OMB number for this survey is 1545-2212. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: IRS, Special Services Section, SE:W:CAR:MP:T:M:S, Room 6129, 1111 Constitution Avenue, NW, Washington, DC 20224.

Persons Involved

Tax Year 2022 Employment-Related Activities

The following questions are about the persons involved in your organization's Tax Year 2022 employment tax returns (e.g., Forms 940 and 941) and wage statement activities (e.g., Forms W-2, W-3, W-4, and I-9).

Who maintained the records needed for your organization's Tax Year 2022 employment tax returns and wage statement activities?

Select all that apply

- ☐ Owner
- ☐ Employee(s)
- ☐ External service provider or contractor
- ☐ Other

Who prepared and filed your organization's Tax Year 2022 employment tax returns and wage statement activities?

Select all that apply

- ☐ Owner
- ☐ Employee(s)
- ☐ External service provider or contractor
- ☐ Other

How many Forms W-2 did your organization issue for Tax Year 2022? If you do not know, please provide your best estimate.

You indicated that your organization issued zero Forms W-2 for Tax Year 2022. Is this correct?

- ☐ Yes
- ☐ No
- ☐ Don't Know

How many Forms W-2 did your organization issue for Tax Year 2022?

The rest of the survey is about employment tax returns your organization issued for Tax Year 2022. If there is someone else in your organization that

can complete this survey please close your browser and pass the information along to them. If you would like to continue with the survey click next

Time Employer Reporting Activities

Time Spent on Tax Year 2022 Employer Reporting Activities

This section will ask you about how much time your organization spent on employer reporting activities conducted by the organization's in-house staff. It does not include any time spent by any external service providers or contractors.

How much time did your organization spend on the following 2022 employer-related activities?

You may consult with others to complete these questions. If you're not sure, please provide your best estimate. If you did not spend any time on the activity, enter 0.

Hours

Minutes

Recordkeeping

Include time spent on activities such as:

- *Creating, tracking, obtaining, organizing, and storing payroll-related records*

Hours

Minutes

Software selection and maintenance

Include time spent on activities such as:

- *Reviewing, selecting, or learning to use off-the-shelf software*
- *Creating, maintaining, or updating customized or proprietary tax preparation software*

0

0

Preparing and depositing Tax Year 2022 withheld income and payroll taxes

0

0

Quarterly reporting activities

Include time spent on activities such as:

- *Preparing Tax Year 2022 quarterly employment tax returns (e.g., Form 941)*
- *Filing Tax Year 2022 quarterly employment tax returns*
- *Amending Tax Year 2022 quarterly employment tax returns (e.g., Form 941-X)*

0

0

Annual reporting activities

Include time spent on activities such as:

- *Preparing Tax Year 2022 annual employment tax returns (e.g., Form 940, 940-EZ, 943, 944)*
- *Filing Tax Year 2022 annual employment tax returns*
- *Amending Tax Year 2022 annual employment tax returns (e.g., Form 943-X, 944-X)*

0

0

Hours

Minutes

Forms W-2 and W-3 related activities

Include time spent on activities such as:

- *Preparing Forms W-2 and Form W-3*
- *Providing Forms W-2 to employees*
- *Fixing issues with Forms W-2 prior to filing with SSA (e.g., addressing employee issues, requesting and tracking down missing or erroneous data, and issuing amended documents to recipients)*
- *Filing Forms W-2 and Form W-3 with SSA (e.g., electronic submission, printing, and mailing)*
- *Preparing and providing Forms W-2c and Form W-3c (e.g., providing the corrected documents to employees, and filing the documents with SSA)*

0

0

Responding to payroll-related IRS notices

0

0

Answering questions from employees about employment tax-related issues

0

0

Performing other payroll-related activities

0

0

You reported 0 hours and 0 minutes in other payroll-related activities. Please describe those activities.

You reported 0 hours and 0 minutes on recordkeeping and 0 hours and 0 minutes on Forms W-2 and W-3 related activities for the `{q://QID187/ChoiceTextEntryValue}` Forms W-2 your organization issued for Tax Year 2022. This results in hours of recordkeeping and hours of W-2 and W-3 related activity per Form W-2. Would you like to review these answers?

Select all that apply

- ☐ No, I'd like to continue to the next question
- ☐ Yes, I'd like to review the number of Form W-2s
- ☐ Yes, I'd like to review the time spent recordkeeping
- ☐ Yes, I'd like to review the time spent on Forms W-2 and W-3 related activities

You reported 0 hours and 0 minutes on recordkeeping and 0 hours and 0 minutes on Forms W-2 and W-3 related activities for the `{q://QID190/ChoiceTextEntryValue}` Forms W-2 your organization issued for Tax Year 2022. This results in hours of recordkeeping and hours of W-2 and W-3 related activity per Form W-2. Would you like to review these answers?

Select all that apply

- ☐ No, I'd like to continue to the next question
- ☐ Yes, I'd like to review the number of Form W-2s
- ☐ Yes, I'd like to review the time spent recordkeeping
- ☐ Yes, I'd like to review the time spent on Forms W-2 and W-3 related activities

You reported 0 hours and 0 minutes on recordkeeping for the `{q://QID187/ChoiceTextEntryValue}` Forms W-2 your organization issued for Tax Year 2022. This results in hours of recordkeeping per Form W-2. Would

you like to review these answers?

Select all that apply

- ☐ No, I'd like to continue to the next question
- ☐ Yes, I'd like to review the number of Form W-2s
- ☐ Yes, I'd like to review the time spent recordkeeping

You reported 0 hours and 0 minutes on recordkeeping for the $\{q://QID190/ChoiceTextEntryValue\}$ Forms W-2 your organization issued for Tax Year 2022. This results in hours of recordkeeping per Form W-2. Would you like to review these answers?

Select all that apply

- ☐ No, I'd like to continue to the next question
- ☐ Yes, I'd like to review the number of Form W-2s
- ☐ Yes, I'd like to review the time spent recordkeeping

You reported 0 hours and 0 minutes on Forms W-2 and W-3 related activities for the $\{q://QID187/ChoiceTextEntryValue\}$ Forms W-2 your organization issued for Tax Year 2022. This results in hours of W-2 and W-3 related activity per Form W-2. Would you like to review these answers?

Select all that apply

- ☐ No, I'd like to continue to the next question
- ☐ Yes, I'd like to review the number of Form W-2s
- ☐ Yes, I'd like to review the time spent on Forms W-2 and W-3 related activities

You reported 0 hours and 0 minutes on Forms W-2 and W-3 related activities for the Forms W-2 your organization issued for Tax Year 2022. This results in hours of W-2 and W-3 related activity per Form W-2. Would you like to review these answers?

Select all that apply

- ☐ No, I'd like to continue to the next question
- ☐ Yes, I'd like to review the number of Form W-2s
- ☐ Yes, I'd like to review the time spent on Forms W-2 and W-3 related activities

How many Forms W-2 did your organization issue for Tax Year 2022?

How many Forms W-2 did your organization issue for Tax Year 2022?

How much time did your organization spend on:

	Hours	Minutes
Recordkeeping		
Forms W-2 and W-3 related activities		

How much time did your organization spend on:

Hours

Minutes

Recordkeeping

Forms W-2 and W-3 related activities

What is the average hourly pay rate of owners and employees who conducted the 2022 employer-related activities?

If you're not sure, please provide your best estimate.

\$

Fees Paid

Costs Associated with Tax Year 2022 Employer Reporting Activities

What were the total fees paid to external service providers and contractors for payroll reporting activities for Tax Year 2022?

If you are unsure, please provide your best estimate. If you did not pay any external service providers or contractors, enter \$0. Do not include tax paid.

\$

Were all payroll reporting activities conducted by owners or employees of the organization?

- ☐ Yes
- ☐ No

You reported $\$ \{q://QID167/ChoiceTextEntryValue\}$ in fees paid to external service providers and contractors for payroll reporting activities for the $\$ \{q://QID187/ChoiceTextEntryValue\}$ Forms W-2 your organization issued for Tax Year 2022. This results in $\$ \{Invalid Expression\}$ per form W-2 and should roughly equal your third-party costs per employee. Would you like to review these answers?

Select all that apply

- ☐ No, I'd like to continue to the next question
- ☐ Yes, I'd like to review the number of form W-2s
- ☐ Yes, I'd like to review the fees paid

You reported $\$ \{q://QID167/ChoiceTextEntryValue\}$ in fees paid to external service providers and contractors for payroll reporting activities for the $\$ \{q://QID190/ChoiceTextEntryValue\}$ Forms W-2 your organization issued for Tax Year 2022. This results in $\$ \{Invalid Expression\}$ per form W-2 and should roughly equal your third-party costs per employee. Would you like to review these answers?

Select all that apply

- ☐ No, I'd like to continue to the next question
- ☐ Yes, I'd like to review the number of form W-2s
- ☐ Yes, I'd like to review the fees paid

You reported $\$ \{q://QID167/ChoiceTextEntryValue\}$ in fees paid to external service providers and contractors for payroll reporting activities for the $\$ \{q://QID203/ChoiceTextEntryValue\}$ Forms W-2 your organization issued for Tax Year 2022. This results in $\$ \{Invalid Expression\}$ per form W-2 and should roughly equal your third-party costs per employee. Would you like to review these answers?

Select all that apply

- ☐ No, I'd like to continue to the next question
- ☐ Yes, I'd like to review the number of form W-2s
- ☐ Yes, I'd like to review the fees paid

You reported $\$ \{q://QID167/ChoiceTextEntryValue\}$ in fees paid to external service providers and contractors for payroll reporting activities for the $\$ \{q://QID218/ChoiceTextEntryValue\}$ Forms W-2 your organization issued for Tax Year 2022. This results in $\$ \{Invalid Expression\}$ per form W-2 and should roughly equal your third-party costs per employee. Would you like to review these answers?

Select all that apply

- ☐ No, I'd like to continue to the next question

- ☐ Yes, I'd like to review the number of form W-2s
- ☐ Yes, I'd like to review the fees paid

How many Forms W-2 did your organization issue for Tax Year 2022?

How many Forms W-2 did your organization issue for Tax Year 2022?

How many Forms W-2 did your organization issue for Tax Year 2022?

How many Forms W-2 did your organization issue for Tax Year 2022?

What were the total fees paid to external service providers and contractors for payroll reporting activities for Tax Year 2022?

For which of the following payroll reporting activities did your organization use a paid or unpaid external service provider or contractor?

Select all that apply

- ☐ **Recordkeeping.** This includes activities such as creating, tracking, obtaining, organizing, and storing payroll-related records
- ☐ **Preparing and depositing Tax Year 2022 withheld income and payroll taxes**
- ☐ **Preparing, filing, and amending Tax Year 2022 quarterly employment tax returns** (e.g., Forms 941, 941-X)
- ☐ **Preparing, filing, and amending Tax Year 2022 annual employment tax returns** (e.g., Forms 940, 940-EZ, 943, 943-X, 944, 944-X)
- ☐ **Preparing Forms W-2 and Form W-3**
- ☐ **Providing Forms W-2 to employees**
- ☐ **Fixing issues with Forms W-2 prior to filing with SSA.** This includes activities such as addressing employee issues, requesting and tracking down missing or erroneous data, and issuing amended documents to recipients
- ☐ **Filing Forms W-2 and Form W-3 with SSA.** This includes activities such as electronic submission, printing, and mailing
- ☐ **Preparing and providing Forms W-2c and Form W-3c.** This includes providing the corrected documents to employees, and filing the documents with SSA
- ☐ **Responding to payroll-related IRS notices**
- ☐ **Performing other payroll-related activities**

Did your organization spend any money for Tax year 2022 payroll reporting to purchase, create, or update payroll-specific software (either off-the-shelf, online, or customized)?

- ☐ Yes
- ☐ No

How much money did your organization spend?

\$

Did your organization spend any money on other Tax Year 2022 payroll reporting costs, such as printing, postage, and equipment?

☐ Yes

☐ No

How much money did your organization spend?

\$

Additional Questions

Additional Questions

Do your employees have the option to import their W-2 information directly into their software-prepared tax returns?

☐ Yes

☐ No

☐ Don't know

Considering all aspects of employment tax activities, what do employers find to be the most difficult part of complying with IRS's reporting regulations?

Finish

You have finished the survey.

Please click on the "Submit" button on the bottom right to submit your survey.
Once the survey is submitted, you will not be able to return to the survey.

[FAQ](#)

[Employer Related Burden Survey Preview](#)

Technical Assistance 1.202.803.9147 or raas.irs.taxpayer.surveys@irs.gov

At any time, you can leave the survey and come back to complete it. The survey will pick up from the last page you completed.

Form 14637 (OS) (Rev 06-2023), Catalog Number 71427D OMB No. 1545-2212 Department of the Treasury - Internal Revenue Service

Powered by Qualtrics