



Permit/Public Notice Status Report

Based upon a U.S. Army Corps of Engineers (USACE) Permit or Public Notice issued to you, in the interest of safe navigation, the United States Department of Commerce, National Ocean Service, requests the following information to aid in our effort to keep the nation’s nautical chart products up to date.

U.S. Army Corps of Engineers District:		NOAA ENC ® Number:	
Permit/Public Notice Number:		Waterway or Locality:	
Permit Issue Date:		State or Territory:	

Summary of the structures or work authorized under the USACE Permit or Public Notice:

Please complete the following checklist (see Special Instructions on page 2 for more information):

Project Status:

☐ [1] Complete - Date Completed:

☐ Incomplete - Expected End Date:

☐ Not Started - Expected Start Date:

☐ Canceled, No Activity:

☐ Unknown/Other (explain below):

Project Information:

[2,4] Was the project completed as permitted?

[1,3,4,5] Did the project involve dredging?

[1,3,4,5] Hydrographic Survey Start Date:

[1,3,4,5] Hydrographic Survey End Date:

[1,3,4,5] Horizontal Coordinate Reference System and Datum:

[1,3,4,5] Vertical Coordinate Reference System and Units:

[6] Data License: ☐ CC0-1.0 equivalency
☐ CC-BY-4.0 equivalency

Please include any additional comments here:

Please help us update our records to reflect the correct point of contact for this project:

Name & Title:		Company/Organization Name:	
Email Address:		Phone (with area code):	

The Office of Coast Survey's (OCS) mission is to preserve life and property and to help ensure safe maritime navigation for all vessels, regardless of size and purpose. Your assistance is critical to our ongoing effort to keep the suite of nautical navigation products up to date so we may continue to provide mariners with the accurate navigation information, including water depths and precise locations of structures. If you have any questions regarding this inquiry, please contact the Nautical Data Branch by email via ocs.ndb@noaa.gov. Please include any additional information in the body of the submission email, in the additional comments field above or as an attachment. Return this form to either the email address or USPS physical mailing address below:

Email digital submissions:
To: ocs.ndb@noaa.gov
Subject: USACE Permit Number

Send via traditional mail to:
U.S. Department of Commerce, NOAA
Nautical Data Branch, N/CS26
1315 East-West Highway
Silver Spring, MD 20910-3282



Special Instructions:

[1] If construction is complete, please provide AS-BUILT drawings with explicitly stated:

- Hydrographic survey start and end dates
- Horizontal Coordinate Reference System and Datum (e.g. EPSG code). If EPSG code is unavailable, please specify the reference system (e.g. state plane system/zone) and datum (e.g. NAD27, NAD83, WGS84, etc.)
- Vertical Datum (MLW, MLLW, NAVD 88, etc.) and Survey Units (feet or meters)
- Any other relevant information

[2] If construction deviated from the original permit drawings, please provide post-construction drawings with all changes included, or indicate what changed from the original plan in the “Please include any additional comments here” field.

[3] If the project involved dredging or the removal of seafloor or riverbed objects or obstructions (rocks, piles, debris, etc.) please provide a dated copy of a signed after-dredge hydrographic survey or controlling depth for the entire dredged area.

- Text (.txt) or XYZ (.xyz) files are preferred for hydrographic survey data, though PDF (.pdf) or CAD (.dgn, .dxf, .dwg) files may be acceptable, as long as they include a georeferenced soundings file. Topographic renderings of hydrographic surveys are not acceptable.

[4] Digital data is preferred:

- Geographic Information System (GIS) (.gdb, .shp, .kml, .kmz) files are strongly preferred for construction, demolition and modification projects. When GIS files are not available, we can accept .pdf files with explicitly stated geographic control and horizontal datum. Applying .pdf files in a modern GIS environment can be time-consuming and may affect the turnaround time required to add features to the affected nautical navigation products, as shoreline may need to be updated through remote sensing with aerial imagery.
- When GIS files are unavailable for complex linear pipeline or cable features consisting of more than two vertices (overhead or submerged cable, outfall, intake, water/sewer line, etc), as-laid files must be provided in industry-standard Route Position List (RPL) file formats, using Excel (.xls, .xlsx), Text (.txt) or Comma Separated Value (.csv) files.

[5] Please provide the horizontal coordinate systems with datums and vertical datums used to generate all as-built drawings, as-laid drawings and after-dredge hydrographic survey files.

[6] Data Licensing: Please refer to NOAA’s “Data Licensing in OCS” website (<https://nauticalcharts.noaa.gov/data/data-licensing.html>) for detailed information about how NOAA’s Office of Coast Survey (OCS) uses data provided in response to this status report form. Any questions or concerns about data licensing and use may be directed to the Coast Survey External Source Data team at esd.team@noaa.gov.

Additional Information and Resources:

- Visit the Office of Coast Survey website (<https://nauticalcharts.noaa.gov/>) to explore interactive mapping tools and stay updated on critical maritime information provided to protect lives and property within U.S. territorial waters.
- NOAA’s Office of Coast Survey Custom Chart website (<https://devgis.charttools.noaa.gov/pod/>) allows you to create and download charts tailored to your preferences.
- The OCS ASSIST website (<https://nauticalcharts.noaa.gov/customer-service/assist.html>) functions as the primary Office of Coast Survey engagement and feedback tool, allowing customers to submit questions and comments, or report errors on NOAA’s nautical charts and navigational products.

A Federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with an information collection subject to the requirements of the Paperwork Reduction Act of 1995 unless the information collection has a currently valid OMB Control Number. The approved OMB Control Number for this information collection is 0648-0007. Without this approval, we could not conduct this information collection. Public reporting for this information collection is estimated to be approximately 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the information collection. All responses to this information collection are voluntary. Send comments regarding this burden estimate or any other aspect of this information collection, including suggestions for reducing this burden to: Nautical Data Branch, N/CS26, 1315 East-West Highway, Silver Spring, MD 20910 – 3282 or via email to ocs.ndb@noaa.gov.



Privacy Act Statement

Authority: The collection of this information is authorized under 5 U.S.C. § 301, Departmental regulations which authorizes the operations of an executive agency, including the creation, custodianship, maintenance and distribution of records, and 15 U.S.C. 1512, Powers and duties of Department.

Purpose: NOAA collects limited information, such as name, address, phone number, or email address for a variety of purposes. This information will be used to respond to user inquiries or provide services requested by the user.

Routine Uses: Disclosure of this information is permitted under the Privacy Act of 1974 (5 U.S.C. Section 552a) to be shared among Department staff for work-related purposes. Disclosure of this information is also subject to all of the published routine uses as identified in the Privacy Act System of Records Notice COMMERCE/NOAA-11, Contact Information for Members of the Public Requesting or Providing Information Related to NOAA's Mission.

Disclosure: Furnishing this information is voluntary. By providing this information, you are consenting to the use of that information only for the purpose for which it is submitted.