

DATE: June 20, 2024

TO: Dan Cline, OMB Desk Officer

FROM: Joella Roland, HRSA Information Collection Clearance Officer

Request: The Health Resources and Services Administration (HRSA) requests approval for changes to the Voluntary Partner Surveys to Implement Executive Order 12862 in the Health Resources and Services Administration (OMB No. 0906-0084, Expiration Date 02/28/2027).

Purpose: This purpose of this request is to increase the number of responses and burden hours used for collections falling under this umbrella Information Collection Request (ICR). This memo explains the changes and supporting rationale.

Changes: HRSA is requesting an increase in increase the number of responses and burden hours, due to an error that occurred when HRSA renewed this umbrella ICR in February. When HRSA revised this ICR in February, it updated five of its renewed information collections (ICs), resulting in the ICs having their hours deducted from the ICR twice. This error means that approximately 40% of the respondent budget and 14% of the burden hour budget are used on outdated collections. Since the ROCIS functionality does not allow HRSA to discontinue individual ICs within a larger Umbrella ICR, HRSA is requesting an increase of 38,977 respondents and 1,795 burden hours so that HRSA can use the Umbrella ICR, as HRSA had originally planned. The original and updated ICs are listed in the table below.

Original IC Title	Original Responses	Original Hours	Updated IC Title	Updated Responses	Updated Hours
Division of Independent Review Objective Review Assessment Survey	2,300	575	DIR Objective Review Assessment Survey	900	450
Maternal, Infant, and Early Childhood Home Visiting Program On-Site Compliance Review Awardee Feedback Form	315	79	Maternal, Infant, and Early Childhood Home Visiting Site Visit Awardee Feedback Form	270	68
Collection of Qualitative Feedback on Telehealth.HHS.gov	17,465	99	Collection of Qualitative Feedback on Telehealth.HHS.gov	6,600	48

Maternal, Infant, and Early Childhood Home Visiting Innovation Technical Assistant Center Satisfaction Surveys	2,230	209	MIECHV TARC Satisfaction Survey	967	145
HRSA Web Survey	16,667	833	HRSA Web Survey	16,667	833
Total	38,977	1,795		25,404	1,544

Time Sensitivity: The data collection changes must be completed in a timely manner to ensure that HRSA can continue to obtain OMB approval for ICs under this Umbrella ICR without significant delay. HRSA requests approval of this non-substantive change memo by July 2, 2024.

Burden: HRSA is requesting an increase of 38,977 responses and 1,795 burden hours for the number of survey responses that HRSA can collect under this umbrella ICR for the full 3-year period. The new total number of responses is 136,977, the new total burden hours is 15,045.