

High School Student Dietary Behavior Validation Study

Attachment I2

Survey Administrator Script for the Validation Study

**SURVEY ADMINISTRATOR SCRIPT
TABLET-BASED ADMINISTRATION
HIGH SCHOOL STUDENT DIETARY BEHAVIOR VALIDATION STUDY**

STEP 1 - VERIFY THAT ALL ASSEMBLED STUDENTS HAVE COMPLETED APPROPRIATE PERMISSION FORM PROCESS REQUIRED FOR THIS SCHOOL AND THAT NONPARTICIPATING STUDENTS (IF ANY) HAVE AN ALTERNATE ACTIVITY.

STEP 2 - INTRODUCE THE SURVEY TO THE CLASS.

I'd like to thank each of you for participating in the High School Student Dietary Behavior Validation Study Survey today. By participating in this survey, you are taking part in an extremely important effort to understand the health of the Nation's teens. We need and value your input.

This survey is being conducted on behalf of the Centers for Disease Control and Prevention (also known as CDC). They want to know more about students like you, and the answers you give are very important so that results are accurate. You will be asked about your behaviors consuming fruits, vegetables, and energy drinks.

This is not a test about you or the school. If at any time you do not feel comfortable answering a question, you can skip it. Participating in this survey is voluntary and your grade in this class will not be affected, whether you answer the questions or not.

STEP 3 - EMPHASIZE PRIVACY/ ANONYMITY.

Your answers are private and we do not want to know your name. Throughout the entire survey process, we will maintain strict procedures to protect your privacy and anonymity. There is nowhere in the survey where you are asked to provide your name, and results of this survey will never be reported by names, class, or school. I will be distributing tablets and sign-in cards to each of you to use to complete the survey. When you finish the survey, close the tablet case and leave it and your sign-in card on your desk.

PAUSE HERE TO ANSWER ANY QUESTIONS AND DISTRIBUTE TABLETS.

STEP 4 - INSTRUCT THE CLASS IN FILLING OUT SURVEY.

I will give each of you an instruction card when it is time to begin. The instructions will tell you how to open the tablet, launch the survey application, and log in. Each instruction card will have a unique 5-digit access code that is randomly generated and cannot be tied back to you as the user. Once you're logged in, the first screen will tell you your rights as a survey participant, much of which I just shared with you. The second screen will show survey instructions. Please take a moment to read these two screens before answering any questions.

To select a response, use your finger to click on the answer that best fits what you know or do. If you need to change your answer, click on a different response. If you want to delete your answer, click on the same response again to de-select it. Your answers will automatically be saved as you advance through the questionnaire.

At the bottom on each screen is a set of arrows. Please use these arrows to move forward and backward through the survey. You may need to scroll down on some pages to see the arrows.

It is important that you answer the questions based on what you really know, believe, and do. Don't pick a response just because you think that's what someone wants you to say. **Your teacher and I are not allowed to answer any questions. Simply do the best that you can.**

STEP 5 - DISTRIBUTE STUDENT SIGN-IN CARDS.

When you reach the end of the survey, you will see a button that says "Submit Your Survey." On that screen, you have the option to review your answers or to answer any questions you may have skipped. We have allowed 10 minutes for completing the survey, but you may stop at any time. If you submit your survey before that time, close the tablet case and leave it and your sign-in card on your desk. I will bring you an envelope to place your sign-in card inside and ask you to sign your name across the seal. When we meet for the interview portion later today, I will return this envelope to you and use the sign-in card inside to match your survey with your interview responses. Then destroy the envelope with your name.

Please begin.

**NOTE TO DATA COLLECTOR:
(DO NOT READ ALOUD TO STUDENTS)**

While students are taking the survey, work with the teacher to complete the Data Collection Checklist and Make-up List. Remember when calculating the enrollment, please do not count students who are on the official class roster but for all practical purposes have dropped out, are on suspension, or are on extended medical absence. Please write down the number of survey takers from this class session.

STEP 6 - AS STUDENTS FINISH THE SURVEY AND CLOSE THEIR TABLET, COLLECT TABLETS AND SIGN-IN CARDS. VERIFY APPLICATION IS READY FOR THE NEXT USER.

STEP 7 - THANK PARTICIPANTS.

The CDC would like to thank all of you for participating in this survey. The information you have provided will be used to develop better health education programs for students around the country. If you have any questions related to the topics on the survey, please contact:
(SCHOOL-REFERRED CONTACT NAME HERE).

STEP 8 - THANK THE TEACHER.