

Attachment 4g

Evaluating the Impact of Training and Technical Assistance (TTA) Programs on NCCCP Efforts – Focus Group Nomination Reminder Email

To: TTA Recipients

FROM: ICF

CC: Gary Chovnick (ICF); Keirsten Andersen (ICF)

ATTACHMENT: Focus Group and Survey Nomination Form

SUBJECT: REMINDER: Please send nominations for the NCCCP Training and Technical Assistance Program Evaluation – Year [insert program year]

Dear [Organization contact],

A short time ago, you should have received an email asking you for the contact information of your Comprehensive Cancer Control Program Coordinator and the staff or partners you nominated to participate in focus groups related to the National Comprehensive Cancer Control (NCCCP) TTA program. This is a friendly reminder to please respond to this email with the completed nomination form (attached) by [date].

If you have any questions about this upcoming survey, please respond to this email or contact NCCCPTASurvey@icf.com.

Thank you very much in advance for supporting this important effort!

Sincerely,

Charlie Arsenault, ICF Study Coordinator