

Attachment 4k

Evaluating the Impact of Training and Technical Assistance (TTA) Programs on NCCCP Efforts - Focus Group Confirmation Email

TO: Focus Group Participant (TTA Recipient)

Cc: Gary Chovnick, Amee Bhalakia

FROM: ICF

ATTACHMENT: Focus Group Consent Form

SUBJECT: Invitation for NCCCP Training and Technical Assistance Program Evaluation
Focus Group

Dear [Organization contact],

Thank you for agreeing to participate in the discussion about TTA that your program has received from [TTA provider(s)]. This focus group will be held via MS Teams on [date] at [time]. Please let us know if you did not receive the invitation with meeting link. [Name] from ICF will be the focus group moderator.

Your responses will remain confidential, and your name will not be associated with the information shared for this study. Please see the attached consent form and let us know if you have any questions.

If you have any questions, you may contact me at charlie.arsenault@icf.com or by phone at (404) 929-8376. You may also contact the ICF Focus Group Lead, Gary Chovnick, at gary.chovnick@icf.com or by phone at (206) 801-2814.

Sincerely,

Charlie Arsenault, ICF Study Coordinator