OMB Control #: 1293-0014
Expires: XX/XX/XXXX

U.S. Department of Labor
Veterans' Employment and Training Service

Chart of Past Performance

Instructions

All applicants must fully complete Attachment C – Chart of Past Performance with performance from one previous grant that was similar in size, scope, and relevance to the requested grant. The grant can be a federally or non-federally funded grant or cooperative agreement, but not a contract.

Applicants should use performance indicators most similar to the following:

1. Participants Served/Enrolled
2. Placement into Employment/Training
3. Employment/Training Retention

VETS views the above indicators as the most critical to demonstrating that the applicant's past success in a similar program has prepared its organization to succeed in operating an HVRP project. Applicants may substitute a different indicator if it is applicable to the outcomes required in this FOA. DOL reserves the right to disqualify indicators that are not sufficiently similar to the indicators above and award zero points for missing and/or non-qualifying indicators. Each indicator is worth up to 7 points for a total of 21 points.

The Chart of Past Performance must include the grantor name, overall objectives of the grant, the number of participants served, the type of population served, funding amount, and performance goals and outcomes. The chart must provide three performance indicators that demonstrate if and how the applicant successfully completed and managed the grant agreement. The chart must clearly identify the indicators used, a definition for how each outcome is calculated (e.g. the numerator and denominator for the outcome), and the percentage of the goal achieved.

Complete the Chart of Past Performance on the following pages.

Public Burden Statement – According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1293-0014. The time required to complete this information collection is 30 minutes per response, including the time to review instructions, search existing data sources, gather the data needed, and complete and review the information collection. The obligation to respond is required to obtain or retain a benefit (38 U.S.C. 2021 and 2023). If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Labor, Veterans' Employment and Training Service, 200 Constitution Avenue, N.W., Washington, D.C. 20210.

Chart of Past Performance

Name of Previous Grantor Organization	E-mail Address
Project Title	**Telephone Number**
Grant or Cooperative Agreement Number	**Funding Amount**
Project Description	
Type of Population Served	**Number of Participants Served**
Project Start Date (MM/DD/YYYY)	**Project End Date (MM/DD/YYYY)**

Applicant Performance Indicators (Maximum of 7 points awarded per indicator)						
	Indicators	**Goal**	**Outcome**	**Outcome/ Goal**	**Percentage of Goal Achieved**	**Indicator Description/Formula**
1						

Applicant Performance Indicators (Maximum of 7 points awarded per indicator)						
Indicators		**Goal**	**Outcome**	**Outcome/ Goal**	**Percentage of Goal Achieved**	**Indicator Description/Formula**
2						
3						

Examples of Performance Indicators					
Indicators	**Goal**	**Outcome**	**Outcome/ Goal**	**Percentage of Goal Achieved**	**Indicator Description/Formula**
Number of Participants Enrolled	*115*	*94*	*94/115*	*81.7%*	*The enrollment rate (81.7%) is the number of participants enrolled at the end of the grant's period of performance (94) divided by the overall enrollment goal (115). An enrollment is an eligible individual that receives a service funded by the program. Under certain conditions, an individual participant may have more than one enrollment.*
Percentage of participants that were placed into employment	*66.0%*	*71.3%*	*71.3/66.0*	*108%*	*The total number of participants employed in one or more jobs at the end of the grant's period of performance divided by the total number of participants exiting the program (61.3%). Each placed participant must also be exited in order to obtain credit on this indicator.*

Examples of Performance Indicators					
Indicators	**Goal**	**Outcome**	**Outcome/ Goal**	**Percentage of Goal Achieved**	**Indicator Description/Formula**
Percentage of participants that received employment-based training services	*80.0%*	*71.9%*	*71.9/80.0*	*89.9%*	*The unduplicated count of participants that received training at the end of the grant's period of performance divided by the total number of participants enrolled.*
Employment rate of participants 6 months after exiting the program	*54.0%*	*45.4%*	*45.4/54.0*	*84.1%*	*The percentage of program exiters who were in unsubsidized employment 6-months after exiting the program. The employment rate (45.4%) is calculated at the end of the grant's period of performance by dividing the total number of exiters that were employed 6 months after exit by the total number of exiters.*

Scoring Criteria

Indicator	**Number of Points Awarded**			
	0	**1**	**3**	**7**
Participants Served/Enrolled or similar indicator	0% to 49.9% of the goal achieved	20.0% to 84.9% of the goal achieved	85.0% to 99.9% of the goal achieved	100.0% or more of the goal achieved
Placed into Employment/Training or similar indicator	0% to 49.9% of the goal achieved	20.0% to 84.9% of the goal achieved	85.0% to 99.9% of the goal achieved	100.0% or more of the goal achieved
Employment/Training Retention or similar indicator	0% to 49.9% of the goal achieved	20.0% to 84.9% of the goal achieved	85.0% to 99.9% of the goal achieved	100.0% or more of the goal achieved